

ammunition has been issued, arms and pouches, or bandoliers, will be examined and any unused ammunition collected. Officers commanding companies, &c., will report personally to the senior officer present that this has been done.

533. Whenever ammunition is issued from or returned to store by the troops at the issuing station, an officer, warrant officer, or non-commissioned officer of the Permanent Forces will attend.

534. The issue of ammunition from the regimental magazine or ammunition-store will, whenever possible, be made by an officer (who will keep the key of the magazine or store in his possession); or, in his absence, by a warrant officer or non-commissioned officer of the Permanent Forces.

535. All ammunition for the use of a squadron, battery, or company, when paraded as such, will, before distribution to the men, be inspected by the company, &c., commander, who will satisfy himself that the description and quantity of ammunition drawn is correct, and who will be personally responsible (a) that such ammunition is properly used and expended, (b) that all unexpended rounds are collected from the men at the termination of the parade, and (c) that the whole of such unexpended balance is checked as correct and duly returned to the magazine.

536. On all occasions of field practices, classification or instructional firing, or competitions, an officer of the Permanent or Territorial Forces, or a warrant or non-commissioned officer of the Permanent Forces, will be present. The senior officer, warrant officer, or non-commissioned officer present will be responsible that the practice is conducted correctly with a view not only to guard against accidents, but also to ensure that a maximum of shooting knowledge and range discipline is imparted. He will also be responsible for comparing with the registers the number of rounds unexpended at the conclusion of the firing, and for returning unexpended ammunition and empty cartridge cases to the magazine or store.

537. All ammunition in regimental charge is to be inspected at least once a month by the Commanding Officer, or an officer deputed by him, who will see that it is deposited in a dry and safe place.

538. As damage may be done to rifles by the use of unserviceable or unsuitable ammunition, the use of any ammunition, whether ball, blank, or dummy, except that provided by Government, is forbidden.

539. Arms will be cleaned and examined either before the parade is dismissed or at some convenient time as soon as possible after the dismissal of the parade.

540. When ammunition is found to be defective the date of manufacture marked on the box is to be noted. The officer commanding the unit will render a report, through the usual channel, to the O.C. Command, who will arrange to have the rounds complained of, with their wrappers or card boxes, further samples from the same box, and the arms with which failure occurred, examined locally, if possible. The O.C. Command will, if necessary, forward the above articles, with précis of information, direct to the Director of Ordnance Services, General Headquarters. The arms are to be kept available for special inspection if required.

#### WORKING AND FATIGUE PARTIES.

541. Soldiers, other than those belonging to departmental branches, will be detailed as working-parties as seldom as possible, and, except in special circumstances, will not be so employed on days allotted to their training. Men warned for or coming off guards or other duties will not be excused from attending parades.

542. Officers commanding units are not to furnish working-parties except upon an indent approved by the O.C. Command of Camp, or Staff Officer i/c Regimental District.

543. Working-pay will be allowed only for work specified in the Financial Instructions. On active service soldiers may be employed at all times on any kind of labour without extra remuneration.

544. The number of non-commissioned officers employed to superintend working-parties shall not normally exceed the proportion of one non-commissioned officer to twenty men. The superintending non-commissioned officer will not be employed at manual labour, except that when possible a working-party of less than twenty men should be under the charge of a non-commissioned officer who can be employed in working at his craft.

545. Soldiers will be employed on fatigue—that is, routine work connected with the administration of the troops—whenever the public service requires it, and at such hours as will not interfere with their training.

546. When electric-light operations, electric-light or other highly technical instruction or work is in progress, a qualified officer or non-commissioned officer of the Permanent Forces will have charge of the work. Officers or non-commissioned officers of other corps taking part in the above operations will be informed by this officer or non-commissioned officer (notwithstanding that they may be senior to him) as to the work to be done, and will give the necessary orders to their men.

547. A staff sergeant who is not a regimental artificer, employed on working-parties, will be exempt from manual labour, except such as is necessary for his duty as a superintendent. All other non-commissioned officers and men are liable to be required for work at their crafts. A sergeant, corporal, or lance-corporal of

Engineers for whom there is suitable employment at his craft or in superintending working-parties will not, except in cases of emergency, be required to work as a labourer. A sergeant or corporal of Infantry required to complete the number of superintending non-commissioned officers will not ordinarily be employed at manual labour.

548. The meals of working-parties will be so arranged as to prevent loss of time.

#### MEDICAL AND HOSPITAL DUTIES IN CAMP.

##### General Instructions.

549. A regimental officer will be allowed access to his men in hospital at suitable hours.

550. The examination of the sick will be made at such hours as will enable them to reach the hospital before 10 a.m.

551. The name of every soldier reporting himself sick will be entered in the "sick-report," which will be prepared in duplicate.

552. A soldier temporarily unfit, but for whom treatment in hospital is not essential, will attend at the hospital or inspection-room as directed by the Medical Officer.

553. A soldier attending hospital will not be permitted to leave camp unless so ordered. According to medical recommendations, he will be relieved from all duties, or employed on light duties and fatigues.

554. When a man is to be discharged from hospital the Medical Officer in charge will, on the day preceding his discharge, if possible, or as early as practicable on the morning of his discharge, notify the fact in writing to the officer commanding the unit concerned.

#### SANITATION AND POLICE.

555. Officers commanding units will be responsible that a sufficient number of men are specially trained in police and sanitary duties to ensure good order and cleanliness when the unit is in camp.

#### DUTIES IN AID OF THE CIVIL POWER.

556. The law in regard to military aid for the Civil power will be found in section 17, Defence Act, 1909, and amendments, and in sections 66 to 71 and sections 101 to 110 of the Crimes Act, 1908.

557. When any part of the Permanent Forces is called upon in aid of the Civil power, the officer commanding the troops will conform to the instructions contained in King's Regulations and such other special instructions as may be issued to him by the O.C. Command.

#### Exemption from Serving on Juries.

557A. All members of the N.Z. Military Forces, with the exception of members of Defence Rifle Clubs, or of the Reserve, shall be exempt from serving on any jury.

#### VETERINARY DUTIES, TRANSPORT, AND HORSES.

##### Veterinary Duties.

558. The duties of the Director of Veterinary Services and Remounts at General Headquarters, and of Assistant Directors in commands, are set out in paras. 26 (d) and 43 respectively.

559. Other officers of the N.Z. Veterinary Corps will be responsible for—

- (1.) Veterinary duties in the units to which they are attached;
- (2.) The veterinary stores on issue to the units to which they are attached;
- (3.) Veterinary instruction of units;
- (4.) Such other duties as may be required of them by the Assistant Director of Veterinary Services from time to time.

560. Veterinary arrangements for units which have no Veterinary Officer attached will be made by the Assistant Director of Veterinary Services.

561. Farrier-sergeants and shoeing-smiths of units will carry out their veterinary duties under the Veterinary Officers attached to units.

562. When a unit is in camp the Veterinary Officer will make a daily report to the Commanding Officer of such horses as are unfit for service through sickness, lameness, or other causes.

563. Officers of the N.Z. Veterinary Corps will not exercise any military command outside their corps except over such officers and soldiers as may be attached thereto for duty or who may be placed under their orders.

564. In case of sickness, when no Veterinary Officer is available and the life of a horse is in danger a civilian veterinary surgeon may be employed until such time as other arrangements are made by the Assistant Director of Veterinary Services.

##### Remounts.

565. All purchases of horses will be made in accordance with detailed instructions issued by the Director of Veterinary Services and Remounts.

566. Veterinary Officers who examine horses offered for purchase for the service and form a favourable opinion of them will certify that "These horses from a military point of view are practically sound and fit for the service." Unless this certificate can be given the horses are not to be purchased.