

410. The composition of Boards to supervise written examinations will be as follows:—

- (i.) Tactical Fitness for Command, Part II, and examination C and D: President not below the rank of Major, and members not below the rank of Captain.
- (ii.) Examinations B and First Appointment to Commissions: President not below the rank of Captain, and members not below the rank of Lieutenant.

411. Officers conducting or supervising examinations will adhere strictly to every detail of the instruction for the conduct of examinations as published in General Orders.

#### Proceedings of Boards, Results, &c.

412. The proceedings of the Boards will be dealt with as follows:—

- (a.) In the case of examinations A, C, and Tactical Fitness, Part I, the President of the Board will forward the proceedings and results (on N.Z. 57 or N.Z. 157) to the O.C. Command, who, if satisfied that the examination has been conducted in accordance with the regulations, will append a certificate to this effect on N.Z. 57 or N.Z. 157. If any irregularity has occurred the O.C. Command will decide whether the examination is to be annulled.
- (b.) The O.C. Command will report the results of examinations A, C, and Tactical Fitness, Part I, to General Headquarters without delay, on N.Z. 57 or N.Z. 157.

413. The proceedings of Boards conducting examinations for Tactical Fitness to Command, Part I, will be forwarded to General Headquarters. The results only of all other practical examinations will be forwarded to General Headquarters, the proceedings being retained at command headquarters.

414. Detailed results in duplicate of all written examinations will be forwarded to Os.C. Commands. One copy will be retained at command headquarters on the officer's personal file for reference, and one forwarded to the candidate concerned.

415. No officer will be recorded as having qualified in any examination or portion thereof until his name is published in General Orders as having so qualified. All officers concerned will be furnished by the Commanding Officers with a copy of the General Order containing the notification.

416. In the case of all practical and oral examinations the result recorded will be the collective opinion of the Board. Should a minority be of opinion that a candidate has not attained the required standard, they will record their reasons on the form, and the opinion of the remainder of the Board will be considered the collective opinion of the Board. But if a majority of the Board is of the opinion that a candidate has not attained the required standard the President will inform the candidate that he has failed.

#### LIBRARIES.

417. A reference library will be maintained at General Headquarters and at the headquarters of each command. Os.C. Commands will during each year submit demands to General Headquarters for books up to the value of the amount granted annually for this purpose.

418. An officer will be in general charge of each reference library. All confidential publications will be kept under lock and key, and will not be taken outside the library building without the authority of the Chief of the General Staff at General Headquarters, or the General Staff Officer, 1st Grade, in a command. All other books will be available on loan to officers requiring them. A catalogue will be maintained in each library, and an up-to-date copy of the command library catalogue will be maintained in each Regimental District Office.

419. Os.C. Commands will include in their annual report a report as to the general state of the command library.

#### STUDY OF FOREIGN LANGUAGES.

420. An examination for qualification as interpreters will be held for approved candidates in June each year. The conditions of the examination, the syllabus and standard of qualification will be as laid down in "Regulations relating to the Study of Foreign Languages," issued by the War Office.

421. Applications to attend examinations, stating the languages in which candidates wish to be examined, will be forwarded through the usual channel so as to reach General Headquarters at least twelve months before the date of the examination.

422. Applicants who are accepted as candidates for these examinations may obtain on loan from the reference libraries books recommended for the study of the languages chosen.

423. The cost of travelling-warrants and out-of-pocket expenses incurred in attending these examinations will be defrayed at public expense.

424. The names of officers who qualify or requalify as interpreters will be published in General Orders, and noted in the Army List of the N.Z. Military Forces.

## SECTION VII.—MILITARY LAW, DISCIPLINE, COURTS-MARTIAL, COURTS OF INQUIRY, AND BOARDS.

### MILITARY LAW.

425. Military law is the law which governs the soldier in peace and war, wherever he may be serving. At all times and in all places the conduct of officers and soldiers, as such, is regulated by military law. Military law as regards any officer or soldier of the N.Z. Military Forces, when attached to or acting as part of H.M. Regular Forces outside the Dominion, is contained in the Army Act, supplemented by the Rules of Procedure made under its authority, and the King's Regulations.

NOTE.—The N.Z. Expeditionary Force raised for service in the war of 1914–19 was made subject to military law as contained in the Army Act, both when in New Zealand (Military Service Act, 1916, section 12) and when out of New Zealand (Expeditionary Forces Act, 1915, section 17). Similar action is probable in the event of another Expeditionary Force being raised.

426. Military law as concerns the Military Forces of New Zealand serving in the Dominion is contained in the Defence Act, regulations made under the authority of that Act, and in Orders in Council and General Orders issued from time to time, and (save in so far as inconsistent therewith) in the Army Act, and all rules and regulations made thereunder with respect to military offences and the punishment thereof, and the composition, powers, and procedure of Courts-martial in the trial of such offences, so far as applicable, and with all necessary modifications.

427. The Army Act, Rules of Procedure, and the King's Regulations will be taken as a guide in all matters not specially dealt with in the Defence Act or in regulations made under the authority of the Act.

### DISCIPLINE.

#### General Instructions.

428. The following general instructions as to discipline are adapted from King's Regulations for the guidance of all ranks of the N.Z. Military Forces to whom they will strictly apply.

429. An officer of any rank will adopt towards his subordinates such methods of command and treatment as will not only ensure respect for authority, but also foster the feelings of self-respect and personal honour essential to military efficiency.

430. Warrant officers and non-commissioned officers will be guided by the foregoing principles in dealing with each other and with private soldiers. They will avoid intemperate language or an offensive manner.

431. An officer is not to reprove a non-commissioned officer in the presence or hearing of privates, unless it is necessary for the benefit of example that the reproof be public.

432. If an officer thinks himself wronged by his Commanding Officer, and on due application made to him does not receive the redress to which he may consider himself entitled, he may complain in writing, to his Brigade Commander, who is hereby required to examine into such complaint, make a report to the O.C. Command, and receive his directions thereon.

433. In cases of officers not serving under a Brigade Commander the complaint will be sent direct to the O.C. Command, who will then either give his directions thereon or submit the matter to the General Officer Commanding.

434. If any soldier thinks himself wronged in any matter by any officer other than his company, &c., commander, or by any soldier, he may complain thereof to his company, &c., commander; and if he thinks himself wronged by his company, &c., commander, either in respect of his complaint not being redressed or in respect of any other matter, he may complain thereof to his Commanding Officer; and if he thinks himself wronged by his Commanding Officer, either in respect of his complaint not being redressed or in respect of any other matter, he may complain thereof to his Brigade Commander. And every officer to whom a complaint is made in pursuance of this paragraph shall cause such complaint to be inquired into, and shall, if on inquiry he is satisfied as to the justice of the complaint so made, take such steps as may be necessary for giving full redress to the complainant in respect of the matter complained of. If the soldier still thinks himself wronged, either in respect of his complaint not being redressed or in respect of any other matter, he may complain thereof, through the proper channel, to the General Officer Commanding. A soldier may, if he so desires, submit his complaint in writing.

435. The senior combatant officer at any place where troops are located or assembled will in all cases be held responsible for the maintenance of discipline and order at that place, and to that extent will be the commander of all troops located or assembled there.

436. An officer, warrant officer, or non-commissioned officer is at all times responsible for the maintenance of good order and discipline, and for upholding the credit of the Military Forces of the Dominion; he is to afford the utmost aid and support to his Commanding Officer. It is his duty to repress and instantly report any negligence or impropriety of conduct by soldiers when in uniform, whether the offenders do or do not belong to his particular unit or corps.