

(2.) The right of any member to be considered for promotion or to receive any annual increment shall be suspended during any period of special leave of absence granted to such member under the provisions of this regulation.

130. (1.) Subject to the production of medical certificates to the satisfaction of the Permanent Head in accordance with the provisions of regulation 29, or such other evidence of illness as the Permanent Head may require, the Permanent Head may grant to any employee in Division I, and to any captain, mate, or engineer in the Lake Wakatipu steamer service, who is absent from duty owing to illness sick-leave as follows:—

Duration of last continuous Period of Service of Employee in the Department.	Period of Leave which may be granted.	
	On full Pay.	On half Pay.
Under 5 years .. ..	Not exceeding 1 month	Not exceeding 2 months.
5 years and under 10 years	Not exceeding 2 months	Not exceeding 1 month.
10 years and over ..	Not exceeding 3 months	..

(2.) When an employee who has been granted sick-leave under the provisions of paragraph (1) of this regulation has not or is not likely to have so far recovered from his illness as to be able to resume his duties at or before the time of the expiry of the period of such sick-leave, the Permanent Head may, in special circumstances, grant an extension of such period of sick-leave for a period not exceeding the following in each case:—

Duration of last Continuous Period of Service of Employee in the Department.	Period of Leave which may be granted.		
	On half Pay.	On one-third Pay.	Without Pay.
Under 5 years ..	1 month	6 months	8 months.
5 years and under 10 years	3 months	6 "	6 "
10 years and over ..	6 "	3 "	6 "

(3.) The sick-leave provided for in this regulation may be granted at one or more periods, but in no case shall the periods of sick-leave granted on full pay, half pay, one-third pay, and without pay respectively within three years from the date of the first absence from duty on such sick-leave (as determined by the Permanent Head) exceed in the aggregate the periods prescribed in each case in this regulation.

131. No employee who has been absent from duty on sick-leave for any period exceeding three months shall be allowed to resume duty in the Department unless and until a medical practitioner nominated by the Permanent Head certifies that he is fit to do so.

132. Applications for sick-leave shall in all cases be forwarded through the usual departmental channel. The member under whom the applicant is employed shall forward the application to the district controlling officer, reporting at the same time whether, as a result of his inquiries and knowledge, he is satisfied as to the *bona fides* of the case.

133. Every employee shall immediately report to his superior officer any case coming to his knowledge where any employee obtains sick-leave without justifiable cause, or remains off duty on sick-leave after he is fit to resume duty. Any employee who so obtains sick-leave, absents himself from duty on the plea of sickness without justifiable cause, or (being off duty on sick-leave) fails to return to duty as soon as he is fit so to do, shall be liable to dismissal or to such other punishment as the Permanent Head may determine.

134. In no case shall sick-leave on pay be granted to any employee if, in the opinion of the Permanent Head, the illness in respect of which such sick-leave is required has been caused by or has arisen from or out of the misconduct of such employee.

135. Any employee in Division II (other than an apprentice), and any fireman or deck hand in the Lake Wakatipu steamer service, incapacitated through accident arising out of and in the course of his employment in the Department will, during the period of such incapacity, be paid in accordance with the provisions of the Workers' Compensation Act, 1908.

136. Apprentices will be paid for shop holidays and for time during which they are absent from duty in pursuance of the permission of the master first had and obtained; they will also be paid for time during which they are absent from duty through illness or accident provided satisfactory medical certificates are supplied when required by the master.

137. Any member retiring from the Railway service under the provisions of Part III of the Act may be granted retiring-leave on full pay for such period not exceeding six months as the Permanent Head may determine, or, in lieu of such leave, such member may, at the option of the Permanent Head, be granted by way of allowance a sum not exceeding six months' full pay computed at the rate of pay at which such member was classified immediately prior to his retirement.

138. Any member voluntarily retiring from the service of the Department for his own purposes after having served for not less than ten years continuously since the date on which his last period of service in the Department commenced may be granted retiring-leave on full pay for a period not exceeding the maximum following in each case, that is to say:—

Duration of Last Continuous Period of Service of Member in the Department.	Maximum Period of Leave which may be granted.
10 years and under 20 years .. ..	4 weeks.
20 years and over .. ..	6 weeks.

Or, in lieu of such leave, any such member may, at the option of the Permanent Head, be granted by way of allowance a sum not exceeding full pay (computed at the rate of pay at which such member was classified immediately prior to his retirement) for the period for which such member would have been granted retiring-leave under the provisions of this regulation.

139. Any member whose services are dispensed with through no fault of such member before he has become eligible for retirement under the provisions of Part III of the Act may, on his services being so dispensed with, be granted retiring-leave on full pay for a period not exceeding the maximum following in each case, that is to say:—

Duration of last Continuous Period of Service of Employee in the Department.	Maximum Period of Leave which may be granted.
Under 5 years .. ..	4 weeks.
5 years and under 10 years .. ..	8 weeks.
10 years and over .. ..	12 weeks.

Or, in lieu of such leave, any such member may, at the option of the Permanent Head, be granted by way of allowance a sum not exceeding full pay (computed at the rate of pay at which such member was classified immediately prior to his services being dispensed with as aforesaid) for the period for which such member would have been granted retiring-leave under the provisions of this regulation.

140. Any regular casual—
- (a.) Who was ineligible for appointment to the permanent staff at the date of the commencement of his last continuous period of service in the Department; and
  - (b.) Whose last continuous period of service in the Department is not less than ten years; and
  - (c.) Who has attained the age of sixty years; and
  - (d.) Whose services in the Department are dispensed with through no fault of such regular casual
- may, on his services being so dispensed with, be granted retiring-leave on full pay for a period not exceeding the maximum following in each case, that is to say:—

Duration of Last Continuous Period of Service in the Department.	Maximum Period of Leave which may be granted.
10 years and under 15 years .. ..	6 weeks.
Over 15 years .. ..	8 weeks.

Or, in lieu of such leave, any such regular casual may, at the option of the Permanent Head, be granted by way of allowance a sum not exceeding full pay (computed at the ordinary rate of pay of which such regular casual was in receipt immediately prior to his services being dispensed with as aforesaid) for the period for which such regular casual would have been granted retiring-leave under the provisions of this regulation.

141. The granting of retiring-leave to any employee under the provisions of regulations 138, 139, or 140 will in every case be subject to the express conditions that sick and other leave on pay granted to such employee during the twelve months immediately preceding the date of retirement has not exceeded three months in the aggregate, and that the interval between the date of expiry of the last ordinary leave of absence granted to such employee and the date of his retirement is at least three months. In any case, however, where the ordinary leave of absence of the retiring member for the previous year has accrued due but has not been granted before the date of retirement of such employee, such ordinary leave of absence will, subject to the regulations, be granted in addition to the retiring-leave.

142. Employees in the Department who are also members of the Defence Forces may, without prejudice to their right to be granted ordinary leave of absence, be granted special leave of absence for the purpose of attending military camps and courses of instruction at such times and for such periods as may be determined by the Permanent Head.