

Application for Special Leave.

74. The Government Printer shall, in all cases of application for special leave of absence by any employee, consider (1) the general conduct of the employee during the previous year, and (2) the regularity of attendance by the employee for the same period during the hours of attendance prescribed by Regulation 6.

Military Leave.

75. (1) The Commissioner may, subject to departmental convenience, grant to employees who are required to perform military service under the Defence Act, 1909, and its amendments, leave of absence for the purpose of attending compulsory camps and compulsory courses of military instruction.

(2) Leave of absence granted in pursuance of this regulation shall not be deducted from the employee's annual leave.

Special Leave on Retirement.

76. With the approval of the Commissioner, special leave of absence may be granted to employees of the *permanent staff* retiring from the Public Service on the following condition, provided that the sick or other leave in the twelve months preceding retirement has not exceeded three months:—

- (a) Employees retiring on superannuation, or compensation in lieu of superannuation, three months.
- (b) Employees of under ten years' service retiring for their own purposes, other than medical unfitness, no leave.
- (c) Employees of ten years' service and under twenty years' service retiring for their own purposes, other than medical unfitness, one month.
- (d) Employees of at least twenty years' service retiring for their own purposes, other than medical unfitness, six weeks.
- (e) Employees retiring on medical certificate, three months.
- (f) Employees dispensed with through no fault of their own before reaching the retiring-age—
 - If under five years' continuous service, one month.
 - If five years and under ten years, two months.
 - If ten years or over, three months.
- (g) Women retiring to be married: Over five years' service, one month; over ten years' service, two months; over fifteen years' service, three months.

77. Where an employee is retiring on superannuation or compensation after completing forty years' service, he may, at the discretion of the Commissioner, be granted six months' leave on full pay, or an equivalent payment in lieu thereof by way of allowance: Provided that the sick-leave taken by him during his service has not exceeded six months, or that he has not at any time been granted furlough (extended leave of absence) on full or half-pay.

78. The Commissioner may, in his discretion, grant an equivalent payment by way of allowance in lieu of the special leave of absence which may be granted under Regulation 76 (a).

(D) PUBLIC HOLIDAYS.

Days that may be granted.

79. Where possible, employees who have been continuously employed for more than two months shall receive the following holidays, or any days specially authorized by the Governor-General in Council instead thereof: 25th and 26th December, 1st January, Good Friday to Easter Monday (inclusive), Labour Day, King's Birthday.

Employees who cannot be granted Leave on Public Holidays.

80. Employees who have been continuously employed for more than two months and who cannot be granted the holidays mentioned in the foregoing regulation may be granted equivalent time, provided it is taken within one month of the holiday; or, if this is not possible, then overtime at the rate of time and a half may be allowed for the actual time worked. Double pay will be allowed for working on a Sunday, New Year's Day, Good Friday, or Christmas Day.