

134. The issue of pay to W.O.s, N.C.O.s, and men during authorized courses of instruction will be made at the end of the course, and will be subject to the production of a certificate that they have been punctual and attentive during the period for which pay is issued.

135. The issue of pay during attendance at voluntary continuous courses of instruction will be subject to the discretion of the G.O.C., or, in his absence, by the C.G.S., and approval of the Minister.

136. Pay due will be issued by the Adjutant of the unit to which the officer or man belongs, and the charge will be vouched by a copy of the order for the officer or man to attend (containing the decision of the O.C. Command regarding the admissibility of pay in the case of a voluntary course), a certificate showing the period of attendance, and, in the case of an officer, a reference to the date of the order notifying that the officer has received a satisfactory report. In the case of a man the certificate will be attached.

**Ceremonial Parades.**

137. Military bands ordered to attend ceremonial parades, guards of honour, &c., shall receive a personal payment of 2s. 6d. per man.

**Lodging-allowance.**

138. When attending a continuous course of instruction with pay, officers who do not reside at the station where instruction is given will, if not provided with quarters or tents, receive lodging-allowance.

139. W.O.s, N.C.O.s, or men who do not reside at their usual place of abode while attending a continuous course of instruction will be provided with quarters or tent, or with lodging-allowance in lieu thereof if accommodation is not available during the period.

140. The following will be the rates of lodging-allowance to be drawn by officers, W.O.s, and N.C.O.s of the Territorial Force when attending continuous courses of instruction under the Regulations for the N.Z. Military Forces (this allowance will be granted only where tent accommodation or quarters are not provided) :—

	s.	d.
Colonels and Lieutenant-Colonels .. .. .	7	6 per day.
Majors .. .. .	6	3 „
Captains and Lieutenants .. .. .	5	0 „
W.O.s and N.C.O.s .. .. .	4	0 „

The allowance in lieu of rations will not be granted when lodging-allowance is drawn.

**Horse-hire and Forage Allowances.**

141. All officers, N.C.O.s, and men other than those belonging to units of the Mounted brigades, or detached squadrons of Mounted Rifles, authorized to be mounted at annual training in camp or other duty sanctioned by the O.C. Command shall be entitled to the allowance for horse-hire if a horse is not provided by the Department.

142. Where a horse is not provided by the Department an allowance not exceeding 10s. per diem will be granted for the hire of a horse when necessary, if approved by the O.C. Command.

143. An amount of 1s. 6d. per diem will be allowed for forage (when forage is not supplied free) for one horse each for Mounted officers and men during annual training in camp or other authorized duty for which the employment of a horse has been sanctioned by the O.C. Command.

144. An officer of the Territorial Force serving temporarily as Acting Brigade-Major or Acting-Adjutant in the place of an officer of the Staff Corps or R.N.Z.A. will be allowed the sum actually and necessarily expended in horse-hire, not exceeding 10s. per diem, for any Mounted duties he may be called upon to perform. When horse-hire is claimed for an Acting Brigade-Major or Acting-Adjutant the name of the officer for whom he is acting must be shown in the claim.

**Travelling-allowances.**

145. The rates of travelling-allowance for members of the Territorial Force shall be the minimum rate per rank as laid down for the Permanent Forces, and subject to the same conditions.

All ranks shall be entitled to out-of-pocket expenses, in addition to steamer, rail, or coach fares, when travelling to or from the annual camp or courses of instruction, &c., but such out-of-pocket expenses shall in no case exceed the daily travelling-allowance provided above.

146. All travelling-allowances are to be calculated from the officers' official headquarters, or, if no greater expense is involved, may be calculated from the officers' residences.

147. No grant from public funds shall be made for the conveyance of officers' horses or other horses in excess of the number laid down in the Territorial Force establishments.

148. If an officer or man is permitted for his own convenience to attend a school or course which is not the nearest available one, any extra expense caused thereby will be defrayed by the officer or man concerned, and will not be admitted as a public charge. Officers and men attending a course of instruction shall not be entitled to any allowances in connection with their horses unless such horses are required for mounted duties, a certificate to that effect being required.

149. Officers and men who reside at their homes while attending a continuous course of instruction will be allowed their actual daily travelling-expenses if such expenses do not exceed the lodging-allowances to which they would otherwise have been entitled.

150. Travelling-allowances to and from voluntary courses of instruction, whether pay is given or not, may be admitted as laid down in para. 145 if the O.C. Command so directs when sanctioning the attendance.

151. Officers and other ranks shall draw travelling-allowance while attending promotion or first-appointment examinations.