

28. The Secretary to the Board shall forthwith after the Board's decision advise the contributor or beneficiary of the same, and where necessary require him to elect whether he accepts a retiring-allowance or a refund of his contributions in lieu thereof.

29. In respect of every contributor who becomes a claimant on the fund it shall be the duty of the Education Board or other body under which the service of such contributor was effected, and in the case of a contributor who is a member of the Public Service it shall be the duty of the head of the Department in which he is employed, to prepare statements as to the service of the said contributor and such other particulars as may be required by the Board. The accuracy of every such statement shall be affirmed by declaration of the person by whom it is prepared, and the Board may decline to consider any case in which such statements have not been so affirmed.

30. No payment of the monthly instalment of an allowance shall be made unless the claimant furnishes a certificate of life on such form as may be prescribed by the Board.

The Board.

31. All meetings of the Board shall be held in Wellington.

32. Ordinary meetings shall be held quarterly on the third Tuesday in February, May, August, and November.

33. Special meetings may be held at such times as the Board or the Director of Education considers necessary.

34. At all meetings the Chairman shall have a deliberative as well as a casting vote.

35. The Board shall keep a correct record of the business transacted at its meetings.

36. Every member of the Board shall receive notice of the business to be transacted at the ordinary meetings at least one week prior to the date of any such meeting, and a notice concerning the business to be transacted at any special meeting at least three days prior to the holding of such meeting.

37. Members of the Board shall not be entitled to or be paid any remuneration for their services as members, but shall, whilst travelling on the business of the Board, be entitled to travelling-allowance in accordance with the scale prescribed by the regulations for the time being in force relating to officers travelling on the public service: Provided that in the case of elected members the minimum daily allowance (exclusive of cost of transport) shall be 15s.

38. Any member of the Board being unable for any pressing reason to attend any meeting may be granted by the Board leave to absent himself, but such leave shall not be granted in respect of three consecutive meetings unless by reason of the illness of a member.

Election of Members of the Board.

39. The Secretary to the Board shall be the returning officer for the election of the elective members of the Board.

40. There shall be prepared by the returning officer two separate alphabetical voting-lists, to wit,—

(a.) One of all contributors resident in the North Island :

(b.) One of all contributors resident in the South Island, in which shall be included contributors resident in Stewart Island or in the Chatham Islands :

and such lists shall be open to inspection by contributors at all reasonable times.

41. The returning officer shall from time to time add to the respective lists the names of all contributors who become entitled to be enrolled thereon, and shall remove therefrom the names of all persons who cease to be so entitled: Provided that the validity of any election shall not be questioned on the ground that a name wrongly appears in a list or has been omitted therefrom.

42. For every election the voting-lists shall be closed on the day on which nominations close, and shall remain closed until the election is completed.

43. Any contributor may, by notice addressed to the returning officer posted or delivered so as to reach the returning officer not less than seven days before the lists are closed, object to any voting-list on some specified ground, and the returning officer shall forthwith after the receipt of any such objection inquire into and dispose of the same.

44. Every extraordinary election shall be held on a date to be fixed by the returning officer, being not later than the sixtieth day after the vacancy occurs.