

465. The following table denotes when undelivered letters, letter-cards, and packets (except special-request articles) are to be sent to the Dead Letter Office, the times at which they are to be so sent, and the reasons to be assigned upon them:—

An Article.	Time at which to be returned.	Reason to be assigned in Red Ink, on the Address Side.
1. For a person deceased, unless deliverable to a proper representative	At once	Deceased.
2. Posted without an address or illegibly addressed	At once	Not addressed.
3. Posted without the name of either a chief office or sub-office on the address, unless for a person known to be living within the delivery of the office where posted, or for a well-known person or place in some other delivery	At once	Insufficient address.
4. Addressed so as to apply equally to two or more persons or firms, and to leave it a matter of real doubt to whom to be delivered	At once	Insufficient address.
5. Absolutely refused	At once	Refused.
6. Addressed to a street or place when there is in the town no street or place of that name, or similar name, unless there be no reasonable doubt as to the person for whom the article is intended	At once	No such street or place in [Office stamp].
7. Addressed to the post-office, or "To be called for," or to a person residing outside the postmen's deliveries—		
Inland	One month	Un-claimed ; or, Not called for.
From Australia	Six weeks	
From other countries beyond New Zealand	Two months	
8. Addressed to a person at an office from which there is no delivery by postman—		
Inland	One clear month, exclusive of the month in which received	Un-claimed.
From Australia	Six weeks	
From other countries beyond New Zealand	Two clear months, exclusive of the month in which received	
9. Addressed to a specified house for a person who, nevertheless, cannot be found ; or addressed to a person who has gone away without leaving an address—		
Inland	One week	Not to be found ; or, Gone, no address.
From Australia	One month	
From other countries beyond New Zealand	Six weeks	
10. At seaports, when addressed to a ship (unless it be well known, or ascertained by inquiry of the agent, that, owing to disaster or other cause, the ship cannot arrive within three months, in which case it should be returned at once)	Three clear months	Ship sailed, not known where ; or, Sailed for —, &c.
11. Addressed to the British Consul ..		At Auckland or Dunedin, to be delivered to Imperial Trade Correspondent ; at any other place, to be redirected to H.M. Trade Commissioner, Wellington.
12. Posted from Government House, Wellington, or bearing the Government House frank, or posted from the Prime Minister's Office		At once (to be returned direct).