

**Transport for New Appointees.**

83. (a.) All persons on first appointment will be provided with travelling-warrants for themselves, their wives and families, from their homes to their new stations; and household effects will be moved at Government expense subject to the provisions of paragraphs 85 to 90.

(b.) Officers and other ranks whose services are dispensed with during or immediately on the conclusion of their probationary period will be provided with travelling-warrants for themselves, their wives, and families, back to the places at which they were residing on enlistment, and household effects will be moved at Government expense: Provided that if an officer or other rank marries during his probationary period, he will be entitled to travelling-warrants for himself only.

**Removal of Furniture.****WHERE COST BORNE BY SOLDIER.**

84. Members transferred from one station to another solely at their own request, or by exchange (except as provided for in the next regulation), must bear the whole cost of their removal. When transferred on account of misconduct, the cost must be borne by the member at fault, unless otherwise determined by the Minister prior to removal.

**WHERE COST BORNE BY PUBLIC.**

85. When members are transferred (a) in the public interest, (b) to meet the convenience of the Department, or in the ordinary course of promotion, the actual cost of conveyance of such soldiers and of their families will be paid by the Department.

86. Whenever possible, removal will be carried out entirely by the Defence Department. In such cases the procedure will be as follows:—

(a.) All cases and other packing required will be provided by the Army Service Corps or Ordnance Corps.

(b.) All such packing-cases and packing will remain the property of the Department, and will normally be taken into store on completion of the removal. (In cases where it would not be economical to return such cases and packing to store such will not be done).

(c.) All packing will be done by the Army Service Corps or Ordnance Corps, as directed by the O.C. Command.

(d.) The Army Service Corps will make all transport arrangements, using Army Service Corps transport where available.

(e.) Packages will be numbered consecutively, and marked with the initial of the surname of the owner in a diamond-shaped figure over the first letter of name of destination.

(f.) The following particulars will be supplied by the owner to the Army Service Corps officer carrying out the removal: (i) Total value; (ii) markings; (iii) number of packages; (iv) items of special value, stating values.

(g.) The Army Service Corps officer carrying out the removal will effect an insurance policy for the value.

87. (a.) When it is not possible for any portion of the work of removal to be carried out by the Department the following procedure will be adopted: Tenders shall be obtained from at least two carrying firms (forms N.Z. 238 being issued to a reasonable number of such firms) and submitted through the usual channels to General Headquarters, which may then give authority for the acceptance of the more suitable tender. O.s.C. Commands must, before making their recommendations to General Headquarters, satisfy themselves that every endeavour has been made to obtain the most favourable quotations. Packing-cases and packing will be dealt with as in Regulation 86 (b) above.

(b.) The G.O.C., or, in his absence, the C.G.S., may, in exceptional circumstances, authorize a cash payment to the officer, N.C.O., or man concerned, who will then make his own arrangements for the removal of his household effects. Such authorizations will, however, be strictly limited, and will be made according to the following scale:—

Where pay is under £200 per annum: Up to £35.

Where pay is over £200 and under £400 per annum: Up to £45.

Where pay is over £400 and under £600 per annum: Up to £50.

Where pay is £600 or over per annum: Up to £60.

88. When it is possible for only a portion of the service to be carried out by the Department, and it is considered by the O.C. Command that this should be done, then tenders will be called as in regulation 87 (a) above for the remainder of the service. In such cases the procedure set out in Regulation 86 above will be carried out where it is applicable.

89. All claims for damages incurred in removals carried out by the Department will be investigated by Court of inquiry assembled by order of the O.C. Command.

90. In providing for the cost of removal only necessary household furniture and effects shall be taken into consideration. In the case of Mounted soldiers, their horses may be transferred at the public expense if the O.C. Command considers it necessary in the interests of the Forces.

**Horse and Forage Allowances.**

NEW ZEALAND STAFF CORPS, ROYAL N.Z. ARTILLERY, AND PERMANENT STAFF.

91. Adjutants and Instructors of the Permanent Staff, with the exception of instructors in the large towns, may be allowed the undermentioned allowances if they keep horses for the public service:—

(a.) Officers shall provide their own horses, but a N.C.O. shall, where necessary, be allowed a sum not exceeding £18 with which to buy a horse.

Such horse shall be the property of the Department, and passed by the Government Veterinary Officer.

(b.) An allowance at the rate of £30 per annum shall be allowed to each officer and N.C.O. who is required to keep a horse, for the upkeep of the same.