

131. (a) Fifteen or more members of the Institute, at least five being Fellows, and all being resident not less than fifty miles from the meeting-room of the nearest District Branch, may make application to the Council to form themselves into a District Branch, and, after obtaining the consent of the Council, they shall become a District Branch subject to the rules of District Branches as hereinafter provided.

(b) The foregoing clause shall not, however, apply to the present constitution and members of the Southland District Branch, this branch being hereby empowered to continue as a District Branch so long as its membership shall not be less than seven.

VI.—GENERAL MEETINGS OF THE INSTITUTE.

General and Special Meetings.

132. The Council may, whenever it thinks fit, call a special or ordinary general meeting of the members of the Institute, and shall do so within twenty-one days from the receipt by it of a requisition in writing signed by not less than thirty members, and stating the object of the proposed meeting; the notice calling the meeting shall state the business to be transacted.

133. A member wishing to bring before a general meeting as aforesaid a motion, not relating to the ordinary business of the Institute, shall give notice thereof to the Council at least one month prior to the date of the meeting in order that it may be referred to in the notice calling such meeting, and no motion shall come before the meeting unless notice thereof has been so given.

134. The Secretary shall not less than fourteen clear days before such general meeting of the Institute, send to each member, at his address as registered at the Institute, a notice mentioning the day, place, and hour of meeting, and the business to be transacted thereat. The non-receipt of such notice by any member shall not invalidate the proceedings of any such meeting.

135. At all such general meetings of the Institute each member present shall be entitled to one vote.

At all such general meetings of the Institute the chair shall be taken by the President, or in his absence by a Past President who is a member of Council under Regulation 32 (b) and (c), a Vice-President, or, in their absence, by any member of the Council, who shall be chosen at the meeting, or in the absence of all of them then from among the members present.

136. At an ordinary general meeting, unless fifteen members are present within half an hour after the time appointed for the meeting, the meeting shall stand adjourned until such date as the chairman shall direct, to be held at the same hour and place, and unless twenty members are present within half an hour after the time appointed for the adjourned meeting, the meeting shall lapse. At any special general meeting held on the requisition of members unless forty members are present within half an hour after the time appointed for the meeting, the meeting shall thereupon and thereby be dissolved.

Adjournment of Meetings.

137. Subject to the provisions of the foregoing regulations, the Chairman of a general meeting of the Institute may, with the consent of the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. No notice need be given of an adjourned meeting unless it is so directed in the resolution for adjournment.

Appointment of Scrutineers where Poll demanded.

138. At every meeting of the Institute at which a vote by voting-papers is prescribed or demanded, the meeting shall appoint two of their members as scrutineers. The scrutineers shall reject the vote of any member who at the date of the said meeting is in arrears for more than six months in the payment of any subscription or other sum payable by him under these regulations.

VII.—STUDENTS AND PROBATIONERS.

139. (a) Probationers shall be persons not under fifteen years of age who are actually engaged in the study of architecture, and who, on their application for a certificate of passing the Preliminary Examination, shall apply to be registered as probationers.

(b) Students shall be probationers who have passed or been exempted from the Second Professional Examination or such other examination as the Council shall from time to time prescribe.

(c) Any person qualified for registration as a probationer or student shall be entitled to be registered as a probationer or student of the New Zealand Institute of Architects on the approval of the Committee of Architectural Education and subject to such restrictions as to continuance as the Council may from time to time determine. The Secretary shall keep a register of such probationers or students and shall issue a certificate of registration to such applicants.

(d) Probationers and students shall on or before the last day in October in each year notify the Secretary of their business and private addresses. Failure to do so by the last day in January next succeeding may involve cancellation of their registration.

(e) The Council may suspend or withdraw the registration of any probationer or student who may appear to them to be guilty of any improper conduct. No probationer or student whose registration as such has been so suspended or withdrawn shall be entitled to sit for the examinations of the Institute or to participate in any of the privileges conferred by his registration. In the event of withdrawal of registration by the Council the probationer or student may at a later date make application to be again placed on the Register and the Council may approve of such application on such terms and conditions as it may deem fit.

(f) The Council or the Committee of Architectural Education shall, subject to the terms and conditions of any deed of gift or trust, define the programmes and conditions of competitions for such prizes, medals, exhibitions, studentships, or scholarships as may from time to time be established by the Institute, and shall by a deed of writing under the common seal award the same, and shall announce such awards at the next meeting immediately following such award being made.

(g) (See Regulation 17.)

VIII.—ARTICLED PUPILS OR APPRENTICES.

Members to require production of Preliminary Certificate before taking Articled Clerk.

140. Before a member of the Institute shall be entitled to receive a person to serve under articles, the person about to be articled shall be obliged to produce a certificate of the Institute to the effect that he has passed the Preliminary Examination of the Institute or has been exempted therefrom by the Council; and no member of the Institute shall receive any person under articles without production of the said certificate.

Member employing Articled Pupil shall lodge Articles.

141. Every member employing an articled pupil or apprentice shall, within one month after the execution of his articles, lodge the same with the Council to be registered, and shall pay a registration fee of one guinea. The Council shall thereupon cause the said articles to be registered in a book or Register to be kept for this purpose, and shall forthwith return the said articles to the said member, or, at his request, retain them in safe keeping until they shall have expired.

Articled Pupil shall produce Certificate on Termination of Articles.

142. Every articled pupil or apprentice shall at the expiration of his articles and before he shall be entitled to be admitted to the final examination produce to the Council a certificate from the member of the Institute to whom he has been articled to the effect that he has duly served his articles, and is a fit and proper person to be admitted a member of the Institute, or, failing such certificate, shall otherwise prove to the satisfaction of the Council that he has duly served his term and is a fit and proper person as aforesaid.

Articles may be transferred.

143. If the employer of an articled pupil or apprentice ceases to be a member, or is suspended from membership, the articles may be transferred to another member. In the event of the death of the employer or his suspension or dismissal from the Institute the articled pupil or apprentice may enter into fresh articles for the remainder of his term of service with another member of the Institute.

Articles may be assigned.

144. Articles may also be assigned to another member by agreement between the articled pupil or apprentice and his employer.

Transfer or Assignment of Articles to be lodged with the Council.

145. The articled pupil or apprentice shall lodge the transfer or assignment of his articles with the Council to be registered within one month of such transfer or assignment, failing which any such assignment or transfer of articles shall be of no effect. The Council or the Executive Committee shall, on approval of such transfer or assignment, register the same without fee.