

lations, and the other section shall consist of the remaining subjects specified for the examination.

413. A candidate may sit for one or both sections of the examination, and if he obtains the required number of marks in the subjects comprised in either section he shall be credited with a pass in that section. No candidate may sit for examination more than twice for each section unless he pays his own expenses and those of the member of the Force who relieves him, or such examination fee as may be fixed by the Commissioner.

414. To pass the examination a candidate must obtain not less than 60 per cent. of the marks allotted to each of the subjects "Police Force Act and Regulations" and "Practical Police and Detective Duties," and in respect of the other subjects in each section he must obtain not less than one-third of the marks allotted to each subject and a total of not less than one-half of the maximum number of marks for such other subjects in each section.

415. A list of all members who pass the examination shall be kept in the Commissioner's office, and shall be published in the *Police Gazette* as soon as possible after the results of the examination are known.

416. Every member who passes the examination shall have an entry to that effect made in his merit sheet.

417. Any member of the Force who has passed the Public Service Entrance Examination or any educational examination of equal or higher value shall not be required to pass an examination in the literary subjects prescribed as pass subjects for any Police examination, and any member who has passed the examination for a solicitor shall not be required to pass any Police examination qualifying for promotion, except one as to his knowledge of Police and Detective duties and of the Police Force Act and Regulations for the time being in force, and any statutes bearing upon Police duty which may have been enacted since he passed his Solicitor's Examination.

418. Officers in charge of districts shall, as early as possible after the publication of the results of the examination in the *Police Gazette* in each year, furnish to the Commissioner recommendations in favour of the promotion of non-commissioned officers, Detectives, and Constables in their districts who have passed the necessary examination and are then considered by them to be well qualified for promotion to a higher rank. Such recommendations are to be submitted in the order of the men's seniority in their respective grades.

419. Their names shall then be entered upon the general promotion list of the Force kept in the Commissioner's office, according to their seniority.

420. No man who has not passed the examination shall be recommended for promotion.

421. Officers when making recommendations for promotion shall not recommend any non-commissioned officer, Detective, or Constable who is not of strictly sober habits, and who is not an efficient, energetic, and trustworthy member of the Force; and the good or other qualities of each man reported upon should be dealt with exhaustively by the reporting officer. A man may be well educated and conducted, and yet, owing to want of energy, zeal, tact, and efficiency in the discharge of his duties, he may not be fit to be placed in the higher rank, where these qualifications are essential. If an officer deems a man ineligible for promotion who has passed the qualifying examination, he must state his reasons for withholding a recommendation in the man's favour. If such a man feels aggrieved at not having been recommended for promotion he may appeal

to the Commissioner to have his claim investigated, and the Commissioner may then appoint a Board of inquiry, consisting of two officers belonging to districts other than the one the appellant is stationed in, to investigate the man's claim, and report the result of the inquiry relating thereto. If the report is favourable to the appellant, his name shall be placed in its proper position on the promotion list; but, if adverse, the appeal shall be disallowed and the appellant may be ordered to pay the whole or a part of the cost of the inquiry, as the Board may recommend.

422. No member of the Force who has been fined for any serious misconduct against discipline, or neglect of duty, within the last two years of his service, or who has been fined for intoxication within the last four years of his service, shall be promoted. If any member is punished after his name has been placed on the promotion list, the Superintendent or Inspector in charge of him shall draw attention thereto.

423. A non-commissioned officer, Detective, or Constable whose name has been placed upon the promotion list as having passed the examination qualifying him for promotion must maintain his character for efficiency and good conduct while awaiting promotion, otherwise his name shall be removed from the list.

424. Any non-commissioned officer, Detective, or Constable who is not prepared to accept promotion when it is offered to him and to be transferred to the place where his services are required shall be passed over and his name placed at the bottom of the promotion list of his grade.

425. No Constable or Detective shall be promoted to the rank of Sergeant or Detective-Sergeant till he has been medically examined by a Police Surgeon and certified as physically fit to perform the duties of a Sergeant in charge of Constables on day and night duties in one of the four principal cities of New Zealand.

426. No Constable or Detective who has attained the age of fifty years shall be promoted to the rank of Sergeant or Detective-Sergeant.

427. When any member of the Force deems it necessary to put forward an application for promotion, such application must be written briefly, and the applicant must confine himself to facts. The Superintendent or Inspector must append to every such application a list of the applicant's records, favourable and unfavourable, together with an opinion as to the applicant's fitness or otherwise for the promotion he seeks.

Property Lost and Found.

428. Any goods or chattels which have lawfully come to the possession of any member of the Force and which are unclaimed shall be recorded in the Miscellaneous Property Book and be disposed of in the manner provided by the Police Force Act, 1913. Unclaimed money and money found and handed to the Police should be recorded in a similar manner.

When claimed or otherwise disposed of the receipt of the person to whom the goods, chattels, or money are delivered should be taken, and the date noted. If sold as unclaimed the fact should be recorded in the book.

Every article of property or money found by a policeman or handed over to him by or on behalf of the person who has found it is to be brought at once to the station and handed over to the officer in charge. The name and address of the person who found it or handed it to the policeman should be taken and a