

declare any part of New Zealand defined in such Order in Council a district for the purposes of Part III of the said Act :

And whereas a petition in accordance with the provisions of the said Act has been received, asking that the lands described in the Schedule hereto be constituted and declared a rabbit district for the purposes of Part III of the said Act :

Now, therefore, His Excellency the Governor-General of the Dominion of New Zealand, in pursuance and exercise of the powers and authorities conferred on him by the said Act and its amendments, and acting by and with the advice and consent of the Executive Council of the said Dominion, doth hereby constitute by the specific name of "the Rangitoto Rabbit District" and declare that part of New Zealand defined in the Schedule hereto to be a district for the purposes of Part III of the said Act ; and doth hereby further declare that the Board of Trustees for the said district shall in terms of the said Act consist of eight members.

SCHEDULE.

ALL that area in the Wellington Land District bounded by a line commencing at the mouth of the Turakina River, and proceeding thence up the left bank of that river to the northernmost corner of Section CXC, Rangitikei District, in Block I, Koitiata Survey District ; thence along the northern boundaries of Sections CXC, CLXXXIX, CLXXXVI, and CLXXXV, Rangitikei District, Section I, Block II, Koitiata Survey District, CII and CI of said Rangitikei District ; thence along the eastern boundary of said Section CI, the southern boundary of Native Reserve Otukapo, and along the southern shore of Lake Barnard to a point about twenty chains from Lake Alice Road ; thence to that road and along its western side about six chains to the northern boundary of Section XCIX ; thence along that boundary and the northern boundaries of Section XCVIII, Rangitikei District, Section 75, Rangitikei Agricultural Reserve, Section CCLXVII to its easternmost corner, along a right line to Mount Herbert, along the western, northern, eastern, and south-eastern boundaries of Section 65 to Lake Alice, and along the southern shores of that lake to its south-eastern corner ; thence along a right line to the southernmost corner of Section XI ; thence along the north-eastern boundaries of Sections 74, 71, 67, and LXXXII to the Tutaenui Stream ; thence down the right bank of that stream and the right bank of the main channel of the Rangitikei River to the sea ; thence northerly along the sea-coast to the mouth of the Turakina River, the point of commencement.

F. D. THOMSON,
Clerk of the Executive Council.

Custody and Destruction of Documents, Records, Vouchers, or Papers in the Hands of the Public Trustee.

JELlicoe, Governor-General.

ORDER IN COUNCIL.

At the Government Buildings at Wellington, this 8th day of May, 1922.

Present :

THE RIGHT HONOURABLE W. F. MASSEY, P.C., PRESIDING
IN COUNCIL.

WHEREAS by section fifty-six of the Public Trust Office Amendment Act, 1921-22, it is provided that the Governor-General may from time to time by Order in Council make regulations prescribing the time during which all documents, records, vouchers, or papers shall be retained in the custody of the Public Trustee, and the mode in which they may thereafter be destroyed or otherwise disposed of :

Now, therefore, His Excellency the Governor-General of the Dominion of New Zealand, in pursuance and in exercise of the powers conferred on him by the aforesaid Act, and of all other powers enabling him in this behalf, and acting by and with the advice and consent of the Executive Council of the said Dominion, doth hereby make the following regulations, to take effect on and from the eighteenth day of May, one thousand nine hundred and twenty-two.

REGULATIONS.

1. THE period of time for which the documents and records hereinafter described shall be retained in the custody of the Public Trustee is as follows :—

- (a.) Ledgers in which estate and other accounts are recorded : Twenty-five years from date on which the accounts are closed.
- (b.) Files relating to estates administered by the Public Trustee : Twenty-five years after the administration has been completed.
- (c.) Files relating to loans actually granted : Seven years after the discharge of the mortgage or repayment of the loan.

(d.) Files relating to applications for loans declined, withdrawn, or otherwise not proceeded with : Three years after the applications have been withdrawn, declined, or otherwise disposed of.

(e.) Vouchers and receipts for moneys paid by the Public Trustee : Twenty years after date of payment.

(f.) Vouchers for moneys paid to the Public Trustee : Ten years after date of payment.

(g.) Books, cards, papers, and records not otherwise specially provided for : One year.

2. No files of papers shall be destroyed until they have been searched by a responsible officer appointed by the Public Trustee for the purpose of removing all documents of importance and satisfying himself that no special reason exists for their preservation.

3. Before they are destroyed, all files are to be sorted into alphabetical order and scheduled. The Schedules must show the name in full of the estate or loan to which the files relate, and such other particulars as the Public Trustee may decide to be necessary for the purpose of identification.

4. All index cards affected must be marked "file destroyed," with the date, and be initialled by an officer nominated by the Public Trustee.

5. No ledgers or files or papers shall be destroyed in accordance with these regulations unless the destruction is necessary to provide accommodation for later or more valuable records, or for any other reason which the Public Trustee may deem sufficient.

6. No books or records shall be destroyed without the written approval of the Public Trustee or some officer deputed by the Public Trustee for the purpose.

7. The Public Trustee shall be the sole judge as to the date on which an account is closed, a mortgage discharged, an administration declined, or a payment made.

8. After the expiry of the period of retention referred to in the preceding paragraph the documents may be destroyed by fire under the supervision of one or more officers to be appointed by the Public Trustee for the purpose.

F. D. THOMSON,
Clerk of the Executive Council.

Declaring Portion of the Putere Block Road, in the Wairoa County, to be a County Road.

JELlicoe, Governor-General.

ORDER IN COUNCIL.

At the Government House at Wellington, this 16th day of May, 1922.

Present :

HIS EXCELLENCY THE GOVERNOR-GENERAL IN COUNCIL.

IN pursuance and exercise of the powers vested in him by the Public Works Act, 1908, and of all other powers in anywise enabling him in this behalf, His Excellency the Governor-General of the Dominion of New Zealand, acting by and with the advice and consent of the Executive Council of the said Dominion, doth hereby order and declare that the portion of road described in the Schedule hereto shall, on and after the date of this Order in Council, become a county road.

SCHEDULE.

ALL that portion of road, in the Hawke's Bay Land District, Wairoa County, known as the Putere Block Road, commencing at its junction with the Wairoa-Putere and Putere-Mohaka Roads in Section 2, Block XXII, Waiapu Survey District, and proceeding thence generally in a north-westerly direction, adjoining or passing through part of the said Section 2, Block XXII, Blocks A 12A, A 12B, and A 11B of Putere Block, and part of Section 2, Block XVIII, Waiapu Survey District, and terminating at a point on the shore of Lake Rotongaio in the said Section 2, Block XVIII ; being a distance of 4 miles 20 chains, more or less. As the said portion of road is more particularly delineated on the plan marked P.W.D. 54264, deposited in the office of the Minister of Public Works at Wellington, in the Wellington Land District, and thereon coloured red and marked A-B.

F. D. THOMSON,
Clerk of the Executive Council.

Declaring Portion of the Waipunga Road, in the Hawke's Bay County, to be a County Road.

JELlicoe, Governor-General.

ORDER IN COUNCIL.

At the Government House at Wellington, this 16th day of May, 1922.

Present :

HIS EXCELLENCY THE GOVERNOR-GENERAL IN COUNCIL.

IN pursuance and exercise of the powers vested in him by the Public Works Act, 1908, and of all other powers in anywise enabling him in this behalf, His Excellency the