

RULES OF THE ROYAL SOCIETY OF NEW ZEALAND
AS CONSTITUTED UNDER THE ROYAL SOCIETY
OF NEW ZEALAND ACT, 1933.

HEREUNDER are set out the rules now in force (a) made under the New Zealand Institute Act, 1903, and the New Zealand Institute Act, 1908, and enuring under the Royal Society of New Zealand Act, 1933, and (b) made under the last-mentioned Act. The effect of amendments made from time to time has been incorporated and consequential alterations have been made as implicitly required by the Royal Society of New Zealand Act, 1933, such as the substitution of "Society" for "Institute", "member body" for "incorporated society", and "Council" for "Board of Governors". The dates in parentheses are those of original publication in the *Gazette* of the respective Rules or of their adoption by the Council.

The word "Society" wherever occurring in these rules means the Royal Society of New Zealand, and the word "Council" means the Council of the Royal Society of New Zealand.

HERBERT WAIAPU,

President, Royal Society of New Zealand.

5th November, 1935.

A.—RELATING TO ADMISSION AND DUTIES OF MEMBER BODIES.

(Gazetted 14/7/04, and amended 30/10/35.)

1. No scientific body shall be admitted as a member body of the Society under the Royal Society of New Zealand Act, 1933, unless such body shall consist of not less than twenty-five members subscribing in the aggregate not less than twenty-five pounds (£25) annually towards the promotion of those branches of science and art approved by the Society for the advancement of which the proposed member body was formed.

2. Any body admitted as aforesaid shall cease to be a member body of the Society if the number of its members shall at any time become less than twenty-five or the amount of money subscribed by such members shall in any financial year be less than twenty-five pounds (£25).

3. The by-laws of every member body admitted as aforesaid shall provide for the expenditure of not less than one-third of its annual revenue on or towards the formation or support of some local public museum or library or other institution approved by the Council, or otherwise shall provide for the payment of not less than one-sixth of its annual revenue towards the extension and maintenance of the Royal Society of New Zealand.

4. Any member body which shall in any one year fail to expend the proportion of its revenue specified in Regulation 3 in the manner there provided shall cease to be a member body of the Society unless it satisfies the Council of the Society that special circumstances have justified a temporary delay in fulfilling the prescribed conditions.

5. Every member body shall forward annually to the Society a report on its work during the year and a duly audited balance-sheet showing clearly its expenditure under the above regulations. The report of the member body shall be forwarded by the Secretary of the Society to the Honorary Treasurer who shall certify in his annual report whether such member body is complying with the conditions of membership of the Society.

6. Provided that it furnish satisfactory evidence that it has been in existence for at least one year and that the above rules are being complied with, any member body upon application signed by the President and countersigned by the Secretary of that body will be granted a certificate of admission under the common seal of the Society, and such certificate shall remain in force so long as the Rules of the Society are being complied with.

7. Subject to the provision of the Royal Society Act, 1933, and the rules of the Society each member body of the Society shall be entitled to retain or alter its own constitution and the by-laws for its management and shall conduct its own affairs.

B.—RELATING TO PROCEEDINGS OF COUNCIL AND
COMMITTEES.

(Gazetted 14/7/04 and 28/5/25, and amended 30/10/35.)

1. Notice of each meeting of the Council shall be posted to each member of the Council fourteen clear days before the day fixed for such meeting and for this purpose the address last furnished to the Secretary by each member shall be deemed to be the correct address.

2. The *quorum* at each meeting of the Council shall be *eight*, of whom not less than *two* shall be the duly accredited representatives of member bodies outside the centre at which the meeting is being held. (Adopted 30/10/35.)

3. At every meeting of the Council each member shall be entitled to one vote, but in case of equality of votes the Chairman of the meeting shall have a casting-vote in addition to a deliberative vote.

4. No member of the Council and no member of any committee shall vote on or take any part in the discussion on any matter before the Council or Committee in which he has either directly or indirectly any pecuniary interest. (Adopted 16/5/34.)

5. No member of the Council shall hold any paid office under the Council.

6. Upon receipt of a requisition signed by not less than *eight* members of the Council and stating clearly the business to be transacted at the meeting proposed to be called, the President shall forthwith call a special meeting of the Council, and at such meeting duly called and constituted no business other than that set forth in the requisition shall be introduced.

7. At each annual meeting the Council shall set up the necessary special committees to make recommendation with reference to the award of fellowships, medals, and prizes, and on no such special award committee shall any member of the Council sit in an *ex officio* capacity. (Adopted 30/10/35.)

8. The President, or, in his absence or incapacity, the Vice-President shall be an *ex officio* member of all committees other than the special award committees.

9. Members of the Council for the time being resident or present in Wellington shall be a Standing Committee of the Council for the purpose of transacting urgent and routine business and assisting the officers. Notice of every meeting of this Standing Committee shall be sent by post to every member of the Council.

10. At all meetings of the Standing Committee the *quorum* shall be *four*.

11. A copy of the minutes of each meeting of the Standing Committee shall be forwarded to all members of the Council as soon as possible after such meeting and an abstract of the minutes shall be forwarded to each member body.

C.—RELATING TO CUSTODY OF PROPERTY AND COMMON SEAL.

1. All donations to the Society from whatever source derived shall be acknowledged by a printed form of receipt, and shall be entered in the books of the Society provided for that purpose and thereafter shall be dealt with as the Council may direct. (Gazetted 14/7/04.)

2. All property vested in the Society from whatever source derived shall be used and applied at the discretion of the Council. (Gazetted 14/7/04.)

3. The seal formerly used by the New Zealand Institute, but with the words "New Zealand Institute" deleted and the words "Royal Society of New Zealand" substituted therefor, shall be the common seal of the Society until the date of the annual meeting of the Council in 1939. (Adopted 30/5/35.)

4. The common seal shall be in the custody of the Secretary of the Society and kept at the office of the Society, and shall be used as the President and Council or Standing Committee may direct, and affixed only in the presence of the Secretary and the President or other member of the Council whom the President may elect to act as his deputy, and the President or his deputy shall sign every document to which the common seal is so affixed. (Adopted 30/10/35.)

D.—RELATING TO THE KEEPING OF ACCOUNTS.

D. I.—Trust Accounts.

1. All moneys held in trust by the Society shall be placed under the care of Managers to be appointed each year by the Council at its annual meeting, and it shall be the duty of those so appointed to see that the several trusts are kept each in its special account at the Post Office Savings-bank. (Adopted 30/10/35.)

D. II.—Endowment Fund.

1. A fund to be called an "Endowment Fund" shall be set up the interest on which for any year may be spent for the general purposes of the Society, but the capital may not be spent. (Gazetted 28/5/25.)

2. All interest accruing from moneys deposited in the Society's General Account in the Post Office Savings-bank shall be credited to the Endowment Fund unless otherwise allocated by the Council at the annual meeting at which the amount of the annual interest is reported. (Gazetted 28/5/25.)

E.—RELATING TO THE DUTIES OF OFFICERS AND SERVANTS.

1. The President or, in the case of his being non-resident in Wellington, the Vice-President shall exercise general supervision of the Society's office and paid officers, and the President, or, in his absence or incapacity, the Vice-President shall sign all important letters. (Adopted 30/10/35.)