

officer in any office or branch ; to any supervising officer performing ordinary staff duty ; nor shall a higher rate than 4s. per hour be paid for any purpose.

(4.) Overtime payments are to be calculated and finally made on the basis of salary paid *at the time of service*.

(5.) Overtime for fractional portions of the first or any hours is to be computed on the following basis : No allowance will be made to officers unless the attendance exceeds fifteen minutes. Attendance up to forty-five minutes will count as half an hour ; over forty-five minutes as one hour.

(6.) Payment will be made at a rate and a half for overtime at all hours on Sundays, or for the attendance of any staff specially appointed for the regular sorting of mails at night.

(7.) Where the duty requires the attendance of any officer twice on the same Sunday a minimum period of two hours will be paid for.

(8.) Subject to the provisions hereinafter contained overtime shall be paid for as follows :—

(a.) To officers called on to perform duties in the receipt, sorting, delivery, and despatch of mails ; in the receipt and despatch of telegrams, or in a telephone exchange ; at post and telegraph offices in charge of an officer on the permanent staff, on Sundays or on departmental holidays ; on other days, in excess of forty-four hours in any week from Monday to Saturday inclusive.

(b.) To a lineman called on to perform work authorized by the Telegraph Engineer on Sunday.

(9.) No payment for overtime for services other than those provided for by these regulations shall be allowed except in cases of extraordinary or exceptional attendance, and then only on the special authority of the Secretary.

(10.) No special allowance will be made to any person for doing any kind of work for which he is paid as for work done in overtime.

(11.) When it is necessary at any office to relieve a number of officers for military or other duty or to meet any emergency, a special duty-sheet should be prepared providing for a minimum daily duty of seven hours per officer. On such occasions, if the duty exceeds forty-four hours for the week, payment may be made in accordance with these regulations.

(12.) Except to tradesmen under award rates, overtime to officers on the temporary staff shall be on the same basis as that paid to permanent officers, but an officer of the temporary staff shall not be so employed if a permanent officer is available.

LODGING-ALLOWANCE.

28. Officers of the Department receiving a salary not exceeding £95 per annum when stationed away from home shall receive lodging-allowance according to the following scales :—

	£		£
When the salary is	52	per annum	.. 26 per annum.
"	65	"	.. 26 "
"	78	"	.. 22 "
"	80	"	.. 20 "
"	91	"	.. 19 "
"	95	"	.. 15 "

TRAVELLING-ALLOWANCES AND TRAVELLING-EXPENSES.

29. (1.) All officers and persons employed in a temporary capacity shall receive travelling-allowance for personal expenses at the following rates :—

		Per Diem.
		£ s. d.
(a.) Officers drawing salaries not exceeding £100 per annum : actual and reasonable expenses.		
(b.) Officers drawing salaries exceeding £100 and not exceeding £270 per annum	0 10 0
(c.) Officers drawing salaries exceeding £270 and not exceeding £500 per annum	0 12 6
(d.) Officers drawing salaries exceeding £500 and not exceeding £600 per annum	0 15 0
(e.) Officers drawing salaries exceeding £600 per annum	0 17 6
Provided that while at sea, if the time occupied is more than twenty-four hours, the allowance shall be—		
For the first day of absence from headquarters	0 10 0
For subsequent days	0 2 6