

- (b) The main register shall be balanced monthly and the various surplus quantities carried forward.
 - (c) In the case of a dangerous drug taken from the main stock for conversion by the dispenser into a preparation an appropriate entry shall at the time when it is so taken be made in column 1 on the "issues" side of the main register and made in a book to be called the "Manufacture Book," and the recording procedure for showing in the Manufacture Book receipts and issues of such manufactured preparation to wards shall be the same as herein provided for the issue of supplies in unaltered form as recorded in the main register.
 - (d) In the case of a dangerous drug taken from the main stock for issue to wards an appropriate entry shall at the time when it is so taken be made in the main register.
 - (e) Issues to wards shall be sufficient only for the estimated requirements of the ward concerned for not more than seven days ahead.
 - (f) Entries on the disposal side of Ward Books shall be made immediately following the administration of the drug concerned.
 - (g) Each Ward Book shall be kept and posted by the Ward Sister or person in charge of the ward, and the Medical Superintendent shall supervise the duties of such person in relation hereto.
 - (h) The Ward Book shall at all times show on the "receipts" side entries in the columns numbered respectively (1), (2), and (3) corresponding to entries made on the "issues" side of the main register in the columns numbered (2), (3), and (4). The said entries shall be made first in the main register and immediately afterwards in the Ward Book concerned, and the entries in both cases shall be legibly initialed by both the person receiving and the person issuing the relative drugs; such persons respectively being expressly authorized by the Medical Superintendent so to receive or issue the said drugs.
 - (j) The Ward Book shall be checked and compared with any surplus on hand once every week jointly by the person in charge of the ward and the Medical Superintendent, or the Matron as deputy for the Medical Superintendent, and the Superintendent or Matron shall signify by initialing and entering the date that the checking has been done as herein required.
 - (k) Suitable locked containers shall be provided for the custody of the main stocks of dangerous drugs; and any portion of the stock on issue to a ward shall, except when required for administration, be kept in a suitable locked container the key of which is kept in the personal custody of the registered nurse for the time being in charge of the ward.
- (11) Clauses (3), (5), and (6) of this regulation shall apply to every person to whom clauses (9) and (10) hereof apply and to the records kept by such person.

Part IV.—Wholesale Dealers.

(12) (a) For the purposes of this clause "wholesale dealer" means a licensee who in the regular course of his business disposes of dangerous drugs to practitioners, hospitals, laboratories, and to other licensees who acquire such drugs for the purpose of re-sale, whether or not the licensee also disposes of dangerous drugs in any other manner or to any other class of persons.

(b) Every wholesale dealer shall prepare in duplicate a return in the form numbered 8 in the First Schedule showing the information indicated in the said form.

(c) Every wholesale dealer shall within seven days after the close of each calendar month forward to the Director-General in the manner set out in the note appended to the said form numbered 8 one of his copies of the said return comprising all dispositions (whether by wholesale or otherwise) of dangerous drugs effected at the premises of such wholesale dealer during such calendar month and verified by the signature of the wholesale dealer or his servant authorized in that behalf.

(13) Clauses (3), (4), (5), and (6) of this regulation shall apply to every person to whom clause (12) hereof applies and to the records kept by such person.