

In order to obtain a second-grade certificate in Computing, a candidate must gain not less than the following percentages in the subjects set out in Schedule A, viz. :—

In subjects Nos. 1, 2, 3, 4, and 5, 50 per cent.

And not less than 60 per cent. of the total possible maximum of the marks assignable on the whole paper required for this grade.

Subjects Nos. 6, 7, 8, and 9 are not required for this grade.

7. In order to obtain a first-grade certificate in Draughting, a candidate must gain not less than the following percentages in the subjects set out in Schedule B, viz. :—

In subject No. 1 (plans), 80 per cent.

In each subject of the written examination, 75 per cent.

And not less than 80 per cent. of the total possible maximum of marks assignable on the whole of the paper.

In order to obtain a second-grade certificate in Draughting, a candidate must gain not less than the following percentages in the subjects set out in Schedule B, viz. :—

In subjects Nos. 1 (plans), 2, and 4, 50 per cent.

In subject No. 3, 40 per cent.

And not less than 55 per cent. of the total possible maximum of marks assignable on the whole paper.

8. In addition to the foregoing requirements of these regulations, a candidate for a certificate of competency under these regulations must gain not less than 50 per cent. in a paper on General Departmental Knowledge.

9. In order to obtain the elementary certificate, a candidate must gain not less than 33 per cent. in each of the subjects Nos. 1, 2, and 3 of the Computation paper, and Nos. 1, 2, 3, and 4 of the Draughting paper.

10. Exemption in subject No. 1 of the Computers examination shall be granted to any officer who has passed in mathematics, including trigonometry, for the Public Service Entrance Examination or for the Matriculation Examination of the New Zealand University.

11. If a candidate sitting for the elementary or second-grade of the examination obtains the percentage of marks required for a higher grade in any subject, he shall thereafter receive exemption from that subject in his subsequent examinations or re-examination.

12. Should a candidate fail to pass the examination in not more than two subjects, he may be allowed to sit again to complete the examination in which he has failed, at one or both of the two succeeding examinations, but will not be allowed any further supplementary examination. Should he at a later date present himself, he must take the whole examination again, provided that if he passes in subject No. 1 (plans) in the Draughting examination at any stage he will not be required to pass in it again for that stage.

13. Applications must be made on the prescribed form as hereunder, which shall be received by the Surveyor-General not later than the 1st day of April in any year :—

APPLICATION FOR EXAMINATION.

Under the Public Service Commissioner's Regulations.

To the Surveyor-General, Government Buildings, Wellington.

I, [Full name], hereby give you notice that I desire to sit for examination for a first-grade [or second-grade, or elementary] certificate of competency in Computing [or Draughting] under the above-mentioned regulations at the examination to be held at about June, 19 .

[Date.]

[Signature.]

[Address.]

NOTE.—This form should be posted so as to reach the Surveyor-General on or before the 1st day of April, and should be sent direct by the candidate.

SYLLABUS.

14. The scope of the examinations is generally set out in the following syllabus, but is not necessarily confined thereto, nor to the subjects dealt with in the text-books suggested for the guidance of officers.