

*Chairman.*

36. At the annual meeting the Board shall elect from its members a Chairman, who shall hold office until the commencement of the next annual meeting and who shall be eligible for re-election.

37. If the Chairman shall from any cause cease to be a member of the Board or resign the office of Chairman the Board shall as soon thereafter as conveniently may be elect another member of the Board to be Chairman in his stead, and the Chairman so elected shall hold office only until the commencement of the next annual meeting.

38. During any election of a Chairman the Secretary of the Board shall preside, but shall have no vote; and in the event of an equality of voting he shall determine the election by lot.

*Committees.*

39. The Board may from time to time appoint standing or special committees of one or more of its members, and may delegate to any such committee any of the duties and powers of the Board, either subject to confirmation or in such manner as not to require subsequent confirmation by the Board, except power to make a permanent appointment to any position, or to dismiss any person holding a permanent appointment, or to institute an action, or to commit the Board to any expenditure or liability in excess of fifty pounds.

40. The Board shall in all cases have and retain the right to revoke any appointment of a committee and to revoke the delegation to any committee of any duty or power of the Board.

41. Unless otherwise provided by the Board, every such committee may fix and act by a quorum of its members.

42. The provisions of clause 34 of this scheme (relating to minutes of proceedings) shall apply, *mutatis mutandis*, to any committee appointed by the Board.

*Secretary and Office.*

43. From time to time as may be necessary the Board shall appoint a Secretary, and shall appoint him or some other person with authority to receive moneys on the Board's account. The Board shall forthwith inform the Minister of every such appointment. The Secretary shall be insured under a fidelity bond for a sum of not less than five hundred pounds.

44. Any notice or other such document given or made by or on behalf of the Board shall be sufficiently authenticated if it is signed by the Secretary, or any person acting as Secretary, of the Board.

45. The Board shall from time to time provide and maintain at some convenient place an office on the outside of which the name of the Board shall be kept printed or affixed.

46. Any notice or other such document shall be deemed to be served on the Board if addressed to the Board or to the Chairman or Secretary thereof and delivered at the Board's office during usual business hours to some person having charge of the office, or if sent by post in a prepaid registered letter addressed as aforesaid.

*Financial Provisions.*

47. The Board shall keep full and true accounts, in which shall be entered every sum received into and paid out of the Board fund in the order of date of each such receipt and payment, including all moneys received from rents or profits derived from lands or other property vested in the Board or under its control or management. All moneys received by or belonging to the Board shall be paid into such bank as the Board from time to time appoints to the credit of one or more accounts, and no money shall be drawn out of the bank except by authority of the Board and by cheque signed by the Secretary and by a member or members appointed by the Board for the purpose.

48. The Board shall not later than the 31st day of March in every year cause its accounts for the preceding calendar year to be balanced, and a true statement and account to be prepared, in the prescribed form, of the receipts and payments of the Board and of its assets and liabilities.

49. The Board may, out of any capital fund accumulated by it, or out of moneys coming into its hands by virtue of any Act or otherwise for the benefit of the school, for the application of which no express provision exists, expend any sum or sums in purchasing land for the benefit of the school, and in erecting and maintaining suitable buildings and premises thereon for use as school buildings, and may, subject to the approval of the Minister, expend any sum or sums in purchasing land and erecting and maintaining suitable buildings thereon for use as boardinghouses for the pupils, or as residences for the masters, teachers, or other officers employed in connection with the school.