

SECOND SCHEDULE.

The statement of accounts to be submitted by each constituent College in accordance with section 22 of the New Zealand University Act, 1926, shall be in the following form:—

UNIVERSITY COLLEGE.

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER, 19 .

ARTS AND GENERAL SCHOOL ACCOUNT.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST DECEMBER, 19 .

<i>Receipts.</i>	£ s. d.	<i>Payments.</i>	£ s. d.
To Balance, 1st January—		By Salaries—	
At bank	Professors, lecturers, &c.
In hand	Cleaning and caretaking
Government grants—		Office
		Library
		Office expenses
		Expenses connected with en-	..
		dowments—	
Subsidies on donations	Printing, stationery, and ad-	..
Donations	vertising
University of New Zealand—		Telephones, postages, and	..
National-endowment reve-		exchanges
nue	Insurance
Rent of reserves	Rates
Students' fees	Water
Other receipts—		Power
[<i>Suitable headings to be shown.</i>]		Lighting
		Heating
		Travelling-expenses
		Material—	
Transfer from special ac-		Physics
counts for administration		Chemistry
		Biology
		Geology
		Sundries
		Furniture
		Equipment and apparatus—	
		Physics
		Chemistry
		Biology
		Geology
		Sundries
		Library—	
		Books
		Periodicals
		Maintenance
		Repairs and maintenance of	..
		buildings
		Cleaning and caretaking ex-	..
		penses (other than salaries)	..
		Upkeep of grounds
		Scholarships and prizes (if	..
		any)
		Other payments—	
		[<i>Suitable headings to be shown.</i>]	
		Transfer to other accounts
		Balance, 31st December—	
		At bank
		In hand
	£		£

STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER, 19 .

<i>Expenditure.</i>	£ s. d.	<i>Income.</i>	£ s. d.
	£		£

(The classification of income and expenditure should, as far as possible, follow the order given in the Receipts and Payments Account, above.)

SCHOOL OF

(A separate account is to be shown for each special school.)

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST DECEMBER, 19 .

<i>Receipts.</i>	£ s. d.	<i>Payments.</i>	£ s. d.
	£		£