

(4.) No part of these regulations is to be read in such a way as to discourage or prevent the more rapid promotion of children who exhibit more than average mental capacity or intelligence as compared with other children of the same age.

3. (1.) The head teacher shall, not later than the 18th February in each year, draw up schemes of work for the year for all the classes in his school, and, as required, shall submit the same for the approval of the Inspector. Assistant teachers will be required to co-operate with the head teacher in the drawing-up of these schemes.

(2.) When examining schemes of work Inspectors should see—

- (a.) That in the preparatory and junior classes the scheme of work drawn up by the teacher does not make greater demands on the pupils than the syllabus provides for :
- (b.) That on no account should such essentials as accuracy of speech, intelligent reading, and accuracy in arithmetic be neglected through over-emphasis on other subjects or phases of work :
- (c.) That the schemes provide for proper sequence both with regard to matter and method in the work from class to class, especially in such subjects as history, geography, nature-study, and drawing :
- (d.) That drawing, handwork, and elementary science are shown in the scheme to be closely related to the other subjects of instruction :
- (e.) That the general aim and method for each subject should be set out, and that mere tabulations of pages of books and items of instruction should not be accepted as a scheme of work :
- (f.) That the head teacher should show a general outline of his own plan for supervising and guiding the work of the school, and for dealing with the weaker subjects or classes in his school.

(3.) For the guidance of the Inspector and the head teacher, as well as for his own use, each teacher in charge of a class shall enter in a suitable work-book a brief outline of the work proposed for each day or each week. The Inspector may approve of any suitable method of setting out such outlines of work.

EXAMINATION.

4. (1.) The head teacher shall hold periodical examinations of the classes, the last of which, called the "annual examination," shall be held in November or December, and he shall keep for the information of the Inspector a record of the nature and results of these examinations.

(2.) In regard to any periodical examination, except the annual examination, the record kept in the school examination register shall be held to be sufficient if it contains the particulars referred to in (a), (c), and (e) of clause 5 hereof, and also, in lieu of (d), merely the changes from class to class made as a result of the examination to which it relates.

(3.) The written questions used at the periodical examinations of the Middle and Senior Divisions, and the pupils' answers thereto, shall be kept in the school for reference for twelve months, or for such shorter period as the Inspector may direct.

5. (1.) Immediately after the annual examination the head teacher shall forward to the Inspector, on forms provided by the Department, a report to be called "The Teacher's Annual Examination Report," setting out the results of that examination as contained in the school examination register.

(2.) The class in which a pupil has been placed for English during the preceding three months shall determine the list on which his name shall appear.

(3.) The report shall contain—

- (a.) The names and ages, as on 31st December, of all the pupils on the school roll, including those who have been presented for S6 examination :
- (b.) The number of half-days on which each pupil has attended the school from the beginning of the year until the date of the annual examination :
- (c.) The number of marks gained by each pupil of the Junior, Middle, and Senior Divisions according to the following scale: Reading, 100; writing, 25; drawing, 25; spelling, 25; composition, 100; arithmetic, 100; grammar (in S4 to S6), 50; and in the Senior Division (S5 and S6) an estimate of the quality of each pupil's work in history and geography, with a note of any special excellence or special weakness shown by him in other subjects :
- (d.) The class in which it is proposed to place each pupil in consequence of the results of the annual examination, taken in conjunction