

Provided that no married allowance shall be payable to a married woman teacher if such allowance is payable to her husband :

Provided further that no married woman other than a widow shall be entitled to the allowance herein provided unless payment of the additional salary is approved by the Minister on account of special circumstances.

17. Under the direction of the Principal, it shall be the duty of a Head of a department—

- (i.) To arrange a continuous course of study in his subject or groups of subjects ;
- (ii.) To co-ordinate the work of various classes ;
- (iii.) To suggest to the Principal suitable text-books ;
- (iv.) To help the junior teachers in their preparation of schemes of work ;
- (v.) To watch at least one lesson per week by a junior teacher ;
- (vi.) To enter a criticism of each such lesson in a criticism book ;
- (vii.) To give not less than four good specimen lessons per term in the presence of some of the junior teachers ;
- (viii.) To submit through the Principal to the Inspector schemes of work for the subject or group of subjects throughout the school and the criticism book initiated by the junior teacher concerned.

18. Part-time teachers engaged in instructing approved classes shall be classified in Division I or Division II, and there shall be paid to the controlling authority with respect to such teachers a teacher-hour capitation of—

Division I : Men, 8s. ; women, 6s. 6d.

Division II : Men, 6s. 6d. ; women, 5s.

evening hours being counted time and a quarter.

Such payment shall be in lieu of capitation, free place or ordinary.

Provided that the rates of payment of individual teachers may be varied by the managers, subject to the approval of the Minister, so long as the average payment is substantially equal for each class to the above rates respectively.

19. (1.) By way of incidental allowances there shall be paid as from the 1st day of January, 1921, to the controlling authority of each technical school an annual grant at a rate not exceeding 26 per cent. of the total amount of all salaries paid to teachers employed under these regulations during the year by such controlling authority.

(2.) From the total sum payable in respect of salaries to the controlling authority of any school under these regulations there shall be deducted an amount equal to the total sum paid to the controlling authority in tuition fees.

20. (1.) In each year commencing with the year 1921 there shall be paid to the controlling authority of each technical school an amount sufficient to pay the annual salaries and allowances of teachers, together with incidental allowances for that year as prescribed by these regulations.

(2.) For the period 1st April to 31st December, 1920, there shall be paid to each controlling authority of manual or technical classes, in addition to the grants it would have received under the Act and regulations in force on the 31st March, 1920, an amount equal to the excess of the total amount payable under these regulations for that period by way of salaries and house allowances to teachers of such classes employed by the controlling authority over the total amount actually paid by such controlling authority to such teachers by way of salary during the same period.

PART III.—LEAVE OF ABSENCE.

21. Subject to the limitations hereinafter provided, the controlling authorities may grant leave of absence to any teacher for the time being in its employment.

22. No leave of absence shall in any case be granted for a longer period than one year.

23. The controlling authorities may delegate to the Principal authority to grant leave of absence on account of sickness or accident for a period not exceeding three school days. The Principal shall forthwith report to the controlling authority any leave so granted by him.

24. Any teacher desiring to obtain leave of absence on account of illness or accident for a period in excess of three school days shall make application therefor to the controlling authority, and shall forward with such application a certificate from a duly qualified medical practitioner stating the nature of the illness or accident and the probable period of absence. The controlling authority shall grant such leave as in its opinion is warranted by the circumstances, and it may at any time after a period of leave has been granted require the teacher to forward such further medical certificate or certificates as it may deem necessary :