

- (iii) Possess a knowledge of rifle and squad drill :
- (iv) Are able to take any man's part (except No. 1) at any of the guns at Headquarters (not applicable to V/S and W/T ratings) :
- (v) Are able to send and take in morse and semaphore by day (a knowledge of morse is not required in the case of Ordinary or Able Seaman) :
- (vi) Have attended annual inspection unless specially exempted.

(2) A notation is to be made in the proper column of the man's Certificate of Service (Form N.Z.D. R. 7) when he qualifies or requalifies as "efficient."

Add new Article 42c :—

42c. (1) After entry in Class D each recruit is to be examined by an officer of the Division as to his ability to swim.

(2) There are two tests of ability to swim, namely :—

Provisional Test.—To be carried out in shallow water.

Standard Test.—To be carried out in the open sea.

The "Provisional Test" is always to be carried out before the "Standard Test" is attempted.

To pass each test, every man will be required to swim 40 yards in a duck suit, after which he is to be able to keep himself afloat for three minutes.

A few duck suits are to be retained for the purpose of these tests from kits returned on discharge.

(3) Qualifications are to be awarded as a result of the test as follows :—

"Fair"—*i.e.*, only just managed to pass and requires more practice.

"Good"—*i.e.*, an average swimmer.

"V.G."—*i.e.*, a strong swimmer.

Notations are to be made on Service Certificates as follows :—

"P.P.T." (Passed Provisional Test), followed by qualification and date ; or

"P.S.T." (Passed Standard Test), followed by qualification and date ; or

"Cannot Swim," and date.

(4) Men should be encouraged to qualify in the Standard Test when they are afloat for training.

Where opportunities occur at Divisional Headquarters for access to the open sea and deep water, the P.S.T. qualification may be granted after examination by a responsible officer.

ARTICLE 43.—Under amendment relating to Class D, add :—

Ratings in this class may qualify for non-substantive ratings in relation to light gunlaying duties, and signal and wireless duties. Badges will be granted to men who qualify in gunnery and mine-sweeping, who are marksmen, and buglers, and who are recommended for the award of good service badges. None of these non-substantive rates or qualifications will carry extra pay during periods of training.

Add new Article 43A :—

43A. **Members of the Public Service, &c.**—(1) Ratings of the Royal Naval Reserve who are members of the Public Service, including the Post and Telegraph Department and Government Railway Service, are granted special leave for the purpose of enabling them to undergo training in H.M. ships to the same extent as those who are members of the Territorial Forces are granted similar leave for the purpose of attending camps, &c.

During periods of special leave the ratings receive either departmental pay or Naval pay, whichever is the higher.

(2) In the event of the special leave being insufficient to cover the period of training, the difference is treated as part annual leave ; then the officer or rating is permitted to retain his Naval pay, or additional leave may be granted without departmental pay.

(3) In giving effect to the foregoing arrangements, Naval pay is to be issued in all cases, and the adjustment, if any, made by the Department.

Particulars of Naval pay issued to these reservists are to be reported as follows to the immediate controlling officer of the Department concerned :—

Royal Naval Reserve, Classes A, B, and C : By the Accountant Officer of the ship.

Royal Naval Reserve, Class D : By the Accountant Officer of the ship, or the Accountant Officer of the Reserve Division, according to where the officer or rating is borne for pay.