



# SUPPLEMENT

TO THE

# NEW ZEALAND GAZETTE

OF

THURSDAY, MAY 3, 1923.

Published by Authority.

WELLINGTON, WEDNESDAY, MAY 9, 1923.

## REGULATIONS

UNDER

THE MUNICIPAL CORPORATIONS ACT, 1920, THE CENSUS AND STATISTICS ACT, 1910, AND THE COUNTIES ACT, 1920.

### EXPLANATORY NOTE.

STATISTICS relating to local governing bodies have been collected and published in the Annual Statistics of New Zealand for close on fifty years past, and the regulations published herein merely clothe in legal garb a system that has been in operation practically since the abolition of the provinces. Beyond a few minor alterations necessitated by the natural expansion of the Dominion's local affairs, the forms set out in the Schedules to the various regulations are the same as those that have been in use for several years. The regulations now published prescribe the forms in which the statutory power to call upon local authorities to supply the particulars required is to be exercised, and it is hoped that as a consequence the publication of the Annual Report on Local Government will be considerably expedited, and made available to the public much earlier than hitherto.

MALCOLM FRASER, Government Statistician.

Census and Statistics Office, Wellington, 9th May, 1923.

*Regulations under the Municipal Corporations Act, 1920.*

JELlicoe, Governor-General.

IN pursuance and exercise of the powers and authorities conferred on me by section three hundred and eighty-two of the Municipal Corporations Act, 1920, I, John Rushworth, Viscount Jellicoe, Governor-General of the Dominion of New Zealand, do hereby make the following regulations prescribing the form and manner and time within which statistics and returns are required to be furnished to the Government Statistician.

REGULATIONS.

1. THE Mayor, Town Clerk, Treasurer, or other officer of each borough in the Dominion shall, on application duly made, furnish annually to the Government Statistician such particulars as are applicable to the borough concerned in the form set out in the Schedule hereto, and in accordance with the instructions that may accompany such form or that may be issued by the Government Statistician.
2. The forms containing the information required shall be signed by the person supplying such information and shall be transmitted to the Government Statistician by post or otherwise.
3. Every such form shall be transmitted to the Government Statistician to reach him not later than the 30th day of June in each year.

SCHEDULE.

New Zealand.—Census and Statistics Office.

Letters to be addressed to "The Government Statistician, Wellington."  
*Statistical Return for the Year ended 31st March, 192 .*

BOROUGHS.

Borough [*Name in full*].

Postal address :

A. DWELLINGS, RATEPAYERS, AND RATEABLE PROPERTIES.

1. Estimated number of dwellings .. .. .
2. Number of ratepayers .. .. .
3. Number of rateable properties .. .. .
4. State whether rating on capital, unimproved, or annual value ..
5. If rating on annual value, state total annual value of all rateable property

B. ROADS AND BRIDGES : TOTAL EXISTING LENGTH OF.

Roads and Streets formed to not less than Dray Width and metalled or paved.	Roads and Streets formed to Dray Width but not metalled or paved.	Bridle-tracks.	Unformed Legal Roads and Streets.	Bridges 30 ft. and over.	
				Number.	Total Length.
Miles.	Miles.	Miles.	Miles.		Feet.

NOTE.—Distances of roads and streets should be given to nearest quarter-mile as at 31st March, 192 .

C. PARTICULARS OF RATES LEVIED DURING THE YEAR ENDED  
31ST MARCH, 192 .

Name of Rate.	Particulars and Amount levied in the Pound.
1. General rate .. .. .	
2. Special rates .. .. .	
Separate rates :—	
3. Drainage rate .. .. .	
4. Water rate .. .. .	
5. Library rate .. .. .	
6. Hospital and charitable-aid rate	
7. Other separate rates .. .. .	
8. Uniform annual fees .. .. .	
9. Rates collected for other local bodies	

D. RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH, 192 .

*Receipts.*

	£ s. d.	£ s. d.
I.—Ordinary revenue :—		
(a.) From Government—		
Rates on Crown and Native lands ..		
Timber and flax royalties .. ..		
Goldfields revenue and gold duty (including revenue under Part VIII of the Land Act)		
Fees and fines .. .. .		
Subsidy on rates .. .. .		
One-third of receipts from lands sold on deferred payment and from perpetual leases		
One-fourth of rents from small grazing-runs		
Other receipts from Government (excepting loans and grants given below)		
(b.) From taxation—		
Rates (including arrears)—		
General .. .. .		
Hospital and charitable aid—		
On unimproved value .. ..		
On annual value .. .. .		
On capital value .. .. .		
Other special or separate—		
On unimproved value .. ..		
On annual value .. .. .		
On capital value .. .. .		
Penalty on overdue rates .. ..		
Registration fees under Motor Regulation Act		
Abattoir fees (excluding slaughtering licenses)		
Publicans' licenses .. .. .		
Other licenses (auctioneers, hawkers, &c.)..		
Licenses under the Licensing Act [to agree with part G (A)]		
All other licenses and permits [to agree with part G (B)]		
(c.) From other sources—		
Rents, &c. .. .. .		
General Account .. .. .		
Special or separate accounts .. ..		
Fines and penalties (including pound fees)..		
Market dues .. .. .		
Sales of material, land, stock, &c. ..		
Receipts from sale of light and power—		
Gasworks .. .. .		
Electrical works .. .. .		
Other sources—		
Interest on deposits, wharf dues, hire of plant ; tramway, landing-service, and cemetery receipts ; water rights and charges		
Total ordinary revenue .. .. .		
II.—Receipts not revenue :—		
(a.) From loans—		
Under the Local Bodies' Loans Act, 1908—		
Government loans .. .. .		
Other loans (total only) not including temporary loans		
(b.) Special grants from Government (specify) for—		
(c.) Reimbursements of amounts paid (subscriptions by ratepayers or others for ordinary or special works)		
(d.) Other receipts—		
Total of receipts not revenue .. ..		
Total receipts under headings I and II..		
Temporary loans raised .. .. .		
Deposits on contracts, &c. .. .. .		
Rates collected for other local bodies (not including hospital and charitable-aid rates)		
Cash in hand or at bank at beginning of year (less unrepresented cheques)		
Overdraft at bank at end of year (plus outstanding cheques)		
Total (this total must agree with total on " Payments " side)		



E. ASSETS AND LIABILITIES.

*Assets.*

NOTE.—The amount of accrued sinking fund is shown as a deduction from liabilities and should accordingly not appear under this head.

	£	s.	d.
(a.) Cash assets at date of balancing—			
1. Cash in hand and in bank (less unrepresented cheques) ..			
2. Outstanding rates, rents, fees, and licenses ..			
3. Other cash assets (specify principal items or accounts) :—			
Total cash assets .. .. .			
(b.) Estimated assets—			
1. Town hall, library, and fittings .. .. .			
2. Other premises (not included elsewhere) .. .. .			
3. Office furniture .. .. .			
4. Plant and tools .. .. .			
5. Stocks and materials .. .. .			
6. Reserves, public parks, gardens, recreation-grounds and the like			
7. Cemeteries, &c. .. .. .			
8. Endowments (land, real property, &c., not included above)			
9. Tramways system .. .. .			
10. Electrical works .. .. .			
11. Gasworks .. .. .			
12. Ferry services .. .. .			
13. Drainage, sewerage, and water systems .. .. .			
14. Workers' dwellings, roadmen's cottages, whares, &c. ..			
15. Quarries .. .. .			
16. Other estimated assets (commercial undertakings, &c. Specify separately if possible) :—			
Total estimated assets .. .. .			
Total cash assets .. .. .			
Total assets .. .. .			

*Liabilities.*

NOTE.—The amounts of unrepresented cheques must not appear under this head, but must be deducted from the amount of cash in hand and in bank as shown under "Cash Assets."

	Original Amount of Loan.			Amount of Sinking Fund accrued, plus Instalments of Principal repaid up to End of Financial Year.	Net Indebtedness at End of Financial Year.
	£	s.	d.		
(a.) Loans—					
1. Inscribed debt — Loans from Treasury under Part II of the Local Bodies' Loans Act, 1908, and enactments consolidated thereby				£ s. d.	£ s. d.
2. Loans from New Zealand State Advances Office					
3. Other loans as per details on next page under "F" (to include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, &c.)					
(b.) Bank overdraft and temporary loans .. .. .					
(c.) Other liabilities (specify principal items) .. .. .					
Total net liabilities (excluding inscribed debt) .. .. .					

F. DETAILS OF "OTHER LOANS."  
(Shown under Liabilities E (a) 3.)

NOTE.—To include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, also loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, but not to include Inscribed Debt and Loans from State Advances Office shown under E (a) 1 and 2.

Name of Loan.	Where raised— <i>e.g.</i> , New Zealand, London, &c.	Amount raised.	Amount actually owing on 31st March, 192 . . . <i>i.e.</i> , Amount originally raised, less Instalments of Principal repaid, but not less Amount of Sinking Fund accrued.	Amount of accrued Sinking Fund 31st March, 192 . . .	Annual Charge.				
					Interest.		Sinking Fund.		
					Rate.	Amt.	Rate.	Amt.	
		£	£	£ s. d.	%	£	%	£	
Total ..									

G. LICENSES IN FORCE AT END OF YEAR AND FEES PAID DURING THE YEAR ENDED 31ST MARCH, 192 . . .

(A.) Licenses under the Licensing Act.

	Assessed (Capital* (Annual*) Value of Houses for which Licenses were in Force on 31st March, 192 . . .	Number of Licenses in Force on 31st March, 192 . . .	Total Amount of Fees paid during the Year ended 31st March, 192 . . .
Publicans' licenses .. .. .	.. .. .		
Accommodation licenses .. .. .	.. .. .		
Total licensed houses .. .. .	.. .. .		
Club charters .. .. .	.. .. .		
New Zealand wine licenses .. .. .	.. .. .		
Packet licenses .. .. .	.. .. .		
Wholesale licenses .. .. .	.. .. .		
Conditional licenses (show number granted <i>during</i> year)			
Total (to agree with amount shown in part D)			
		Number.	Fees paid.
Total transfers during year of licenses under the Licensing Act			£ s. d.

\* Strike out word not applicable.

(B.) Licenses other than those under the Licensing Act.

	Number of Licenses granted during Year 192 -2 . . .	Total Amount of Fees paid during the Year ended 31st March, 192 . . .
1. Auctioneers .. .. .		£ s. d.
2. Vehicles and drivers, and motor-drivers' certificates .. .. .		
3. Hawkers .. .. .		
4. Public halls and places of amusement .. .. .		
5. Meat and slaughtering (excluding abattoir fees) .. .. .		
6. Building permits .. .. .		
7. Dangerous goods (kerosene, benzine, &c.) .. .. .		
8. Dog registration .. .. .		
9. Second-hand dealers and pawnbrokers .. .. .		
10. Saleyards .. .. .		
11. Sundry other licenses .. .. .		
Total (to agree with amount shown in part D)		
	Number.	Fees paid.
Total transfers during year of licenses other than those under the Licensing Act		£ s. d.

H. EMPLOYEES AND WAGES.

Name of Service.	Number of Employees.			Total Salaries and Wages paid during Year ended 31st March, 192 .		
	Administra- tive and Clerical.	Other.	Total.	Administra- tive and Clerical.	Other.	Total.
				£ s. d.	£ s. d.	£ s. d.
(a.) Permanent employees : Num- ber on 31st March, 192 —						
1. Gas-lighting and power- supply						
2. Electric - lighting and power-supply						
3. Tramway, motor, and other passenger and carrying services						
4. Reserves, public gardens, cemeteries, &c.						
5. Other and general services (roads, streets, water and drainage works, &c.)						
Total permanent employees						
(b.) Casual and temporary em- ployees—						
1. Number employed on 31st March, 192						
Total employees on 31st March, 192 , and total salaries and wages paid during year ended 31st March, 192						
(c.) Number of employees, if any, <i>included</i> in (a) whose full time is not devoted to the Council's or Board's service						
(d.) Average number of casual or temporary employees employed during year ended 31st March, 192						
NOTE.—What is required is the number of men who, at the ruling rate of wages, would each have received a year's wages out of the total sum expended on casual labour during the year.						

I certify that the foregoing is a correct return.

.....  
Mayor, Treasurer, or Town Clerk.  
Place and date : , 192 .

As witness the hand of His Excellency the Governor-General, this  
7th day of May, 1923.

WM. DOWNIE STEWART,  
Minister of Internal Affairs.

*Regulations under the Census and Statistics Act, 1910, and Counties Act, 1920.*

JELlicoe, Governor-General.

IN pursuance and exercise of the powers and authorities conferred on me by the Census and Statistics Act, 1910, and by section two hundred and thirteen of the Counties Act, 1920, I, John Rushworth, Viscount Jellicoe, Governor-General of the Dominion of New Zealand, do hereby make the following regulations prescribing the forms and manner and the particulars which are required to be prepared and transmitted to the Government Statistician.

REGULATIONS.

1. In addition to the matters set out in paragraphs (a) to (j) of section 21 of the Census and Statistics Act, 1910, and in section 213 of the Counties Act, 1920, the Statistician shall, subject to those sections, collect statistics of ratepayers and rateable properties, roads and bridges, rates levied, assets and liabilities, receipts and payments, licenses granted, and employees and wages of counties, road districts, and town districts.

2. The Chairman, Clerk, Treasurer, or other officer of every County Council and of every Road Board shall, on application duly made, furnish annually to the Statistician the particulars set out in the First Schedule hereto as are applicable to the county or road district concerned, and in accordance with the instructions that may accompany any such form or that may be issued by the Government Statistician.

3. The Chairman, Clerk, Treasurer, or other officer of every Town Board shall on application duly made prepare a return and such statistics as are applicable to the town district concerned in the form set out in the Second Schedule hereto, and in accordance with the instructions that may accompany any such forms that may be issued by the Government Statistician.

4. The forms containing the information shall be signed by the person supplying the information, and shall thereafter be transmitted by post or otherwise in the manner and within the time specified in section two hundred and thirteen of the Counties Act, 1920.

FIRST SCHEDULE.

New Zealand.—Census and Statistics Office.

Letters to be addressed to "The Government Statistician, Wellington."

*Statistical Return for the Year ended 31st March, 192 .*

COUNTIES AND ROAD DISTRICTS.

Local body [*Name in full*].

Postal address :

A. RATEPAYERS AND RATEABLE PROPERTIES.

1. Number of ratepayers (in the case of counties this is to include only the ratepayers in that portion of the county not included in road or town districts)
2. Number of rateable properties (in the case of counties this is to include only the rateable properties in that portion of the county not included in road or town districts)
3. State whether rating on capital or unimproved value . . . . .

B. ROADS AND BRIDGES: TOTAL EXISTING LENGTH OF.

	Roads formed to not less than Dray Width and metalled.	Roads formed to Dray Width but not metalled.	Bridle-tracks.	Unformed Legal Roads.	Bridges, 30 ft. and over.	
					Num-ber.	Total Length.
	Miles.	Miles.	Miles.	Miles.		Feet.
Under county control . . .						
Under Road Board control						
Under Town Board control						

NOTE.—Each local body to supply information in regard to its own roads and bridges only. Distances of roads should be given to nearest quarter-mile, as at 31st March, 192 .



## C. PARTICULARS OF RATES LEVIED DURING THE YEAR ENDED 31ST MARCH, 192 .

Name of Rate.	Particulars and Amount levied in the Pound.
1. General rate .. .. .	
2. Special rates .. .. .	
Separate rates :—	
3. Drainage rate .. .. .	
4. Water rate .. .. .	
5. Hospital and charitable-aid rate	
6. Other separate rates .. .. .	
7. Rates collected for other local bodies	

## D. RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH, 192 .

*Receipts.*

I.—Ordinary revenue :—	£	s.	d.	£	s.	d.
(a.) From Government—						
Rates on Crown and Native lands ..						
Timber and flax royalties . . . . .						
Goldfields revenue and gold duty (including revenue under Part VIII of the Land Act)						
Fees and fines .. .. .						
Subsidy on rates .. .. .						
One-third of receipts from lands sold on deferred payment and from perpetual leases						
One-fourth of rents from small grazing-runs						
Other receipts from Government (excepting loans and grants given below)						
(b.) From taxation—						
Rates (including arrears)—						
General .. .. .						
Hospital and charitable aid—						
On unimproved value .. .. .						
On annual value .. .. .						
On capital value .. .. .						
Other special or separate—						
On unimproved value .. .. .						
On annual value .. .. .						
On capital value .. .. .						
Penalty on overdue rates .. .. .						
Registration fees under Motor Regulation Act						
Abattoir fees (excluding slaughtering licenses)						
Publicans' licenses .. .. .						
Other licenses (auctioneers, hawkers, &c.)..						
Licenses under the Licensing Act [to agree with part G (A)]						
All other licenses and permits [to agree with part G (B)]						
(c.) From other sources—						
Rents, &c. .. .. .						
General Account .. .. .						
Special or separate accounts .. .. .						
Fines and penalties (including pound fees)..						
Market dues .. .. .						
Sales of material, land, stock, &c. ..						
Receipts from sale of light and power—						
Gasworks .. .. .						
Electrical works .. .. .						
Other sources—						
Interest on deposits, wharf dues, hire of plant; tramway, landing-service, and cemetery receipts; water rights and charges						
Total ordinary revenue .. .. .						



	£	s.	d.	£	s.	d.	£	s.	d.
On special works, out of special rates or grants (state nature of works)—									
On electrical power purchased .. ..									
On subscriptions, grants, &c. (including subsidies to bands, schools, &c.)									
On interest on loans .. ..									
On interest on bank overdraft .. ..									
Repayments of debentures and other loan-money (excluding temporary loans)									
Amounts paid to sinking fund .. ..									
Other payments .. ..									
<b>Totals .. ..</b>									
							£	s.	d.
Payments on management, public works, &c., as shown in above three columns									
Rates paid over to other local bodies (not including hospital and charitable-aid rates)									
Contractors' and other deposits returned .. ..									
Temporary loans repaid .. ..									
<b>Total payments .. ..</b>									
Overdraft at bank at beginning of year (plus outstanding cheques)									
Cash in hand or at bank at end of year (less unrepresented cheques)									
<b>Total (this total must agree with total on " Receipts " side)</b>									

## E. ASSETS AND LIABILITIES.

*Assets.*

NOTE.—The amount of accrued sinking fund is shown as a deduction from liabilities and should accordingly not appear under this head.

	£	s.	d.
(a.) Cash assets at date of balancing—			
1. Cash in hand and in bank (less unrepresented cheques) ..			
2. Outstanding rates, rents, fees and licenses .. ..			
3. Other cash assets (specify principal items or accounts ..			
<b>Total cash assets .. ..</b>			
(b.) Estimated assets—			
1. Halls, library, and fittings .. ..			
2. Other premises (not included elsewhere) .. ..			
3. Office furniture .. ..			
4. Plant and tools .. ..			
5. Stocks and materials .. ..			
6. Reserves, public parks, gardens, recreation-grounds, and the like			
7. Cemeteries, &c. .. ..			
8. Endowments (land, real property, &c., not included above)			
9. Tramway system .. ..			
10. Electrical works .. ..			
11. Gasworks .. ..			
12. Ferry services .. ..			
13. Drainage, sewerage, and water system .. ..			
14. Workers' dwellings, roadmen's cottages, whares, &c. ..			
15. Quarries .. ..			
16. Other estimated assets (commercial undertakings, &c.; specify separately, if possible):—			
<b>Total estimated assets .. ..</b>			
<b>Total cash assets .. ..</b>			
<b>Total assets .. ..</b>			

*Liabilities.*

NOTE.—The amounts of unrepresented cheques must not appear under this head but must be deducted from the amount in bank on current account as shown under "Cash Assets."

	Original Amount of Loan.			Amount of Sinking Fund accrued, plus Instalments of Principal repaid up to End of Financial Year.	Net Indebtedness at End of Financial Year.
	£	s.	d.		
(a.) Loans—					
1. Inscribed debt—Loans from Treasury under Part II of the Local Bodies' Loans Act, 1908, and enactments consolidated thereby				£ s. d.	£ s. d.
2. Loans from New Zealand State Advances Office					
3. Other loans as per details on next page under "F" (to include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, &c.)					
(b.) Bank overdraft and temporary loans .. .. .					
(c.) Other liabilities (specify principal items).. .. .					
Total net liabilities (excluding inscribed debt) ..					

## F. DETAILS OF "OTHER LOANS."

(Shown under Liabilities E (a) 3.)

NOTE.—To include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, also loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, but not to include Inscribed Debt and Loans from State Advances Office shown under E (a) 1 and 2.

Name of Loan.	Where raised— <i>e.g.</i> , New Zealand, London, &c.	Amount raised.	Amount actually owing on 31st March, 192 . . . <i>i.e.</i> , Amount originally raised less Instalments of Principal repaid, but not less Amount of Sinking Fund accrued.	Amount of Accrued Sinking Fund 31st March, 192 . .	Annual Charge.			
					Interest.		Sinking Fund.	
					Rate.	Amt.	Rate.	Amt.
		£	£	£ s. d.	%	£	%	£
Total ..								

## G. LICENSES IN FORCE AT END OF YEAR AND FEES PAID DURING THE YEAR ENDED 31ST MARCH, 192 .

(A.) *Licenses under the Licensing Act.*

	Assessed Capital Value of Houses for which Licenses were in Force on 31st March, 192 . .	Number of Licenses in Force on 31st March, 192 . .	Total Amount of Fees paid during the Year ended 31st March, 192 . .
	£		£ s. d.
Publicans' licenses .. .. .			
Accommodation licenses .. .. .			
Total licensed houses, ..			

	£ s. d.	
Club charters .. .. .		
New Zealand wine licenses .. .. .		
Packet licenses .. .. .		
Wholesale licenses .. .. .		
Conditional licenses (show number granted <i>during</i> year)		
Total (to agree with amount shown in part D)		
	Number.	Fees paid.
		£ s. d.
Total transfers during year of licenses under the Licensing Act		

(B.) Licenses other than those under the Licensing Act.

	Number of Licenses granted during Year 192 -2 .	Total Amount of Fees paid during the Year ended 31st March, 192 .
	£ s. d.	
1. Auctioneers .. .. .		
2. Vehicles and drivers, and motor-drivers' certificates .. .. .		
3. Hawkers .. .. .		
4. Public halls and places of amusement .. .. .		
5. Meat and slaughtering (excluding abattoir fees) .. .. .		
6. Building-permits .. .. .		
7. Dangerous goods (kerosene, benzine, &c.) .. .. .		
8. Dog registration .. .. .		
9. Second-hand dealers and pawnbrokers .. .. .		
10. Saleyards .. .. .		
11. Sundry other licenses .. .. .		
Total (to agree with amount shown in part D)		
	Number.	Fees paid.
		£ s. d.
Total transfers during year of licenses other than those under the Licensing Act		

H. EMPLOYEES AND WAGES.

	Number.	Total Salaries and Wages paid during Year ended 31st March, 192 .
	£ s. d.	
(a.) Permanent employees: Number on 31st March, 192 —		
1. Administrative and clerical .. .. .		
2. Other .. .. .		
Total permanent employees (see also (c) )		
(b.) Casual and temporary employees—		
1. Number employed on 31st March, 192 .. .. .		
Total employees on 31st March, 192 , and total salaries and wages paid during year ended 31st March, 192		
(c.) Number and salaries of employees, if any, <i>included</i> in (a) whose full time is not devoted to the Council's or Board's service (part-time officers)		
(d.) Average number of casual or temporary employees employed during year ended 31st March, 192		
NOTE.—What is required is the number of men who, at the rates of wages paid, would each have received a year's wages out of the total sum expended on casual labour during the year.		

I certify that the foregoing is a correct return.

.....  
Chairman, Clerk, or Treasurer.

Place and date : , 192 .

## SECOND SCHEDULE.

New Zealand.—Census and Statistics Office.

Letters to be addressed to "The Government Statistician, Wellington."  
*Statistical Return for the Year ended 31st March, 192 .*

## TOWN DISTRICTS.

Town district [*Name in full*].

Postal address :

## A. DWELLINGS, RATEPAYERS, AND RATEABLE PROPERTIES.

- |   |    |    |    |    |
|---|----|----|----|----|
| 1. Estimated number of dwellings .. .. .  | .. | .. | .. | .. |
| 2. Number of ratepayers .. .. .   | .. | .. | .. | .. |
| 3. Number of rateable properties .. .. .  | .. | .. | .. | .. |
| 4. State whether rating on capital, unimproved, or annual value ..              |    |    |    |    |
| 5. If rating on annual value, state total annual value of all rateable property |    |    |    |    |

## B. ROADS AND BRIDGES: TOTAL EXISTING LENGTH OF.

Roads and Streets formed to not less than Dray Width and metalled or paved.	Roads and Streets formed to Dray Width but not metalled or paved.	Bridle-tracks.	Unformed Legal Roads and Streets.	Bridges, 30 ft. and over.	
				Number.	Total Length.
Miles.	Miles.	Miles.	Miles.		Fect.

NOTE.—Distances of roads and streets should be given to nearest quarter-mile as at 31st March, 192 .

## C. PARTICULARS OF RATES LEVIED DURING THE YEAR ENDED 31ST MARCH, 192 .

Name of Rate.	Particulars and Amount levied in the Pound.
1. General rate .. .. .	
2. Special rates .. .. .	
Separate rates :—	
3. Drainage rate .. .. .	
4. Water rate .. .. .	
5. Library rate .. .. .	
6. Hospital and charitable-aid rate	
7. Other separate rates .. .. .	
8. Uniform annual fees .. .. .	
9. Rates collected for other local bodies	

## D. RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH, 192 .

*Receipts.*

	£	s.	d.	£	s.	d.
I.—Ordinary revenue :—						
(a.) From Government—						
Rates on Crown and Native lands ..						
Timber and flax royalties .. .. .						
Goldfields revenue and gold duty (including revenue under Part VIII of the Land Act)						
Fees and fines .. .. .						
Subsidy on rates .. .. .						
One-third of receipts from lands sold on deferred payment and from perpetual leases						
One-fourth of rents from small grazing-runs						
Other receipts from Government (excepting loans and grants given below)						

	£	s.	d.	£	s.	d.
(b.) From taxation—						
Rates (including arrears)—						
General .. .. .						
Hospital and charitable aid—						
On unimproved value .. .. .						
On annual value .. .. .						
On capital value .. .. .						
Other special or separate—						
On unimproved value .. .. .						
On annual value .. .. .						
On capital value .. .. .						
Penalty on overdue rates .. .. .						
Registration fees under Motor Regulation Act						
Abattoir fees (excluding slaughtering licenses)						
Publicans' licenses .. .. .						
Other licenses (auctioneers, hawkers, &c.)..						
Licenses under the Licensing Act [to agree with part G (A)]						
All other licenses and permits [to agree with part G (B)]						
(c.) From other sources—						
Rents, &c. .. .. .						
General Account .. .. .						
Special or separate accounts .. .. .						
Fines and penalties (including pound fees)..						
Market dues .. .. .						
Sales of material, land, stock, &c. .. .. .						
Receipts from sale of light and power—						
Gasworks .. .. .						
Electrical works .. .. .						
Other sources—						
Interest on deposits, wharf dues, hire of plant ; tramway, landing-service, and cemetery receipts ; water rights and charges						
Total ordinary revenue .. .. .						
II.—Receipts not revenue :—						
(a.) From loans—						
Under the Local Bodies' Loans Act, 1908—						
Government loans .. .. .						
Other loans (total only) not including temporary loans						
(b.) Special grants from Government (specify) for—						
(c.) Reimbursements of amounts paid (subscriptions by ratepayers or others for ordinary or special works)						
(d.) Other receipts—						
Total of receipts not revenue .. .. .						
Total receipts under headings I and II..						
Temporary loans raised .. .. .						
Deposits on contracts, &c. .. .. .						
Rates collected for other local bodies (not including hospital and charitable-aid rates)						
Cash in hand or at bank at beginning of year (less unrepresented cheques)						
Overdraft at bank at end of year (plus outstanding cheques)						
Total (this total must agree with total on " Payments " side)						

## Payments.

	Out of Revenue.		Out of Loan.
	Maintenance.	Construction.	
	£ s. d.	£ s. d.	£ s. d.
On management, viz.—			
Honoraria, salaries, &c. (including Engineer's and amounts paid to Health Department for salary of Health Inspector)			
Travelling-expenses .. .. .			
Rent and office expenses, audit, licensing, and valuation fees, stamps, telegrams, &c.			
Printing and stationery and advertising			
Collection of rates, taxes, tolls, pound fees, licenses, &c.			
Insurances .. .. .			
Legal expenses (not including damages awarded against local body)			
Election expenses (not including special polling expenses in connection with loans, &c.)			
Other payments on management ..			
On hospital and charitable aid (including rates paid over to Hospital and Charitable Aid Boards)			
On grants to other local bodies .. ..			
On public works—			
Streets and footways .. .. .			
Bridges .. .. .			
Drainage and sewerage .. .. .			
Sanitary and garbage-removal services			
Water-supply .. .. .			
Reclamation .. .. .			
Fire-prevention .. .. .			
Gasworks .. .. .			
Electrical works .. .. .			
Street-lighting .. .. .			
Tramways .. .. .			
Cemetery and morgue, &c. .. ..			
Saleyards, markets, and pounds ..			
Abattoirs and slaughterhouses ..			
Wharves and jetties .. .. .			
Quarries and stone-crushing .. ..			
Workers' dwellings .. .. .			
Other public works (specify)—			
Places of public recreation—			
Libraries, art galleries, Town Hall, &c.			
Reserves, parks, gardens, &c. ..			
Public baths and sea-bathing, &c. ..			
On subscriptions, grants, &c. (including subsidies to bands, schools, &c.)			
On interest on loans .. .. .			
On interest on bank overdraft .. ..			
Repayments of debentures and other loan-money (excluding temporary loans)			
Amounts paid to sinking fund .. ..			
Other payments .. .. .			
Totals .. .. .			
			£ s. d.
Payments on management, public works, &c., as shown in above three columns			
Rates paid over to other local bodies (not including hospital and charitable-aid rates)			
Contractors' and other deposits returned .. .. .			
Temporary loans repaid .. .. .			
Total payments .. .. .			
Overdraft at bank at beginning of year (plus outstanding cheques)			
Cash in hand or at bank at end of year (less unrepresented cheques)			
Total (this total must agree with total on " Receipts " side)			



E. ASSETS AND LIABILITIES.

*Assets.*

NOTE.—The amount of accrued sinking fund is shown as a deduction from liabilities, and should accordingly not appear under this head.

		£	s.	d.
<i>(a.)</i> Cash assets at date of balancing—				
1.	Cash in hand and in bank (less unrepresented cheques) ..			
2.	Outstanding rates, rents, fees and licenses ..			
3.	Other cash assets (specify principal items or accounts):—			
	<b>Total cash assets</b> .. .. .			
<i>(b.)</i> Estimated assets—				
1.	Town hall, library, and fittings .. .. .			
2.	Other premises (not included elsewhere) .. .. .			
3.	Office furniture .. .. .			
4.	Plant and tools .. .. .			
5.	Stocks and materials .. .. .			
6.	Reserves, public parks, gardens, recreation-grounds, and the like			
7.	Cemeteries, &c. .. .. .			
8.	Endowments (land, real property, &c., not included above)			
9.	Tramways system .. .. .			
10.	Electrical Works .. .. .			
11.	Gasworks .. .. .			
12.	Ferry services .. .. .			
13.	Drainage, sewerage, and water systems .. .. .			
14.	Workers' dwellings, roadmen's cottages, whares, &c. ..			
15.	Quarries .. .. .			
16.	Other estimated assets (commercial undertakings, &c. Specify separately if possible):—			
	<b>Total estimated assets</b> .. .. .			
	<b>Total cash assets</b> .. .. .			
	<b>Total assets</b> .. .. .			

*Liabilities.*

NOTE.—The amounts of unrepresented cheques must not appear under this head but must be deducted from the amount of cash in hand and in bank as shown under "Cash Assets."

	Original Amount of Loan.	Amount of Sinking Fund accrued, plus Instalments of Principal repaid up to End of Financial Year.	Net Indebtedness at End of Financial Year.
	£ s. d.		
<i>(a.)</i> Loans—			
1.	Inscribed debt — Loans from Treasury under Part II of the Local Bodies' Loans Act, 1908, and enactments consolidated thereby		
2.	Loans from New Zealand State Advances Office		
3.	Other loans as per details on next page under "F" (to include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, &c.)		
<i>(b.)</i>	Bank overdraft and temporary loans .. .. .		
<i>(c.)</i>	Other liabilities (specify principal items) .. .. .		
	<b>Total net liabilities (excluding inscribed debt)</b> ..		

F. DETAILS OF "OTHER LOANS."  
(Shown under Liabilities E (a) 3.)

NOTE.—To include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, also loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, but not to include Inscribed Debt and Loans from State Advances Office shown under E (a) 1 and 2.

Name of Loan.	Where raised— e.g., New Zealand, London, &c.	Amount raised.	Amount actually owing on 31st March, 192 . . . . . i.e., Amount originally raised less Instalments of Principal repaid, but not less Amount of Sinking Fund accrued.	Amount of Accrued Sinking Fund 31st March, 192 . . . . . £ s. d.	Annual Charge.			
					Interest.		Sinking Fund.	
					Rate.	Amt.	Rate.	Amt.
		£	£	£ s. d.	%	£	%	£
Total ..								

G. LICENSES IN FORCE AT END\* OF YEAR AND FEES PAID DURING THE YEAR ENDED 31ST MARCH, 192 . . . . .

(A.) Licenses under the Licensing Act.

	Assessed Capital* Annual* Value of Houses for which Licenses were in Force on 31st March, 192 . . . . . £	Number of Licenses in Force on 31st March, 192 . . . . .	Total Amount of Fees paid during the Year ended 31st March, 192 . . . . . £ s. d.
Publicans' licenses .. .. .			
Accommodation licenses .. .. .			
Total licensed houses .. .. .			
* Strike out word not applicable.			
Club charters .. .. .			
New Zealand wine licenses .. .. .			
Packet licenses .. .. .			
Wholesale licenses .. .. .			
Conditional licenses (show number granted during year)			
Total (to agree with amount shown in part D)			
		Number.	Fees paid. £ s. d.
Total transfers during year of licenses under the Licensing Act			

(B.) Licenses other than those under the Licensing Act.

	Number of Licenses granted during Year 192 -2 . . . . .	Total Amount of Fees paid during the Year ended 31st March, 192 . . . . . £ s. d.
1. Auctioneers .. .. .		
2. Vehicles and drivers, and motor-drivers' certificates .. .. .		
3. Hawkers .. .. .		
4. Public halls and places of amusement		
5. Meat and slaughtering (excluding abattoir fees) .. .. .		
6. Building-permits .. .. .		
7. Dangerous goods (kerosene, benzine, &c.) .. .. .		
8. Dog registration .. .. .		
9. Second-hand dealers and pawnbrokers .. .. .		
10. Saleyards .. .. .		
11. Sundry other licenses .. .. .		
Total (to agree with amount shown in part D)		
	Number.	Fees paid. £ s. d.
Total transfers during year of licenses other than those under the Licensing Act .. .. .		

H. EMPLOYEES AND WAGES.

Name of Service.	Number of Employees.			Total Salaries and Wages paid during Year ended 31st March, 192 .		
	Admini- strative and Clerical.	Other.	Total.	Admini- strative and Clerical.	Other.	Total.
				£ s. d.	£ s. d.	£ s. d.
(a.) Permanent employees: Num- ber on 31st March, 192 —						
1. Gas lighting and power- supply ..						
2. Electric lighting and power supply ..						
3. Tramway, motor, and other passenger and carrying services ..						
4. Reserves, public gardens, cemeteries, &c. ..						
5. Other and general ser- vices (roads, streets, water and drainage works, &c.) ..						
Total permanent employees ..						
(b.) Casual and temporary em- ployees—						
1. Number employed on 31st March, 192 ..						
Total employees on 31st March, 192, and total salaries and wages paid during year ended 31st March, 192						
(c.) Number of employees, if any, <i>included</i> in (a) whose full time is not devoted to the Council's or Board's service ..						
(d.) Average number of casual or temporary employees employed during year ended 31st March, 192						
NOTE.—What is required is the number of men who, at the ruling rate of wages, would each have received a year's wages out of the total sum expended on casual labour during the year.						

I certify that the foregoing is a correct return.

.....  
Chairman, Town Clerk, or Treasurer.

Place and date : , 192 .

As witness the hand of His Excellency the Governor-General, this  
7th day of May, 1923.

WM. DOWNIE STEWART,  
Minister of Internal Affairs.

*Regulations under the Census and Statistics Act, 1910.*

JELlicoe, Governor-General.

IN pursuance and exercise of the powers and authorities conferred on me by the Census and Statistics Act, 1910, I, John Rushworth, Viscount Jellicoe, Governor-General of the Dominion of New Zealand, do hereby make the following regulations prescribing additional matters in regard to which the Government Statistician shall collect statistics.

## REGULATIONS.

1. In addition to the matters specified in paragraphs (a) to (j) of section 21 of the Census and Statistics Act, 1910, the Statistician shall, subject to that section, collect statistics of ratepayers and rateable properties, roads and bridges, rates levied, receipts and payments, assets and liabilities, licenses granted, and employees and wages of river-protective districts, land-drainage districts, water-supply districts, city and suburban drainage districts, tramway districts, local railway districts, electric-power districts, lighting districts, and harbour districts.

2. The Chairman, Secretary, Clerk, Treasurer, Manager, Engineer, or any other officer of the Board controlling any district (except harbour districts) set out in the preceding regulation shall, on application duly made, furnish annually to the Statistician the particulars in the form set out in the First Schedule hereto as are applicable to the district concerned, and in accordance with the instructions that may accompany such form or that may be issued by the Statistician.

3. The Chairman, Secretary, Clerk, Treasurer, Manager, Engineer, or any other officer of the Board controlling any harbour district shall, on application duly made, furnish annually to the Statistician the particulars in the form set out in the Second Schedule hereto as are applicable to the district concerned, and in accordance with the instructions that may accompany such form or that may be issued by the Statistician.

4. The person supplying the information for each district shall sign the form and transmit it to the Government Statistician by post or otherwise.

5. Every such form shall be transmitted to the Government Statistician to reach him not later than the 30th day of June in each year.

## FIRST SCHEDULE.

New Zealand.—Census and Statistics Office.

Letters to be addressed to "The Government Statistician, Wellington."

*Statistical Return for the Year ended 31st March, 192 .*

RIVER, LAND-DRAINAGE, WATER-SUPPLY, TRAMWAY, CITY AND SUBURBAN DRAINAGE, LOCAL RAILWAY, ELECTRIC-POWER AND LIGHTING DISTRICTS.

Local body [*Name in full*].

Postal address :

## A. RATEPAYERS AND RATEABLE PROPERTIES.

1. Number of ratepayers .. .. .	..	..	..	..
2. Number of rateable properties .. .. .	..	..	..	..
3. State whether rating on capital or unimproved value	..	..	..	..

## B. PARTICULARS OF RATES LEVIED DURING THE YEAR ENDED 31ST MARCH, 192 .

Name of Rate.	Particulars and Amount levied in the Pound.
1. General rate .. .. .	..
2. Special rates .. .. .	..
Separate rates :—	
3. Drainage rate .. .. .	..
4. Water rate .. .. .	..
5. Hospital and charitable-aid rate	..
6. Other separate rates .. .. .	..
7. Rates collected for other local bodies	..

## C. RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH, 192 .

*Receipts.*

	£	s.	d.	£	s.	d.
I.—Ordinary revenue :—						
(a.) From Government—						
Rates on Crown and Native lands ..						
Timber and flax royalties .. ..						
Goldfields revenue and gold duty (including revenue under Part VIII of the Land Act)						
Fees and fines .. ..						
Subsidy on rates .. ..						
One-third of receipts from lands sold on deferred payment and from perpetual leases						
One-fourth of rents from small grazing-runs						
Other receipts from Government (excepting loans and grants given below)						
(b.) From taxation—						
Rates (including arrears)—						
General .. ..						
Hospital and charitable aid—						
On unimproved value .. ..						
On annual value .. ..						
On capital value .. ..						
Other special or separate—						
On unimproved value .. ..						
On annual value .. ..						
On capital value .. ..						
Penalty on overdue rates .. ..						
(c.) From other sources—						
Rents, &c. .. ..						
General Account .. ..						
Special or separate accounts .. ..						
Fines and penalties (including pound fees) ..						
Market dues .. ..						
Sales of material, land, stock, &c. ..						
Receipts from sale of light and power—						
Gasworks .. ..						
Electrical works .. ..						
Other sources—						
Interest on deposits, wharf dues, hire of plant ; tramway, landing-service, and cemetery receipts ; water rights and charges						
 Total ordinary revenue ..						
II.—Receipts not revenue :—						
(a.) From loans—						
Under the Local Bodies' Loans Act, 1908—						
Government loans .. ..						
Other loans (total only) not including temporary loans						
(b.) Special grants from Government (specify) for—						
(c.) Reimbursements of amounts paid (subscrip- tions by ratepayers or others for ordinary or special works)						
(d.) Other receipts						
 Total of receipts not revenue ..						
 Total receipts under headings I and II ..						
Temporary loans raised .. ..						
Deposits on contracts, &c. .. ..						
Rates collected for other local bodies (not including hospital and charitable-aid rates)						
Cash in hand or at bank at beginning of year (less unpresented cheques)						
Overdraft at bank at end of year (plus outstanding cheques)						
 Total (this total <i>must</i> agree with total on " Payments " side)						

## Payments.

	Out of Revenue		Out of Loan.
	Maintenance.	Construction.	
	£ s. d.	£ s. d.	£ s. d.
On management, viz.—			
Honoraria, salaries, &c., (including Engineer's and amounts paid to Health Department for salary of Health Inspector)			
Travelling-expenses .. .. .			
Rent and office expenses, audit, licensing, and valuation fees, stamps, telegrams, &c.			
Printing and stationery and advertising			
Collection of rates, taxes, tolls, pound fees, licenses, &c.			
Insurances .. .. .			
Legal expenses (not including damages awarded against local body)			
Election expenses (not including special polling expenses in connection with loans, &c.)			
Other payments on management ..			
On hospital and charitable aid (including rates paid over to Hospital and Charitable Aid Boards)			
On grants to other local bodies .. ..			
On public works—			
New roads, bridges, and electrical works—			
Survey and construction of roads ..			
Compensation for land taken ..			
Bridges .. .. .			
Transmission-lines, distribution-lines, substations			
Existing roads, bridges, and electrical works			
Repairs and improvements ..			
Ferries, water-races, pounds, cemeteries, office buildings, &c.			
Maintenance of tramways, landing-services, &c.			
On special works, out of special rates or grants (state nature of works)—			
On electrical power purchased .. ..			
On subscriptions, grants, &c. (including subsidies to bands, schools, &c.)			
On interest on loans .. .. .			
On interest on bank overdraft .. ..			
Repayments of debentures and other loan-money (excluding temporary loans)			
Amounts paid to sinking fund .. ..			
Other payments .. .. .			
Totals .. .. .			
			£ s. d.
Payments on management, public works, &c., as shown in above three columns			
Rates paid over to other local bodies (not including hospital and charitable-aid rates)			
Contractors' and other deposits returned .. .. .			
Temporary loans repaid .. .. .			
Total payments .. .. .			
Overdraft at bank at beginning of year (plus outstanding cheques)			
Cash in hand or at bank at end of year (less unrepresented cheques)			
Total (this total <i>must</i> agree with total on "Receipts" side)			

## D. ASSETS AND LIABILITIES.

*Assets.*

NOTE.—The amount of accrued sinking fund is shown as a deduction from liabilities and should accordingly not appear under this head.

	£	s.	d.
(a.) Cash assets at date of balancing—			
1. Cash in hand and in bank (less unrepresented cheques) ..			
2. Outstanding rates, rents, fees and licenses ..			
3. Other cash assets (specify principal items or accounts)			
Total cash assets .. .. .			
(b.) Estimated assets—			
1. Halls, library, and fittings .. .. .			
2. Office premises (not included elsewhere) .. .. .			
3. Office furniture .. .. .			
4. Plant and tools .. .. .			
5. Stocks and material .. .. .			
6. Reserves, public parks, gardens, recreation-grounds, and the like			
7. Cemeteries, &c. .. .. .			
8. Endowments (land, real property, &c., not included above)			
9. Tramway system .. .. .			
10. Electrical works (Power Boards to give details separately)			
11. Gasworks .. .. .			
12. Ferry services .. .. .			
13. Drainage, sewerage, and water systems .. .. .			
14. Workers' dwellings, roadmen's cottages, whares, &c. . .			
15. Quarries .. .. .			
16. Other estimated assets (commercial undertakings, &c.; specify separately, if possible) :—			
Total estimated assets .. .. .			
Total cash assets .. .. .			
Total assets .. .. .			

*Liabilities.*

NOTE.—The amounts of unrepresented cheques must not appear under this head, but must be deducted from the amount in bank on current account as shown under "Cash Assets."

	Original	Amount of Sinking Fund accrued, plus Instalments of Principal repaid up to End of Financial Year.	Net Indebtedness at End of Financial Year.
	Amount of Loan.		
	£	s.	d.
(a.) Loans—			
1. Inscribed debt—Loans from Treasury under Part II of the Local Bodies' Loans Act, 1908, and enactments consolidated thereby			
2. Loans from New Zealand State Advances Office			
3. Other loans as per details on next page under "E" (to include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, &c.)			
(b.) Bank overdraft and temporary loans .. .. .			
(c.) Other liabilities (specify principal items) .. .. .			
Total net liabilities (excluding inscribed debt) ..			

E. DETAILS OF "OTHER LOANS."

(Shown under Liabilities D (a) 3).

NOTE.—To include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, also loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, but not to include Inscribed Debt and Loans from State Advances Office shown under D (a) 1 and 2.

Name of Loan.	Where raised— e.g., New Zealand, London, &c.	Amount raised.	Amount Actually owing on 31st March, 192 — i.e., Amount originally raised less Instalments of Principal repaid, but not less Amount of Sinking Fund accrued.	Amount of accrued Sinking Fund, 31st March, 192	Annual Charge.				
					Interest.		Sinking Fund.		
					Rate.	Amt.	Rate.	Amt.	
		£	£	£ s. d.	%	£	%	£	
Total ..									

F. EMPLOYEES AND WAGES.

	Number.	Total Salaries and Wages paid during Year ended 31st March, 192
		£ s. d.
(a.) Permanent employees: Number on 31st March, 192 —		
1. Administrative and clerical .. ..		
2. Other .. ..		
Total permanent employees (see also (c) )		
(b.) Casual and temporary employees—		
1. Number employed on 31st March, 192 ..		
Total employees on 31st March, 192 , and total salaries and wages paid during year ended 31st March, 192		
(c.) Number and salaries of employees, if any, <i>included</i> in (a) whose full time is not devoted to the Council's or Board's service (part-time officers)		
(d.) Average number of casual or temporary employees employed during year ended 31st March, 192		

NOTE.—What is required is the number of men who, at the rates of wages paid, would each have received a year's wages out of the total sum expended on casual labour during the year.

I certify that the foregoing is a correct return.

.....  
Chairman, Engineer, Clerk, Manager, or Secretary.

Place and date : , 192 .



## SECOND SCHEDULE.

New Zealand.—Census and Statistics Office.

Letters to be addressed to "The Government Statistician, Wellington."

## HARBOUR BOARDS.

Statistical Return of the Harbour Board for the Year ended  
31st December, 192 .\*

Postal address :

## A. EMPLOYEES AND WAGES AS AT 31ST MARCH, 192 .

NOTE.—The actual number of employees is required as at 31st March, 192 , to secure uniformity with returns from other local bodies; but, if the wages paid during the year ended on that date can not be conveniently ascertained, the amount for the Board's own financial year may be given.

—	Number.	Total Salaries and Wages paid during the Year.
		£ s. d.
(a.) Permanent employees :—		
Number on 31st March, 192 ,—		
(1.) Administrative and clerical .. .. .		
(2.) Other .. .. .		
Total permanent employees (see also (c))		
(b.) Casual and temporary employees :—		
(1.) Number employed on 31st March, 192 ..		
Total employees on 31st March, 192 , and total salaries and wages paid during year ended 31st March, 192		
(c.) Number and salaries of employees (if any) included in (a) whose full time is not devoted to the Board's service (part-time officers)		
(d.) Average number of casual or temporary employees employed during year ended 31st March, 192		
NOTE.—What is required is the number of men who, at the rates of wages paid, would each have received a year's wages out of the total sum expended on casual labour during the year.		

\* Amend if inapplicable.

## B. RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST DECEMBER, 192 .

*Receipts.*

	£	s.	d.	£	s.	d.
1. Ordinary revenue :—						
Revenue from—						
Port charges .. .. .						
Pilotage and harbourmaster's fees .. .. .						
Towage .. .. .						
Berthage .. .. .						
Crane charges .. .. .						
Light dues .. .. .						
Slip and dock dues .. .. .						
Launch, hulk, and boat licenses .. .. .						
Wharfage (state in margin whether this item includes wharfinger charges for receiving from ship and delivering to consignee, including stacking, receipts, and limited storage) .. .. .						
Storage .. .. .						
Rents .. .. .						
Interest .. .. .						
Rates on land .. .. .						
Harbour-improvement rates .. .. .						
Railway and ferry services .. .. .						
General Government, Admiralty, &c. .. .. .						
Water supplied to shipping .. .. .						
Sale of sand, gravel, and other material .. .. .						
Other sources (specify principal items)—						
<b>Total ordinary revenue</b> .. .. .						
2. Receipts not revenue :—						
From loans—						
Government loans .. .. .						
Other loans, not including temporary loans .. .. .						
From special Government grants for (specify)—						
Reimbursements of amounts paid .. .. .						
Other receipts (specify)—						
<b>Total receipts not revenue</b> .. .. .						
<b>Total receipts under headings 1 and 2</b> .. .. .						
Temporary loans raised .. .. .						
Deposits on contracts, &c. .. .. .						
Cash in hand or at bank at beginning of year (less unrepresented cheques) .. .. .						
Overdraft at bank at end of year (plus outstanding cheques) .. .. .						
<b>Total (this must agree with the total on "Payments" side)</b>						

Payments.

	Out of Revenue.		Out of Loan.
	Maintenance.	Construction.	
	£ s. d.	£ s. d.	£ s. d.
On administration, viz. :—			
Honoraria, salaries, &c. . . . .	.. ..		
Travelling-expenses .. .. .	.. ..		
Rent and office expenses, audit fees, postages, telegrams, telephones, &c.	.. ..		
Printing and stationery and advertising	.. ..		
Collection of rates, wharfages, &c. . . . .	.. ..		
Insurances .. .. .	.. ..		
Legal expenses, not including damages awarded against Board .. .. .	.. ..		
Election expenses, not including special polling expenses <i>re</i> loan proposals	.. ..		
Other expenses of administration .. .. .	.. ..		
On wharves .. .. .	.. ..		
On sheds, buildings, plant, machinery, &c.	.. ..		
On reclamation-works .. .. .	.. ..		
On docks, slips, &c. .. .. .	.. ..		
On dredges, tugs, boats, &c. .. .. .	.. ..		
On signal stations, harbour and wharf lights, buoys, &c. .. .. .	.. ..		
On miscellaneous harbour improvements— dredging, breakwaters, &c. (specify)—	.. ..		
On railway and ferry services .. .. .	.. ..		
On subscriptions, donations, grants, &c. (specify)—	.. ..		
On purchase of land, buildings, &c. .. .. .	.. ..		
On interest on loans .. .. .	.. ..		
On interest on bank overdraft .. .. .	.. ..		
Repayments of debentures and other loan- money (excluding temporary loans)	.. ..		
Amounts paid to sinking funds .. .. .	.. ..		
Other payments (specify principal items)—	.. ..		
<b>Totals</b> .. .. .	.. ..	.. ..	.. ..
			£ s. d.
Total of above three columns .. .. .	.. ..	.. ..	.. ..
Temporary loans repaid .. .. .	.. ..	.. ..	.. ..
Contractors' and other deposits returned .. .. .	.. ..	.. ..	.. ..
<b>Total payments</b> .. .. .	.. ..	.. ..	.. ..
Overdraft at bank at beginning of year (plus outstanding cheques)			
Cash in hand or at bank at end of year (plus unrepresented cheques)			
<b>Total (this must agree with total on "Receipts" side)</b>			

## C. ASSETS AND LIABILITIES.

*Assets.*

NOTE.—The amount of accrued sinking fund is shown as a deduction from liabilities, and should not appear under this head.

	£	s.	d.
Cash assets—			
Cash in hand	..	..	..
In bank on current account (less unrepresented cheques)	..		
In bank or other institution on fixed deposit (other than reserve funds)			
Accrued interest, rents, rates, &c.	..	..	..
Accounts, fees, &c., due	..	..	..
Reserve fund :			
(a.) Invested in mortgages on freehold	..	..	..
(b.) In New Zealand Government securities	..	..	..
(c.) On fixed deposit	..	..	..
(d.) Other investments (specify) :			
Total cash assets	..	..	..
Estimated assets—			
Wharves, quays, breakwaters, breastworks, &c.	..	..	..
Docks, slips, &c.	..	..	..
Dredges, launches, boats, &c.	..	..	..
Buildings, stores, sheds, &c.	..	..	..
Plant and machinery, &c.	..	..	..
Endowments (land, real property, &c., other than reclamations)	..	..	..
Reclaimed land	..	..	..
Signal-station reserves, &c.	..	..	..
Office furniture, &c.	..	..	..
Railways (including plant and rolling-stock)	..	..	..
Other estimated assets (specify principal items) :			
Total estimated assets	..	..	..
Total cash assets	..	..	..
Total assets	..	..	..

*Liabilities.*

NOTE.—The amount of unrepresented cheques must not appear under this head, but must be deducted from the amount in bank on current account shown under "Cash Assets."

	Original Amount of Loan.		Amount of Sinking Fund accrued, plus Instalments of Principal repaid up to End of Financial Year.	Net Indebtedness at End of Financial Year.	
	£	s. d.		£	s. d.
(a.) Loans—					
1. Inscribed debt — Loans from Treasury under Part II of the Local Bodies' Loans Act, 1908, and enactments consolidated thereby					
2. Loans from New Zealand State Advances Office					
3. Other loans as per details below under "D" (to include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, &c.)					
(b.) Bank overdraft and temporary loans	..	..	..	..	..
(c.) Other liabilities (specify principal items)	..	..	..	..	..
Total net liabilities (exclusive of inscribed debt)..					

D. DETAILS OF "OTHER LOANS" (SHOWN ABOVE, UNDER "LIABILITIES" C (a) 3).

NOTE.—To include guaranteed loans under the Local Bodies' Loans Amendment Act, 1908, and the Local Bodies' Loans Act, 1913, also loans from Public Trust Office, Government Life Insurance Department, and Post Office Savings-bank, but not to include Inscribed Debt and Loans from the State Advances Office shown above under C (a) 1 and 2.

Name of Loan.	Where raised.	Amount raised.	Amount actually owing on 31st December, 192 .*	Amount of accrued Sinking Fund, 31st December, 192 .	Annual Charge.				
					Interest.		Sinking Fund.		
					Rate.	Amt.	Rate.	Amt.	
		£	£	£	s. d.	%	£	%	£
	Total								

\* That is, the amount originally raised, less instalments of principal repaid, but not less amount of accrued sinking fund.

I certify that the foregoing is a correct return.

.....  
Chairman, Engineer, Secretary, or Treasurer.

Place and date : , 192 .

As witness the hand of His Excellency the Governor-General, this 7th day of May, 1923.

WM. DOWNIE STEWART,  
Minister of Internal Affairs.

By Authority: W. A. G. SKINNER, Government Printer, Wellington.

