

ASSETS.

	In Bank.		In the Hands of Officers.		Total.	
	£	s. d.	£	s. d.	£	s. d.
1. Cash in bank and on hand—						
(a.) Amount for general maintenance expenditure						
(b.) On account of funds for capital expenditure						
(c.) On account of unexpended balances of income from special funds						
Less unrepresented cheques in respect to above accounts—						
(a)						
(b)						
(c)						
[On the closing-day of the year under review.]						
2. Expenses paid in respect of ensuing year						
[Such as insurance premiums, &c., paid in advance.]						
3. Sundry debtors						
[Showing all amounts owing either for the year or for previous years, including patients' fees, &c. These should be classified under separate headings—e.g., "patients' fees," "levies outstanding." Voluntary contributions promised cannot be counted, as a promise without consideration carries with it no liability.]						
(a.) Patients' fees						
(Good .. £						
(Doubtful .. £						
(b.) Levies outstanding						
(c.) Subsidy outstanding						
(d.) Other debtors						
4. Stores in hand						
[Giving value at each institution. Such value not to be included in the expenditure for the year, but to be carried to expenditure of ensuing year.]						
5. Investments on Capital Accounts—						
[To be detailed either in balance-sheet or in schedule attached thereto. Investments should be stated at cost price except in cases where important depreciation of what is believed to be a permanent character has happened, when the cost-price may be written down and the security stated at the lower value. The amount of such depreciation should be shown also as miscellaneous expenditure in the Income and Expenditure Account.]						
(a.) For special purposes						
[That is, such cases as endowments and trusts, the capital of which cannot be spent or diverted.]						
(b.) For land, building, and equipment						
[That is, investments (if any) pending the expenditure of the money on the ordinary capital expenditure of the Board.]						

6. Land, buildings, and equipment— [See Regulation 11 and notes for percentages of depreciation.]	At 31st March, 19 .	Less Depreciation.	Additions during Year.	Decreases during Year.	Balance at 31st March, 19 .
	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
.....Institution—					
Land					
Buildings					
Equipment					
.....Institution—					
Land					
Buildings					
Equipment					
.....Institution—					
Land					
Buildings					
Equipment					
Other general property of Board					
Total					

7. Income and Expenditure Account

[Excess (if any) of expenditure over income for the year, being the balance of the Income and Expenditure Account. If, however, the income exceeds the expenditure, the item appears on the other side of the balance-sheet.]

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