

**Adjutant-General.**

26. (a.) The Adjutant-General, assisted by the Assistant Adjutant-General, is responsible to the General Officer Commanding for—

- (i.) Peace organization of the Military Forces :
- (ii.) The recruiting and maintenance of personnel in peace and war of the Military Forces and statistics connected therewith :
- (iii.) Discipline ; martial, military, and international law and legal opinions :
- (iv.) Duties in aid of Civil Power :
- (v.) Matters concerning registration, enlistments, enrolment, posting, appointments, promotions, transfers, moves, honours and awards, pay and allowances, leave, discharges, pensions, compensation, casualties, and funerals :
- (vi.) The administration (including enlistment, appointment, promotion, and discharge), of the N.Z. Permanent Staff, Royal N.Z. Artillery, N.Z. Permanent Army Service Corps, N.Z. Army Medical Corps, and General Duty Section (the administration will be carried out in consultation with the Director of Artillery in the case of the R.N.Z.A., and with the Quartermaster-General in the case of the N.Z.P.A.S.C.) :
- (vii.) The engagement and discharge of casual labourers :
- (viii.) Matters concerning Medical, Dental, and Sanitary Services, Chaplains, and Military Police :
- (ix.) The editing, publication, and distribution of Peace and War Establishments, of General and Mobilization Regulations, General Orders, Army List, and the control of all printing and stationery :
- (x.) The ordering and distribution of all books and publications :
- (xi.) Organization and control of the central registry at General Headquarters :
- (xii.) Personal records of Permanent Forces :
- (xiii.) Ceremonial :
- (xiv.) Prisoners of war, detention barracks, and military prisons.

(b.) THE DIRECTOR OF MEDICAL SERVICES, assisted by the Staff Officer and Quartermaster, Medical Services, is responsible to the Adjutant-General for—

- (i.) Organization, administration, co-ordination, and supervision of all Medical and Dental Services :
- (ii.) Technical training of Medical and Dental units :
- (iii.) All matters in connection with the health of the Military Forces :
- (iv.) Hospital accommodation and treatment of the sick and wounded, including their evacuation from abroad :
- (v.) Sanitation of camps and barracks :
- (vi.) Provision and inspection of medical, surgical, and dental equipment and stores (in conjunction with the Quartermaster-General) :
- (vii.) Organization and administration of the Nursing Service.
- (viii.) Medical statistics.

(c.) THE DIRECTOR OF DENTAL SERVICES is responsible to the Director of Medical Services for the provision, organization, maintenance, and efficient working of the N.Z. Dental Corps.

(d.) THE OFFICER IN CHARGE PERMANENT FORCE RECORDS is responsible to the Adjutant-General for—

- (i.) The recording of all appointments, postings, examinations, promotions, transfers, services, medals, and personal matters (other than confidential reports on officers) of all ranks of the Permanent Forces :
- (ii.) Preparation of statistics in connection with the Permanent Forces.

(e.) THE OFFICER IN CHARGE CENTRAL REGISTRY is responsible to the Adjutant-General for—

- (i.) The receipt, registration, distribution, custody, and despatch of all official correspondence received at or despatched from Headquarters, N.Z. Military Forces.
- (ii.) Interior economy of the central registry.
- (iii.) Co-ordination of registries in commands.

**Quartermaster-General.**

27. (a.) The Quartermaster-General, assisted by the Assistant Quartermaster-General and the Deputy Assistant Quartermaster-General, is responsible to the General Officer Commanding for—

- (i.) The administration of transport, remount, veterinary, ordnance, supply, barrack, transportation, and railway services :
- (ii.) The organization, training, and administration of personnel employed in the above services :
- (iii.) The provision, custody, maintenance, and issue of all military stores and small-arms ammunition, including mobilization equipment, and inspection of stores other than armament and ammunition :
- (iv.) Deciding as to the reserves of food, clothing, equipment, small-arms ammunition, general stores, and material to be held, and scale of such articles to be issued in peace and war :
- (v.) Dress Regulations :

- (vi.) Boards and Courts of Inquiry on losses and deficiencies of all ordnance stores, including clothing and necessaries :
- (vii.) The hire and loan of stores :
- (viii.) Surplus stores :
- (ix.) Movements of troops and stores by land and sea :
- (x.) The provision and allotment of quarters and accommodation for troops :
- (xi.) The issue of travelling-warrants :
- (xii.) The provision, administration, and maintenance of rifle ranges :
- (xiii.) Administration of all lands owned, leased, or hired by the Defence Department :
- (xiv.) The provision, maintenance, repair, and administration of all buildings :
- (xv.) The provision, inspection, maintenance, and repair of Defence vessels :
- (xvi.) The administration of and all questions concerning canteens :
- (xvii.) Postal services in war :
- (xviii.) The preparation and periodic revision of all regulations connected with the control of and accounting for stores (in conjunction with the Director of Medical Services in regard to medical stores, &c.) :
- (xix.) The interior economy of General Headquarters (allocation of rooms, provision of furniture, repairs, &c.)

(b.) THE DIRECTOR OF ORDNANCE SERVICES, assisted by the Chief Ordnance Officer, the Inspecting Ordnance Officer, and the Ordnance Mechanical Engineer, is responsible to the Quartermaster-General for—

- (i.) The provision, receipt, storage, distribution, repair, examination, and maintenance of small-arms, machine guns, vehicles, clothing and necessaries, equipment and general stores (including medical and veterinary), and camp and barrack equipment :
- (ii.) The inspection and repair of armament and warlike stores, and the inspection of gun-ammunition :
- (iii.) The provision, receipt, storage, and distribution of small-arms ammunition :
- (iv.) The receipt, storage, issue, and repair of fixed armament, field armament, and artillery vehicles :
- (v.) The organization and control of ordnance workshops :
- (vi.) The preparation and periodic revision of Equipment Regulations and barrack and hospital schedules :
- (vii.) The organization, administration, and training of the N.Z. Army Ordnance Corps :
- (viii.) The maintenance of statistics of the Ordnance Department.

He is Commanding Officer of the N.Z. Army Ordnance Corps, and responsible for the interior economy, including enlistment, training, pay, promotion, postings, transfers, clothing, equipment, and discharges within the unit.

He will issue Regimental Orders dealing with training, administration, and personnel.

(c.) THE OFFICER IN CHARGE ARMY SERVICE CORPS is responsible to the Quartermaster-General for—

- (i.) The training of the N.Z. Permanent Army Service Corps and N.Z. Army Service Corps, and the organization and administration of the N.Z. Army Service Corps :
- (ii.) The conveyance of stores by sea, rail, and road :
- (iii.) Specifications and the preparation of demands for supplies :
- (iv.) Scales of rations :
- (v.) Supply accounting :
- (vi.) Supplies of food, forage, fuel, straw, light, petrol, medical comforts, disinfectants, and water.

(d.) THE DIRECTOR OF VETERINARY SERVICES AND REMOUNTS is responsible to the Quartermaster-General for—

- (i.) All questions regarding purchase, provision, casting, and general welfare of horses :
- (ii.) Organization and administration of remount depots :
- (iii.) Remount matters generally :
- (iv.) The organization and administration of the Veterinary Corps :
- (v.) All questions connected with veterinary hygiene, including the prevention of disease and injury in barracks and camps :
- (vi.) The maintenance of veterinary statistics.

**Director of Artillery.**

28. The Director of Artillery, assisted by the Staff Captain, Artillery, is responsible to the General Officer Commanding for—

- (a.) The provision and allocation of armament, gun-ammunition, and artillery vehicles :
- (b.) The receipt, storage, and issue of gun ammunition and explosives other than small-arms ammunition :
- (c.) Deciding as to the scale of reserve of artillery of all kinds and of gun-ammunition :
- (d.) Investigation of patents and inventions :
- (e.) The siting and design of coast-defence works :
- (f.) The administration of the s.s. "Janie Seddon" :
- (g.) The inspection of Royal N.Z. Artillery and Territorial Artillery in the Dominion, and the co-ordination of their training :
- (h.) The training of recruits for the Royal N.Z. Artillery.