

**B. For Telegraphists:—**

- (1.) An examination in the rules and regulations of the Department and in the current Post and Telegraph Guide relating to the telegraph section of the service; also an examination in sending and receiving on the Morse instrument over a length of line (actual working-conditions) at a minimum rate of 125 letters sent and 125 letters received per minute, ten minutes each way, with a maximum of mistakes of 1 per centum in words. The matter for the test will be supplied by the Head Office.
- (2.) A technical examination in the adjusting of Morse instruments, a knowledge of the test-board, the setting-up and maintaining of batteries, and of testing for local and line faults likely to require attention at any office where a technically qualified officer is not stationed, together with questions on the underlying theory of the above.

Officers solely employed in telegraph duties at combined offices shall be required to pass the telegraph examinations.

**C. For officers at sub post and telegraph office:—**

- (1.) An examination similar to that already prescribed for officers employed in the mail-room or parcels branch, except that 25 per cent. of the questions shall be based on an elementary knowledge of money-order and savings-bank work, and 25 per centum on telegraph work.
- (2.) At offices where the limited circulation makes the sorting test unsuitable five additional questions shall be added to the examination-paper in lieu thereof, and the candidate granted an extra half-hour for the examination.

**D. For officers engaged exclusively on money-order and savings-bank duties:—**

An examination in the rules and regulations of the Department and the Post and Telegraph Guide of the current issue relating to this branch of the service; the examination to include a knowledge of the methods of the computation of savings-bank interest and balancing of savings-bank ledger accounts.

**E. For officers engaged exclusively in a telephone exchange:—**

- (1.) An examination in the rules, duties, and regulations of the Department and the Post and Telegraph Guide as far as they relate to telephone exchanges and exchange accounts.
- (2.) An examination in switchboard-operating, cord-testing, shutter-adjustments, minor faults on switchboard, and simple testing at main frame, and any faults likely to require attention where a technically qualified officer is not stationed.

**F. For officers employed in the Head Office:—**

An examination in the rules and regulations of the Department and the Post and Telegraph Guide of the current issue relating to the duties of the branch of the Head Office in which the officer is employed, and a knowledge of the sections of the Post and Telegraph Act relating thereto.

**G. For other officers in Clerical Division:—**

The scope of the examination for any small group specially examined shall follow the general lines set out for the larger groups mentioned above—that is to say, a paper on the rules and regulations affecting their duties and an examination in the work upon which they are engaged.

**H. For officers in the General Division:—**

For the General Division there shall be special examinations for officers desirous of being appointed to positions graded higher than the rank and file. Such examinations shall test the officer's knowledge in the rules and regulations and duties appertaining to the position sought, the practical work thereof, together with such elementary technical knowledge as is essential to the performance of the higher duties.

76. (1.) The Controlling Officers' Examination shall be an examination of the capacity of an officer to deal with matters which arise for the decision of a senior officer in the conduct of the business of the Department, as regards his management of the office, and his relations with the staff, the public, and with his controlling officer.