

By-laws made by the Kaiapoi Fire Board.

Department of Internal Affairs,
Wellington, 16th December, 1922.

THE following by-laws, made by the Kaiapoi Fire Board, are published in accordance with the Fire Brigades Act, 1908.

WM. DOWNIE STEWART,
Minister of Internal Affairs.

KAIAPOI FIRE BOARD.**BY-LAWS.**

By-laws relating to the establishment of the Kaiapoi Fire Brigade, and regulations for insuring discipline and good conduct of paid and auxiliary members of the brigade.

In pursuance of the powers and authorities vested in it by the Fire Brigades Act, 1908, and of all and each and every other power in that behalf enabling it, the Kaiapoi Fire Board makes and ordains this by-law.

The short title of this by-law shall be "The Kaiapoi Fire Board By-law No. 1," and shall come into force on the 21st day of December, 1922.

1. In these by-laws, if not inconsistent with the context, the words and phrases following shall have the meanings hereby assigned to them:—

"Fire district" shall mean the Kaiapoi Fire District as constituted under the Fire Brigades Act, 1908:

"Board" shall mean the Kaiapoi Fire Board:

"Brigade" shall mean the Kaiapoi Fire Brigade hereinafter established, and so named:

"Members" shall mean paid and auxiliary members of the brigade as hereinafter classified, and shall include paid and auxiliary officers thereof.

Words importing the singular include the plural number, and words importing the plural number include the singular number.

Name of Brigade.

2. The brigade shall be known as "The Kaiapoi Fire Brigade."

Establishment and Pay.

3. The brigade shall consist of two classes:—

(a.) Paid officers and members—namely, persons who are employed solely in the service of the Board as members of the brigade, and who are not permitted to engage in any employment outside the brigade except with the special permission of the Board.

(b.) Auxiliary officers and members—namely, persons who are enrolled as members of the brigade for the purpose of engaging in certain drills and practises, and at fires, but who follow their ordinary avocation.

The rates of pay for paid officers and members and the rates of pay or allowances to auxiliary officers and members shall be as may be determined from time to time by the Board.

Officers.

4. The brigade shall consist of a Superintendent and a Deputy Superintendent, with such other officers as the Board may from time to time deem necessary, and not more than twelve firemen with such number of auxiliaries as the Board may from time to time deem necessary.

Appointments and Promotion of Officers.

5. The appointment of the Superintendent shall be made by the Board. The appointment of the Deputy Superintendent and officers shall be made by the Board, either by promotion of officers or men in the Board's service, or by engagement of men not heretofore in the service of the Board. Character, general fitness, length of service, and passing of necessary examinations shall be taken into due consideration.

Application for Appointment to Brigade.

6. Application for appointment to either the paid class or the auxiliary class must be made on a form approved by the Board, and subject to medical certificate if the Board so directs.

Members on Appointment to serve a Term of Probation.

7. Eligible candidates, when finally approved, will be accepted as members of the brigade on probation only, the time of which shall not be less than six months for paid members or auxiliary members. If at the end of such term the probationer shall have given satisfaction to the Superintendent, and have proved himself suitable, his appointment to the brigade may be confirmed by the Board.

Term of Engagement.

8. The engagement of officers will be for one month, and shall so continue until determined by one month's notice in writing given by or to the Board.

Leave of Absence.

9. The Superintendent shall have leave of absence from time to time as the Board determines.

The Superintendent.

10. Without restricting the general powers conferred upon him by section 31 of the Fire Brigades Act, 1908, the duties and powers of the Superintendent shall be as follows:—

(a.) He shall be responsible to the Board for the efficiency of the members of the brigade, and all gear used in its service.

(b.) He shall allot such duties to the members of the brigade as he shall deem necessary for insuring the efficiency thereof, and may withdraw any member from any special duty and allot him fresh duties at his (the Superintendent's) discretion.

11. In the absence of the Superintendent from any cause, the Deputy Superintendent or, in his absence, the next senior officer shall have and exercise all the powers and duties laid down for the Superintendent.

General.

12. Every member of the brigade must obey the lawful orders of his superior officers only, and must conform to all the rules and regulations which have been made or which may be made from time to time by the Board, and all orders and instructions which may be issued from time to time by the Superintendent in exercise of the powers conferred on him by the Board.

13. In the absence of the Superintendent or Deputy Superintendent at any fire, the senior officer present shall assume command of all members attending such fire, including volunteers and private brigades, and all members shall work under his orders only.

14. Misconduct or breach of discipline by any member of the brigade shall constitute a breach of the by-laws, and the Board may, in its discretion, inflict fines up to a sum not exceeding £2 in the case of a paid member, or £1 in the case of an auxiliary member receiving any pay or allowance, for every separate offence, and/or may dismiss such member. Any fines as aforesaid shall be stopped from any pay or allowance due to the offending members.

15. On discharge from the Board's service, either by resignation or dismissal, each member must return to the station to which he may be posted, in good order and condition (fair wear-and-tear excepted), every article of clothing or equipment, the property of the Board, which may be on issue to him; and in the event of his failing so to do the cost of any article of clothing or equipment not returned, or returned in a damaged condition, shall be charged to him, and deducted from any pay or money that may be due to him, or recovered by process of law.

16. Donations by the public in recognition of the brigade's services shall be the property of the brigade, and shall be paid into a separate account to be operated on by the Chairman of the Board and the Superintendent, and shall be used in providing for the comfort and recreation of the members, or otherwise for the benefit of the brigade, in accordance with regulations the brigade may make and the Board approve.

17. Every member in the employ of the Board will be supplied with suitable uniform and accoutrements, for the safety, cleanliness, good order, and repair of which the member will be held responsible, fair wear-and-tear when on duty excepted. Such uniform, boots, and accoutrements remain and are the property of the Board, and may be worn only when the members are on duty. Any member wilfully damaging or disposing of all or any part thereof will be liable to be prosecuted.

18. On the first alarm of fire, night or day, members are to proceed to the scene of the fire with all possible speed.

19. Every member joining the brigade is required to make himself acquainted with the by-laws and regulations in force, and shall sign a copy of same, and also with such other by-laws and regulations and orders as may be made from time to time by the Board or the Superintendent.

20. Every member is required to obey all lawful orders given by persons placed in authority over him, and also strictly to comply with all regulations issued by the Board.

21. Any member absenting himself, without leave from the Superintendent, from two or more fires, drills, or alarms in succession which occur after working-hours may be fined 2s. 6d. for the first offence, 5s for the second, and may be dismissed for the third. Fines to be stopped from any money due to the firemen.