

of them. Enormous loss of property may result from too much attention to detail at such a moment.

NO UNNECESSARY LENGTHS OF HOSE TO BE RUN OUT AT THE BEGINNING OF FIRE.

28. In the first stage of a fire only sufficient hose to reach the fire should be run off, so that no time may be lost by passing the water through unnecessary lengths of hose and in unnecessary handling.

DOORS AND WINDOWS OF BURNING BUILDING TO BE KEPT CLOSED UNTIL FIRE IS ATTACKED.

29. Especial care must be taken at all times to keep the doors and windows of a burning building closed until every preparation has been made for attacking the fire.

Neglect of this precaution gives the flames a chance to spread, with the result that a fire may obtain a strength beyond the power of all appliances of the brigade to subdue.

MEMORANDUM FOR MOTORMAN.

30. Motormen are instructed to proceed at a moderate pace when turning corners, going over crossings, and in all crowded places.

CONDITIONS OF SERVICE.

31. Every member shall obey all orders of the persons in authority.

32. Every member shall obey and conform to such regulations as may be made from time to time by the Board.

33. Every member shall be liable to immediate dismissal for negligence or misconduct, and to forfeiture of any pay due to him not exceeding five pounds (£5).

34. Every member shall be liable to suspension by the Superintendent, or in his absence by any other responsible officer of the brigade, for negligence or misconduct. Every case of suspension shall be brought before the Board at its first meeting after the suspension, and the Board may either reinstate the member or continue the suspension for a further period or dismiss the member from the service.

35. Any member dismissed from the service or who may resign from the service shall immediately deliver up all clothes and accoutrements that have been supplied to him by the Board; and if, in the opinion of the Superintendent, any article or articles supplied shall have been improperly used or damaged, a deduction from the pay or moneys due to the member shall be made sufficient to cover the loss sustained, or such loss may be recovered by process of law.

36. Every member in the employ of the Board will, as often as the Board shall consider necessary, be supplied with a suitable uniform and accoutrements, for the safety, cleanliness, and good order of which the member will be held responsible. Such uniform and accoutrements remain and are the property of the Board. Any member wilfully damaging or disposing of all or any portion thereof will be prosecuted.

37. Every member of the service of the Board will be furnished with a number to be worn on the collar of his tunic in addition to such other distinguishing-mark as the Board may approve.

38. Every member on joining the brigade is required to make himself acquainted with the regulations in force, and also with such other regulations as may be made from time to time by the Board.

39. No member under any pretence whatever shall leave the locality of a fire without the instruction or permission of the officer in charge of the fire.

40. No member shall take any intoxicating liquors while on duty without permission of the officer in charge of a fire, or practice, or other duties.

41. No member shall be entitled to any pay during the time he shall remain under suspension from duty unless the Board on investigation of the circumstances acquit him from all blame in the matter.

42. Unless otherwise provided, two weeks' written notice given on either side shall terminate the agreement for service.

43. Any member being desirous of absenting himself from the district for any reason must first obtain permission from the Superintendent, and should the Superintendent so desire the member must provide a substitute during such absence, and payment of the substitute must be made by the member.

44. The Superintendent may grant leave of absence at any time to such number of the men as the Board may approve.

45. There shall be held during the year twenty-four (24) drills or practices, at times and places to be decided upon by the Superintendent. Any member of the brigade who fails to attend eighteen (18) of the practices or drills, or two-thirds of the fire calls received during each year, shall be deemed to have forfeited his membership, and may be dismissed by the Superintendent.

46. Members of the brigade shall be liable for a fine of two shillings and sixpence (2s. 6d.) for each offence for being absent without leave.

RATES OF PAY.

47. Members of the brigade will be paid for attendances at fires in accordance with the following schedule:—

1. Firemen shall receive pay at the rate of three shillings (3s.) per hour or any part of an hour.

2. For false alarms and chimneys and other fires when not required to leave the station, the rate of pay will be two shillings (2s.) per man.

48. The sum of one pound ten shillings (£1 10s.) per annum, payable in half-yearly instalments of fifteen shillings (15s.) each on the thirtieth day of June and the thirty-first day of December in each year, will be paid as boot-allowance to all members of the brigade who have been at least six months in the brigade, and who shall have attended at not less than two-thirds of the drills or practices, and not less than two-thirds of the musters required to be held under paragraph 45 during the preceding half-yearly period.

BRIGADE MAY MAKE RULES.

49. Subject to the approval of the Board, and provided they in no way conflict with the Board's by-laws, the brigade may make rules and regulations for its own government.

DONATIONS RECEIVED BY BRIGADE.

50. Donations by the public in recognition of the services of the brigade shall be the property of the brigade, and shall be used for the recreation and comfort or otherwise for the benefit of the members of the brigade.

FIRES OUTSIDE THE FIRE DISTRICT OF WAIROA OR ON VESSELS.

51. If any brigade, or any portion of any brigade established and maintained by the Board within the Fire District of Wairoa, attends or performs any services at a fire in any building outside the Fire District of Wairoa at the request of the owner or occupier of such building, or attends or performs any services at a fire on any vessel wherever situated at the request of the owner, agent, or other duly authorized person, then such owner, occupier, agent, or other duly authorized person (as the case may be) shall pay to the Board for such attendance and services amounts not exceeding the undermentioned rates, the said charges to be reckoned from the time the brigade leaves the station until it returns to the station:—

For the first hour (or part thereof if less than one hour), £7 10s.

For each succeeding hour or part thereof, £7 10s.

MAINTENANCE AND DISCIPLINE AND THE ENSURING OF GOOD CONDUCT.

52. No person shall interfere with or obstruct any officer or member of a brigade in the execution of his duty.

53. No person shall aid, abet, or encourage any member of a brigade in any act of disobedience of orders or insubordination, or in the use of abusive or obscene language while such member is on duty.

REGULATION *re* THE STORAGE OF INFLAMMABLE SUBSTANCES.

54. It shall not be lawful to make or place, or keep stored, or suffer to remain on any premises within the district, any stack of hay, corn, straw, or other agricultural produce belonging to the class of cereals, or to cover any such stack with any inflammable material in the open air at a distance of less than thirty feet (30 ft.) from any building, or five feet (5 ft.) from any fence, street, or public place or adjacent land.

55. No person shall store in any premises in the district any crates, cases, boxes, or other packages, either empty or containing paper or other inflammable materials, within twenty feet (20 ft.) from any adjoining land, building, or right-of-way.

56. No person shall keep or store for the purpose of sale within the district any matches except safety matches unless the boxes or other coverings containing such matches are kept stored or contained in a closed metal container or receptacle.

FIRE-ALARM CIRCUITS.

57. The Board may within the district establish or contract with any person or corporation for the establishment of an electric fire-alarm circuit, and may from time to time extend such circuit and provide for the connection therewith of alarms in streets and public and private buildings and premises. All connections of alarms installed in public or private buildings or premises, and all alterations to the same, shall be carried out to the approval of the Board at the cost of the owner of the property connected; and the cost of maintenance and of periodical examination and testing of such connections shall be borne by the owner of the property connected, and all such connections shall be efficiently maintained to the satisfaction of the Board or of the Inspector approved by the Board for that purpose. With the consent