

Regulations under the Census and Statistics Act, 1910.

LIVERPOOL, Governor-General.

IN pursuance and exercise of the powers and authority conferred on me by the Census and Statistics Act, 1910, I, Arthur William de Brito Savile, Earl of Liverpool, the Governor-General of the Dominion of New Zealand, do hereby make the following regulations prescribing the method in which the statistical information required to be furnished under section 21 (f) of the Census and Statistics Act, 1910, shall be collected by the Statistician.

REGULATIONS.

1. THE owner of every factory shall upon request, and within such time or times as he may be required by the Statistician so to do, furnish annually to the Statistician, or whomever he may appoint, the particulars specified in the form set out in the First Schedule hereto, together with the particulars specified in such one of the forms set out in the Second Schedule hereto as is applicable in accordance with the instructions accompanying those forms, and shall sign the forms and transmit them by post or otherwise to the Statistician or the officer appointed by him.

2. In the preceding regulation—

“Owner” includes the manager or person for the time being in charge of a factory; and
 “Factory” includes—

- (1.) All establishments engaged in the manufacture, repair, or preparation of articles for wholesale or retail trade or for export which—
 - (a.) Use motive power (with the exception of bakeries, butcheries, laundries, smithies, waterworks, shops engaged in retail trade only, and farmers or others using motive power for their own individual and private use);
 - (b.) Employ two or more hands, inclusive of working proprietors (with the exceptions specified in the last preceding subsection).
- (2.) All the following, whether falling under (1) (a) or (1) (b) or not: Tanneries, bacon, butter, cheese, soap, or candle factories, brickyards, and lime-works.

FIRST SCHEDULE.

Census: M. & W.—1A.

SPECIAL RETURN AS TO WAGES AND EMPLOYMENT.
 (Strictly confidential.)

Name of employer or employing firm :
 Postal address :
 Industry (or distinct branch of industry) :

1. Number of workpeople (exclusive of working proprietors, managers, overseers, accountants, and clerks, but inclusive of outworkers, if any) employed, and amount paid in wages to such workpeople during week ended 28th March, 191 :—*

	Number of Work-people employed during whole or any part of Week ended 28th March, 191 .*	Amount paid in Wages during and for the Week ended 28th March, 191 .*
Males ..	(Do not include working proprietors, managers, overseers, accountants, or clerks.)	(Do not include amounts paid to working proprietors, managers, overseers, accountants, or clerks.)
Females ..		
Total ..		

2. Classified weekly rates of wages paid to workpeople specified above who were in your employ during the whole or any part of the week ended 28th March, 191 .*

NOTE.—In case of workpeople employed at daily or hourly rates the corresponding weekly rates and the number employed at each such rate must be given. In case of piece-rates the average weekly earnings of an ordinary worker and the number employed at each rate must be specified.

Weekly Rates of Wages (including War Bonuses).	Number of Persons employed at each Rate.		Weekly Rates of Wages (including War Bonuses).	Number of Persons employed at each Rate.	
	Males.	Females.		Males.	Females.
£ s. d.			£ s. d.		

* If your establishment or any department thereof was specially or abnormally busy or slack during the week ended 28th March, 191, please substitute a week during the year which was not so affected, specifying date of last day in week.

3. Short time or overtime. If your factory (or any department) worked short time or overtime during the year ended 31st March, 191, state—

	Short Time.	Overtime.
(a.) The number of weeks during which short time or overtime was worked		
(b.) The average number of workpeople affected each week		
(c.) The average short time or overtime per employee per week (in hours)		

Give brief particulars as to departments chiefly affected:—

I declare that the information in this return is complete and correct to the best of my knowledge and belief.

[Signature of Proprietor or Manager.]
 [Date.]

SECOND SCHEDULE.

[Census: M. & W.—1.

MANUFACTORIES.—GENERAL SCHEDULE.

Name of proprietor or company :
 Postal address :

PARTICULARS OF ESTABLISHMENT AS AT 31ST MARCH, 191 .

- 1. Year when business first established (by original proprietor) :
- 2. Year when present ownership commenced operations [Relates to change of ownership in the case of a private concern, and to reconstruction in the case of a company] :
- 3. Nature of business [State whether manufacturing for wholesale or retail trade, or both combined] :
- 4. Character of organization [State whether the business is conducted by an individual, firm, limited partnership, co-operative association, public or private registered company, &c.] :
- 5. Character of industry [State the distinct classes of businesses included in the operations, as, for example: Freezing company—Meat-freezing; meat-preserving; fellmongery; boiling-down. Engineering—General engineering; shipbuilding; stovemaking] :
- 6. If a registered company (public or private) [In the case of a business only partly manufacturing, the capital entered should be the portion estimated as invested in the manufacturing portion only]—
 - (a.) Amount of subscribed share capital [Include all classes of shares] : £
 - (b.) Amount of paid-up capital : £
 - (c.) Amount of loan capital : £
 - (d.) Amount of paid-up shares issued to vendors [Included in (b), to be stated at amount at which shares were expressed to be paid up on issue] : £
- 7. If a private firm (individual or partnership) [In the case of a business only partly manufacturing, the capital entered should be the portion estimated as invested in the manufacturing portion only]—
 - Amount of capital (money invested in the business, including borrowed money) : £

PARTICULARS OF BUSINESS FOR YEAR ENDING 31ST MARCH, 191 .

(NOTE.—Or this may be taken for the business year of the establishment within the limits of three months immediately preceding or following the 31st March.)

- 1. Business year to which schedule relates :
- 2. Value, as at end of year, of—

Land.	Buildings.	Machinery, Tools, and Implements.	Total.
£		£	£