

*Regulations under the Government Railways Act, 1908.*

JELLICOE, Governor-General.  
ORDER IN COUNCIL.

At the Government Buildings at Wellington, this 12th day of June, 1922.

Present :

THE RIGHT HONOURABLE W. F. MASSEY, P.C., PRESIDING  
IN COUNCIL.

IN exercise and pursuance of the powers conferred upon him by the Government Railways Act, 1908, and of all other powers and authorities him enabling in this behalf, His Excellency the Governor-General of the Dominion of New Zealand, acting by and with the advice and consent of the Executive Council of the said Dominion, doth hereby revoke the regulations made under the said Act on the fifth day of December, one thousand nine hundred and thirteen, and all additions thereto and amendments thereof, and the regulations made under the said Act on the twenty-seventh day of April, one thousand nine hundred and twenty-one, and doth hereby make the regulations set forth in the Schedule hereto; and doth hereby declare that, except as may be otherwise provided in the Schedule hereto, such revocation shall take effect and the regulations hereby made shall come into operation on the date of the publication of this Order in Council in the *Gazette*.

SCHEDULE.  
REGULATIONS.

1. IN these regulations, unless inconsistent with the context,—

“Department” means that branch of the Public Service employed in connection with the Government railways open for traffic :

“Minister” means the Minister of Railways :

“Permanent Head” means the General Manager of Railways, or the member for the time being acting for or on his behalf :

“Member” means any person employed in the service of the Department, but does not include an apprentice or a person serving on probation pursuant to regulations, or any person temporarily employed in any capacity :

“Master” means any member to whom an apprentice is indentured, and includes the successor in office of such member :

“Apprentice” means any person indentured to learn a trade under the guidance of a master :

“Promotion” means advancement to a higher grade or subgrade or more responsible position, and includes progression from the minimum to the maximum salary or wage of any class, subclass, grade, or subgrade :

“Regular casual” means any person employed as such by the Department, whose engagement is temporary only but not for a fixed term, and whose employment under such engagement is regular and intermittent from working-day to working-day for a period of not less than four weeks :

“Term casual” means any temporary employee in the Department, who is engaged for a fixed period specified in each case by the Permanent Head :

“Emergency casual” means any temporary employee in the Department who is employed from time to time and who is not a regular casual or a term casual :

“The Act” means the Government Railways Act, 1908 :

“Home station” means the station which is for the time being the headquarters of the member concerned in each case :

“Foreign station” means any station other than the station which is for the time being the headquarters of the member concerned in each case :

“Division,” “subdivision,” “class,” “subclass,” “grade,” and “subgrade” refer to the divisions, subdivisions, classes, subclasses, grades, and subgrades respectively specified in the Schedules for the time being in force relating to the classification of the Department :

“Housekeeper” means the housekeeper of any employee who is unmarried or is a widower and who, in the opinion of the Permanent Head, is a *bona fide* householder :

“The revoked regulations” means and includes the regulations made under the Government Railways Act, 1908, on the 5th day of December, 1913, and all amendments thereof and additions thereto.

*Admission to the Service, &c.*

2. Every person who desires to enter the service of the Railway Department shall make application on the prescribed form, which can be obtained from the General Manager

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of the New Zealand Railways, Wellington, or from the principal officers of the Department throughout the Dominion. Every application must be in the handwriting of the applicant, and be forwarded to the General Manager of the New Zealand Railways, Wellington, accompanied by the following documents :—

(a.) Registrar's certificate of birth : Provided that, where it is established to the satisfaction of the Permanent Head that it is impossible to obtain a Registrar's certificate of birth, he may at his option accept a duly stamped statutory declaration of date of birth, or he may require such other documentary evidence of age as he may think fit.

(b.) Certificate of education.

(c.) Two satisfactory testimonials as to character from well-known individuals.

(d.) A satisfactory testimonial from last employer (if any) as to ability and character, or satisfactory explanation why such testimonial is not procurable.

(e.) A certificate from the Area Officer of the district in which he resides that he has performed or is performing the military service for which he may have been or may be liable.

(f.) If the applicant has been on military service, his discharge in connection therewith.

3. Persons may be temporarily employed in any branch of the Department in cases where the Permanent Head is satisfied that the exigencies of the Department so require.

4. No person who is over the maximum age specified in regulation 16 for any occupation shall be eligible for employment as a regular casual in such occupation, or be eligible for appointment subsequently to the permanent staff.

5. The maximum term which may be fixed as being the period of engagement of any casual person as a term casual shall be six months : Provided, however, that the Permanent Head may, if he thinks fit, authorize the re-engagement of any term casual on the expiry of any period of engagement or re-engagement (as the case may be) of such term casual for any period not exceeding three months in respect of each such re-engagement.

6. No emergency casual shall be continuously employed for a period exceeding four weeks without the authority of the Permanent Head.

7. If any applicant for employment in the Department fails to present himself for the medical examination prescribed in regulation 13, or fails to produce any document or other evidence which in the opinion of the Permanent Head may be required in order that the eligibility of such applicant may be satisfactorily determined, within six days after notice to so present himself or to produce such document or other evidence has been posted to him at the last address of such applicant recorded in the books of the Department, or if any applicant for employment in the Department fails to commence his duties in any position offered him, within eight days after notice in that behalf has been posted to him at such address, or on the day specified in such notice (being not sooner than the eighth day after the posting of such notice as aforesaid), he will not again be considered for employment in the Department until the then-existing list of applicants for employment in the Department has been exhausted and he has renewed his application : Provided, however, that any period of time specified in this regulation may be reduced or extended in any case if, in the opinion of the Permanent Head, such reduction or extension is warranted by the circumstances of such case.

8. No person shall be eligible for entry into the service of the Department if, when the question of his eligibility for such entry arises, three or more persons belonging to his family are already employed in the Department. “Family” for the purposes of this regulation means and includes father, mother, and their children.

9. No person shall be appointed as a probationer or member unless he possesses the educational qualification following, that is to say,—

(a.) In the case of a cadet (other than engineering or drafting), the proficiency certificate of the Government schools ;

(b.) In the case of an engineering or drafting cadet the candidate must have passed the Matriculation Examination of the University of New Zealand ;

(c.) In the case of a surfaceman, platelayer, or labourer in any branch except the Traffic, the Third Standard of the Government schools ;

(d.) In every other case, the Fifth Standard of the Government schools :

Provided that, in any case, any qualification may be accepted which in the opinion of the Permanent Head is at least equivalent to the qualification required by this regulation.

10. Every applicant for employment in the Department shall furnish an educational certificate from an authorized officer of the Education Department in New Zealand or (in the case of the Matriculation Examination) from the Registrar of the University of New Zealand, or such other evidence,