

TABLE III.

.....Hospital Board.

[To be compiled for each institution. The total for the Board's hospitals to agree with the item "Hospital Maintenance" in the Income and Expenditure Account, and the total for the Board's charitable institutions to be included in the item "Indoor Relief" in the Income and Expenditure Account.]

.....Hospital or Charitable Institution.

MAINTENANCE EXPENDITURE FOR YEAR ENDED 31ST MARCH, 19 .

	£	s.	d.
1. Provisions . . . . .			
[Being expenditure incurred for the year, whether actually paid or not, and comprising everything that is given as a food, including such prepared foods as beef peptonoids, Mellin's food, aerated waters, &c. Care must be taken to separate chandlery items from groceries, and include the former under item 3. The value of produce raised in the grounds should also be included.]			
2. Surgery and dispensary . . . . .			
[Being expenditure incurred for the year, whether actually paid or not, and comprising drugs, chemicals, disinfectants, sera and vaccines, all alcoholic liquors, surgical instruments and appliances (including surgical washstands, vapour baths, artificial limbs, &c.), dressings, and bandages.]			
3. Domestic and establishment . . . . .			
[Being expenditure incurred for the year, whether actually paid or not, and comprising renewal and repair of furniture, bedding, linen, drapery, hardware, crockery, brushes, &c.; chandlery, water, fuel and light, uniforms, repairs to buildings, the balance (if a debit one) of "Grounds" account (including gardener's wages), printing and stationery (other than for administrative purposes), insurance, burial expenses, ambulance, advertising.]			
4. Salaries and wages . . . . .			
[Being expenditure incurred for the year, whether actually paid or not, and comprising all salaries and wages in connection with the institution (other than salaries of administrative officers, such as secretary and assistants, and other than wages of gardeners, which are charged to "Grounds" account).]			
5. Miscellaneous hospital expenditure . . . . .			
[Details should be given. There should be few items that could not be placed under one of the other headings. Rent, rates, taxes, interest, and pensions in respect to the institution are not to be charged in this table, but are shown in items 7 and 8 of the Board's expenditure in the First Schedule, as, although strictly chargeable to the institution, they, if heavy in any particular case, prevent comparison being made of ordinary expenditure under these headings.]			
6. Maintenance of bacteriological department . . . . .			
[After deducting all income from fees for work done for medical practitioners, &c.]			
7. Maintenance of physiotherapeutic department . . . . .			
[After deducting all income from fees for work done for medical practitioners, &c.]			
8. Maintenance of X-ray department . . . . .			
[After deducting all income from fees for work done for medical practitioners, &c.]			
Hospital in-patients' maintenance total . . . . .	£		
9. Maintenance of out-patients' department . . . . .			
[Including amounts deducted from items 2, 3, 4, 5, 6, 7, and 8, as chargeable to out-patients, together with amounts already charged against this item.]			
10. Maintenance of dental department . . . . .			
[Not included in item 6 above. The value of the work done for in-patients should be deducted and charged to item 5.]			
Maintenance expenditure—Grand total . . . . .	£		

TABLE IV.

.....Hospital Board.

(To be used for garden—Table IVA to be used for farm.)

.....Institution.

1. Area of ornamental grounds :  
Area of kitchen-garden land :  
Total area :
2. Average number of hands employed (other than inmates) :
3. Average number of inmates employed per diem throughout the year :

GROUPS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 19 .

<i>Expenditure.</i>		£	s.	d.
(a.) Wages to gardeners (including cartage, &c.) . . . . .				
[These should not be included in the item "Salaries" in Table III.]				
(b.) Gratuities to inmates . . . . .				
[Being extra allowances on account of work done in the grounds, and not to include the usual allowances made to inmates.]				
(c.) Manure, seed, implements, &c. . . . .				
(d.) Other expenditure . . . . .				
(e.) Balance (if any) to Income and Expenditure Account (miscellaneous income)				
	£			