or small notes. Permanent Postmasters are to promptly bring under the notice of their Chief Postmaster any breach of this instruction. A Postmaster requiring a limited amount of change for legitimate use in the business of the Department should apply therefor to his Chief Postmaster, who will forward the amount as a remittance.

- 74. Officers are specially warned against exchanging bank-notes for coin when the circumstances clearly indicate that the person applying for such an exchange intends to post the bank-notes in a letter.
- 75. Officers are strictly forbidden to cash cheques for any officer of the Public Trust Department. They are also to understand that the Post Office is not to be made a medium for negotiating private cheques except as provided for in these rules.
- 76. Except as provided for in Rule 724, Postmasters must not make any advance of salary to any officer out of the official cash without the express permission of the Secretary.
- 77. By the Post and Telegraph Act the power to open, detain, or delay a post letter is vested in the Governor-General alone. An exception is made of postal packets, other than letters and of official letters, which may be returned on warrant signed by the Postmaster-General. No letter or packet whatever is to be returned to the writer or sender thereof except as provided by the Act. An officer who knowingly delivers any postal packet to any person not lawfully entitled to receive the same commits an offence under the Post and Telegraph Act.
- 78. Any officer who receives in any form a reward or gratuity for affording preferential advantages in the forwarding, delivering, or posting of letters, telegrams, &c., or any officer cognizant of such violation of rule who shall connive at or fail at once to report the same, is liable to a fine, and may, in addition, be dismissed.
- 79. No address or testimonial may be accepted by any officer, in respect of his official duties, without the express permission of the Secretary.
- 80. Officers are forbidden to deface the stamps on correspondence posted by themselves.
- 81. Officers are forbidden to affix postage-stamps to postal packets on behalf of the public.
- 82. Officers are strictly forbidden to take possession of correspondence for delivery to any person at the hotel, boardinghouse, or private house at which they reside.
- 83. Official railway season tickets are to be used only for travelling on official duty. They must not be used for travelling between an officer's place of residence and his office, or for any private purpose. They are to be returned to the Secretary immediately they expire.
- 84. No officer may attend a Court of law for the purpose of giving evidence or appearing for the Crown, without authority from the Secretary; nor may any proceedings under the Post and Telegraph Act, 1908, or any amendments thereof, be undertaken without the permission of the Secretary. Controlling officers will exercise their own discretion about allowing their officers to attend Court as witnesses in private cases. No reference need be made to the Secretary in such cases unless specific reason to the contrary appears.
- **85.** Officers of the Department are not liable for jury service. Officers summoned should appear and claim exemption under section 6 of the Juries Act, 1908.
- 86. (a.) Except on Sundays, officers of the Department may communicate with one another by telegraph memoranda. Under