

Travelling-allowance on Permanent Transfer.

56. In the cases where officers and other ranks of the Permanent Forces are permanently transferred from one station to another, travelling-allowance may be granted as follows:—

At commencement of journey: Single, one day; married, two days.

On arrival at destination: Single, two days; married, seven days.

57. In cases where married officers and other ranks permanently transferred are unable to obtain a house within seven days after arrival at the new station, the G.O. i/c A. may approve payment, for a further period, of an allowance equal to the difference between 60 per cent. of salary and the actual cost of temporary accommodation, for which receipts must be submitted.

The O.C. Command shall, before submitting his recommendation to General Headquarters, satisfy himself that the most reasonable arrangements have been made for such temporary accommodation, and that genuine endeavours are being made to obtain a house.

Rations and Quarters, and Allowances in lieu.

58. Officers and other ranks detailed for temporary duty at a camp or school of military instruction where officers or soldiers receive free rations shall be entitled, in cases where they actually reside in such quarters, to rations and messing free, according to the scale laid down, but shall not be entitled to any other allowances while thus drawing free rations and messing.

59. Married officers and other ranks detailed for temporary duty to a station where free quarters and messing facilities but no free rations are provided shall be entitled, in cases where they actually reside in such quarters, to an allowance of 4s. per day in the case of officers, or 3s. per day in the case of other ranks. They shall not be entitled to any other allowances.

60. Married officers and other ranks detailed for temporary duty to a station where free quarters are provided, but where it is necessary to obtain meals out side such quarters, shall be entitled, in cases where they actually reside in such quarters, to an allowance equal to half the travelling-allowance laid down for their rank.

61. A married officer or other rank employed at a camp or other establishment where he cannot obtain quarters for his family, and is compelled by reason of distance to remain away from his home at night, may, on the recommendation of the O.C. Station, through the usual channels, be granted for each complete day of twenty-four hours away from his home one of the allowances in Regulations 58, 59, or 60 above, as applicable. Such allowance will only be granted for a period not exceeding twenty-eight days, and, if approved, subsequent renewals will be made in periods not exceeding twenty-eight days.

In cases where an officer or other rank is granted the privilege set out in this paragraph, and whose family reside within access to his place of duty, a free return travelling-warrant may also be granted within a radius of thirty miles once per week to enable him to visit his family.

62. Except as detailed above, no allowance will be made for rations or quarters unless specially authorized by the G.O.C. or the G.O. i/c A.

Travelling Allowances and Expenses.—General.

63. Every care must be taken that the expenditure under the head of travelling-allowance is kept down to the lowest possible limit, and O.C. Commands are held responsible that the least possible expenditure is entailed by those under their command in the performance of their duties.

64. No officer shall proceed on any duty without first informing the head of his department or commanding officer, and such head of department or commanding officer, before granting permission, shall satisfy himself that the travelling is necessary. If, through the exigency of the service, it is not practicable to obtain the permission of the head of the department or commanding officer, the circumstances should be at once reported in writing, or verbally if the officer travelling returns within twenty-four hours.

65. In all cases where military or Government transport is available it must be utilized.

66. Any case not coming within the above should be submitted to General Headquarters for a special ruling.

67. Travelling-allowance at the following rates shall be paid. Such allowance shall include meals and portage, and shall be paid only on defined absence from residence or headquarters. (Travelling-allowance shall not be drawn while under canvas, or while in receipt of camp allowance, or while with troops who are rationed.) In all cases "a day" means a day of twenty-four hours.

	Per Day.		
	£	s.	d.
General Officer Commanding	1	5	0
Brigadier-General	1	2	6
Colonel or Lieut.-Colonel	1	0	0
Major (receiving salary of over £600 per annum) ..	1	0	0
Major (receiving salary of £501-£600 per annum) ..	0	17	6
Captain or Lieutenant	0	15	0
Warrant officer or non-commissioned officer of or			
above the rank of sergeant	0	12	6
All other ranks below that of sergeant	0	11	0

68. For all journeys where an officer, N.C.O., or man is not obliged to be absent from his headquarters for a full day of twenty-four hours, actual and reasonable expenses shall be paid up to an amount in no case exceeding the full daily rate above authorized for personal expenses, on production of a statement giving the details of the nature of such charges. The maximum charge allowed for meals is 2s. 6d. in New Zealand.

69. Porterage includes the cost of the employment of a porter to handle luggage at a wharf, hotel, or railway-station, and must be paid for out of the daily allowance. The conveyance of personal luggage from or to a railway station or wharf or other terminus, to or from the home of an officer travelling on public service, or to or from the hotel or boardinghouse at which he is