

12. (1.) Probationers and pupil-teachers shall receive instruction in their subjects of study for not less than five hours a week on not less than four days in the week before or after school hours.

(2.) Such instruction shall be given by the head teacher, provided that with the sanction of the Board previously obtained this instruction may in part be delegated to other certificated members of the school staff; provided further, that the Board may reckon attendance with satisfactory progress at approved classes outside the school as part of the time prescribed for instruction.

(3.) A time-table showing the hours and subjects of instruction must be drawn up by the head teacher and submitted by him for approval of the Inspector on his first visit in the year.

13. (1.) A probationer or pupil-teacher who has passed the Matriculation Examination, or in Group I of the Teachers' Class D Examination, will be required to present himself for the next Teachers' Class D Examination.

(2.) When a probationer or pupil-teacher has passed the examination for a teachers' D certificate the head teacher shall draw up a scheme of work with a view to the preparation of the probationer or pupil-teacher for higher examination, and shall draw up also a time-table showing the distribution of the work. The scheme of work and the time-table shall be submitted to the Inspector for his approval.

14. It shall be the duty of the head teachers to cause every probationer and pupil-teacher attached in their schools—

(1.) To keep in convenient form a journal or log-book in which the amount and character of each day's instruction and observation as distinct from teaching shall be briefly shown, and which at the end of each week shall be signed by the probationer or pupil-teacher and countersigned by the head teacher.

(2.) To keep a record for each year of "special lessons" which he has taught under the immediate direction and supervision of the head teacher or of an approved assistant. This record shall be the property of the probationer or pupil-teacher, and shall show for each lesson—

(a.) The class to which the lesson was given :

(b.) The title and aim of the lesson :

(c.) The time occupied in teaching the lesson :

(d.) The teacher's criticism of the notes of the lesson and of the probationer's or pupil-teacher's handling of it :

(e.) The teacher's signature or initials at the end of the above entries :

(f.) The date on which the lesson was taught and the record made.

(3.) The number of "special lessons" taught during each year of service as above prescribed should be considerable (one at least should be given every fortnight); and during the course of preparation for these lessons the probationers or pupil-teachers should be made familiar with special portions of some modern work of recognized merit on school method bearing directly on the subjects treated.

15. (1.) No probationer shall have sole charge of any class, nor shall be engaged in teaching for more than four hours per day inclusive of any time given to correcting or marking registers. The remainder of the time during school hours shall be devoted to study, or to observation of teaching, or to attendance at classes approved by the Board, as the headmaster may direct.

(2.) No pupil-teacher shall be required permanently to teach or do school duty, other than occasional supervision of the playground, for more than four hours daily.

(3.) Probationers and pupil-teachers shall, as far as possible, be given a variety of experience by being from time to time attached to different classes.

17. When an Inspector makes a visit of inspection to a school he shall inquire into the character of the instruction given to the probationers and pupil-teachers there employed, and shall examine the time-table and the statement of progress, and, if he deem it necessary, report to the Board thereon; and he shall further report on the general work of each probationer and pupil-teacher on the staff of the school, and also on the "special lesson" which each probationer and pupil-teacher shall give in his presence.

18. Probationers and pupil-teachers shall be required to conform to the ordinary rules and by-laws of the Board in all matters not otherwise provided for in these regulations.

F. D. THOMSON,
Clerk of the Executive Council.