

of service shall be signed by every officer and member on entering the service of the Board.

1. Every member shall reside at the station, or within such easy distance therefrom as the Superintendent may approve.
2. Every member in the employ of the Board will be supplied with suitable uniform and accoutrements, for the safety, cleanliness, good order, and repair of which the member will be held responsible. Such uniform, boots, and accoutrements remain and are the property of the Board, and may be worn only when the members are on duty. Any member wilfully damaging or disposing of all or any portion thereof, will be liable to be prosecuted.
3. Every member on joining the Brigade is required to make himself acquainted with the by-laws and regulations in force, and also with such drills and orders as may be made from time to time by the Board or the Superintendent.
4. Every member is required to obey all lawful orders given by persons placed in authority over him, and also strictly to comply with all regulations and orders issued by the Board or the Superintendent and entered in the order-book.
5. If the Board so decide, any member absenting himself without leave of the Superintendent from any fires or alarms, after working hours, may be fined 2s. 6d. for first offence; 5s. for second; and on the third consecutive absence to be dismissed; any officer shall be liable to double fines.
6. No member under any pretence whatever is permitted to leave the locality of a fire without the instruction or permission of the officer in charge at the fire.
7. Members shall not be allowed to take any intoxicating liquors or smoke while on duty without permission from the officer in charge at a fire or practice, or other duties.
8. Any member guilty of negligence or misconduct, whether on duty or not, or found in such a state as to unfit him to perform the duties required, may, at the discretion of the Superintendent, be suspended for the time being, and in extreme cases may be summarily dismissed the service.
9. In all cases of suspension the circumstances connected therewith and the Superintendent's decision are to be reported to the Board, which will deal with the matter at the next meeting, when the offending member may if he so wish, appeal against the Superintendent's ruling.
10. No member shall be entitled to any pay during the period he may remain under suspension from duty unless the Board, on investigation of the circumstances, acquit him from all blame in the matter.
11. Unless otherwise provided, one week's written notice given on either side shall terminate the agreement for service of members.
12. Auxiliary members of the Brigade are to be in uniform and report themselves for duty in the occurrence-book at 7 p.m. on alternate nights in each week. Members being absent from duty, unless with special permission, will be considered unsuitable for the Board's service.
13. Any member absenting himself from the city from any cause must consult the Superintendent, and should the Superintendent so desire, the member must provide a substitute during such absence, and payment of the substitute must be made by the member.
14. Members working at fires during their ordinary working hours, or in the time necessary to prepare for their daily duties, shall receive additional pay at the rate of 3s. per hour or part of an hour. These payments will only apply to work done between the hours of 7 a.m. and 5 p.m.
15. The Superintendent shall have sole discretion as to the number of men to whom leave may be granted at any time.
16. The Superintendent may appoint all temporary members. All appointments, suspensions, or dismissals shall be immediately notified to the Chairman of the Board.

Sealed with the seal of the Christchurch Fire Board the 10th December, 1929, in the presence of—

J. R. CAMERON,
ERNEST H. ANDREWS } Members of the Board.
C. J. TRELEAVEN, Secretary of the Board.

The foregoing by-law is hereby approved, this 24th day of December, 1929.

JOHN G. COBBE,
For Minister of Internal Affairs.

(I.A. 11/4/2.)

By-law made by the Opotiki Fire Board.

Department of Internal Affairs,
Wellington, 23rd December, 1929.

THE following by-law, made by the Opotiki Fire Board, is published in accordance with the Fire Brigades Act, 1926.

JOHN G. COBBE,
For Minister of Internal Affairs.

RULES AND REGULATIONS.

MADE by the Opotiki Fire Board for the maintenance of discipline and to ensure the good conduct of the members of the Fire Brigade.

1. APPOINTMENT AND PROMOTION OF OFFICERS.

The Superintendent shall be appointed by the Board. The Deputy-Superintendent shall be appointed by the Board (due consideration being given to the recommendation of the Superintendent) either by selection from existing members or from outside the Brigade.

2. QUALIFICATION FOR MEMBERSHIP.

Candidates for appointment must be strong physically and free from any bodily defects. They must be not less than nineteen years of age.

3. APPLICATION FOR APPOINTMENT.

Application for appointment to the Brigade must be made on a form approved by the Board.

4. PROBATIONARY TERM.

Eligible candidates, when finally approved, will be accepted as members of the Brigade on probation only, the term of which shall not be less than three months. If at the end of such term the probationer shall have given satisfaction to the Superintendent, and shall have proved himself otherwise suitable, his appointment to the Brigade may be confirmed by the Board.

5. TERMINATION OF ENGAGEMENT.

All engagements or appointments made by the Board may be cancelled or annulled without any reason being assigned.

6. RETIRING AGE.

The age at which members of the Brigade must retire from the service shall be as follows: Superintendent or Deputy-Superintendent, sixty-five years; foreman, fifty-five years; firemen, fifty years; but the Board may, if it thinks fit, in any special cases, extend these limits for a further period.

7. THE SUPERINTENDENT.

In addition to the duties and powers contained in section 48 of the Fire Brigades Act, 1926, the duties and powers of the Superintendent shall be as follows:—

- (1) He shall be responsible to the Board for the efficiency of the members of the Brigade, and all gear used in its service.
- (2) He shall have the power to suspend any member for breach of discipline or misconduct of any description at any time, but must at once report such suspension to the Board. The member suspended may appeal to the Board, who will hold an inquiry into the alleged breach of discipline or misconduct. At such inquiry the suspended member may be present, and have the right to speak in his defence, and if he desires, bring witnesses in support of same.
- (3) He shall allot quarters to the resident members of the Brigade, and such members shall reside in such quarters as he may from time to time direct.
- (4) He shall allot such duties to the members of the Brigade as he shall deem necessary for ensuring the efficiency thereof, and may withdraw any member from any special duty and allot him fresh duties at his (the Superintendent's) discretion.
- (5) He shall keep a store book, in which shall be entered all property of the Fire Board, the date of the purchase, and the date it was used or condemned.
- (6) He shall keep the service-record book, containing the names, occupations, places of birth, dates of birth, dates of joining and discharge from the Brigade, with awards and punishments by the Board, in a proper manner.
- (7) He shall perform any duty the Fire Board may from time to time assign to him.

8. THE DEPUTY-SUPERINTENDENT.

He shall be under the direction of the Superintendent, in whose absence he shall take command of the Brigade.