

The numbers of the above ranks, of course, would only be required in accordance with the Schedule outlined in clause 12 above. The nomenclature will apply throughout the Service to both permanent and volunteer officers and appropriate rank badges and insignia, as outlined in the Council's Uniform and Equipment Specifications and Badges of Rank brochure are concurrently introduced.

It will be noted that this provides for a new rank, that of Sub-officer. It is necessary to ensure that an officer (or Sub-officer) is available to ride on each fully manned appliance at all times. Further, the Council has had regard to making the service more attractive to the younger potential officer by providing facilities for his earlier promotion to what amounts to a non-commissioned rank.

#### PART VI—DUTY REQUIREMENTS FOR THE PERMANENT STAFF

16. (1) The Council has based the requirements of officers and men on the continuous-duty system at present in operation and the following are the basic duty requirements of such a system. The station duty requirements for firemen will vary according to the classification of the area, depending on whether this involves the employment of a station-keeper only for the smaller Class D districts, a nucleus permanent staff in Class C and D areas, or a wholly or mainly permanent staff in Class A and B stations.

- (2) The following are the basic obligations of all permanent firemen:
- (a) To attend all fire calls during duty periods.
  - (b) To carry out maintenance and other requisite work during routine hours.
  - (c) To remain on call within the station precincts for the remainder of each duty period.
  - (d) To carry out brigade drills and watch-room duties as required during on-call periods.
  - (e) To carry out urgent maintenance and reconditioning work on plant and equipment and out-station duties during on-call periods.
  - (f) To perform salvage and watching duties as required.
  - (g) To respond to fire calls while on leave under the arrangements applying at the particular station with the limited obligations set out in the introduction to this part of the Code and the acceptance by Fire Authorities of some suitable recompense.

#### OFFICERS

17. Whilst officers should be required to make the same response to fire calls as the men, their special responsibility will vary and will be required to be defined in accordance with their rank and with the classification of district or area in which they serve. It would appear desirable that the particular duties of officers in relation to the management and organization of brigades should be defined in addition to the primary duties devolving on them under section 37 of the Act, and whilst there will be some variations depending upon the number of officers employed in a brigade, the following is a broad outline of what might be considered the peculiar responsibility of each grade of officer.

#### CHIEF FIRE OFFICER

18. The Chief Fire Officer of the large brigades in the A, B, and C categories is required to devote the major part of his time and attention to the general administration of the brigade. As Chief Officer, he should be available during normal office hours to the public or local authority departments, and for this purpose he should arrange his leave of absence accordingly. He should normally be available for attendance at fires in the absence of his deputy or other executive officer, except that it need not be necessary for him to attend all fires on the first attendance unless the nature of the call would appear to justify his immediate attendance and he should make suitable arrangements to be notified of any unusual occurrence or major fire justifying his presence.

#### DEPUTY CHIEF FIRE OFFICER

19. In the larger brigades the Deputy Chief Fire Officer should have delegated to him by the Chief Fire Officer the direct responsibility for supervising the maintenance of stores and supplies; training of the brigade, including lectures; maintenance of fire service buildings; the testing and maintenance of fire appliances; the provision and regular testing of means of communication, fire alarms, telephones, radio; the compilation of records of water supplies; inspection and testing of hydrants; maintenance of fire statistics; supervision of routine duties of personnel; compilation of leave rosters, sickness records, personal records, inspections of sub-stations, etc.

In the absence of the Chief Fire Officer, he would automatically take charge of the brigade and is then invested with the same powers. His availability should be arranged so that he is on duty in the absence of the Chief Fire Officer.