

Form.	When due.	Description.	Reference or Authority.	By whom to be forwarded.	To whom.	To whom to be finally trans.	Remarks.
HALF-YEARLY.							
(To be rendered on 1st January and 1st July unless otherwise stated.)							
P. & S. 97	Dependent upon date of original supply	Demands for stationery	Navy Orders	Captain ..	N.S.
M.S. ..	31 March 30 Sept.	Stores on deposit charge for Imperial ships	Navy Orders	B.S.O. ..	N.O.A. ..	N.S.
YEARLY.							
(To be rendered on 31st December unless otherwise stated.)							
M.S.	State of stocks of naval stores	Navy Orders	B.S.O. ..	N.O.A. ..	N.S.
M.S.	Office machinery—Annual census	Navy Orders	Captain ..	N.S.
M.S. ..	1 Jan.	Recommendations for regulating branch	Navy Orders	Captain ..	C.C.N.Z. ..	N.S.
S. 53 ..	31 March	Return of numbers borne. (Statistics for New Zealand and Imperial personnel to be distinguished and totalled separately)	K.R. & A.I., Arts. 1699 and 1730	Captain ..	N.S.
M.S. ..	31 March	Statement showing money to be paid in April in respect of preceding month	N.Z.R. 316 ..	Captain ..	N.S.
M.S. ..	31 March	Base machinery—Report of stocktaking	Navy Orders	B.S.O. ..	N.O.A. ..	N.S.
N.Z.D. 100	1 April	Return of salaries or wages	Navy Orders	Acct. Officer	N.S.