

(4.) In cases where the Inspector is satisfied with regard to the efficiency of a school or a class the individual examination of the pupils should be omitted or reduced to a minimum. Small groups of five or ten pupils may be tested as samples of the class in the various subjects at the same time, and the head teacher may be entrusted to conduct part of the examination conducted on lines set out by the Inspector.

(5.) Every pupil examined in any subject by the Inspector shall be examined in the class in which he has been taught during the preceding three months; but the Inspector or the teacher may exclude from the examination of a class any pupil who has made less than half the possible number of half-day attendances at the school since the commencement of the current year.

*Inspection Report.*

9. (1.) The inspection report shall relate to the following topics: (i.) List of classes and teachers, showing the number of pupils in each class and the number present. (ii.) The Inspector's opinion of the degree of discretion displayed in the grouping of the classes, in the classification of the pupils, in the determining of the promotions from class to class, and the organization of the school in other respects—*e.g.*, in regard to the average number of children present at any one time under the instruction of any teacher or pupil-teacher. (iii.) Marking and keeping registers. (iv.) Regularity of attendance. (v.) Suitability of time-tables. (vi.) Suitability of schemes of work, and attention to work-book. (vii.) Method and quality of the instruction in general or in detail. (viii.) Order and discipline; the tone of the school with respect to diligence, alacrity, obedience, and honour; the manners and general behaviour of the pupils. (ix.) Supervision in recess, and organization of school games. (x.) Cleanliness and tidiness of rooms and premises (including outside offices). (xi.) State of buildings, ground, and fences, condition and sufficiency of school-furniture, material and apparatus, ventilation and warming. (xii.) Class-books used in the school, whether suitable and on authorized list. (xiii.) Special circumstances affecting the work of the school. (xiv.) Instruction and training given to pupil-teachers and probationers. (xv.) The head teacher's distribution of his time, his direction of the work of his staff, and the extent and the manner in which he makes his influence felt throughout the school. (xvi.) Sufficiency of school-accommodation. (xvii.) Other topics.

(2.) The report shall be divided into sections, and the section relating to any topic in the foregoing list shall bear the number assigned to that topic in the list. Section (i) shall show what classes within the meaning of clause 1 of these regulations there are in the school; whether the classes are grouped for instruction, and, if so, how they are grouped, and by what teacher each class is taught, describing each teacher by the position held in the school as "sole teacher," "head teacher," "mistress," "first assistant," or "third-year pupil-teacher," as the case may be, and the figure denoting the position of each teacher on the graded list. Any section except sections (i), (vi), and (vii) may, if the Inspector so chooses, consist of the appropriate number and of a single word, such as "Satisfactory."

(3.) In cases where the work of any teacher or of any school as a whole has been found unsatisfactory on the occasion of more than one visit, the Inspector shall make a special report, confidential to Board and teacher, indicating his opinion as to the cause of weakness and recommending the steps necessary to improve matters.

(4.) Any neglect of rooms or premises, or any want of tidiness in the school rooms and grounds, should be brought to the notice of those concerned, while special commendation should be given to those who so affect the environment of the children as to cultivate their taste for order and beauty, and to create pride in their school.

(5.) In any case where a pupil-teacher or probationer does not secure at least a partial pass in Class D in the Teachers' Certificate Examination at the end of his course, or where his examination status at the end of his course does not show a satisfactory advance on that reached at the beginning of such course, an explanation of such failure should be required from the head teacher by the Inspector.

(6.) The Inspectors of the several districts shall make an annual return on a form provided by the Department, showing with respect to the public schools subject to their inspection the number of pupils in the several classes P to S7, and the number present at the time of the annual examination, as indicated in the class-sheets submitted to them under the provisions of clause 5. The return shall also include for each school the Inspectors' estimate (a) of the general character of the instruction given in the school, (b) of the order, discipline, and tone of the school, and