

16. The Secretary to the Board shall keep a register of contributors, setting forth in regard to each contributor,—

Registered number;
Name;
Department;
Date of joining Fund;
Date from which service counts;
Date of birth;
Rate of contribution;
Compensation (if any) under Civil Service Act, 1866, to which entitled;
Remarks.

17. Any contributor may at any time submit to the Board a certificate of his marriage, or of the birth of any of his children, in order that such may be recorded by the Secretary, who shall thereupon issue a certificate that such dates are recorded and acknowledged as correct, and it shall not thereafter be necessary to produce any evidence upon those points when claims upon the Fund arise.

18. (1.) All payments to the Fund on account of contributors' contributions and fines shall be made to the Postmaster-General.

(2.) Each payment shall be accompanied by a schedule, signed by the officer making the payment, and setting forth in detail in respect of each contributor concerned the following particulars:—

Name;
Department;
Amount of contribution (or fine).

(3.) A copy of such schedule shall be forwarded by the officer making the payment direct to the Secretary to the Board.

(4.) On receipt of any such payment the Postmaster-General shall forthwith place the amount to the credit of the Fund in the Post Office Account, endorse on the schedule his receipt for the total amount thereof, and shall, at such periods as may be agreed upon, forward such schedules to the Secretary to the Board, together with a statement of all amounts received and paid by him on behalf of the Fund.

(5.) The Postmaster-General shall, at least once in each month, pay into the Bank of New Zealand, at Wellington, to the credit of the Public Service Superannuation Fund Account the whole of the moneys then standing to the credit of the Fund in the Post Office Account.

(6.) The Public Trustee shall pay into the Bank of New Zealand, at Wellington, to the credit of the Public Service Superannuation Fund Account any moneys received by him on account of the said Fund, and shall advise the Secretary to the Board whenever any such moneys are credited to the Fund, and shall also advise the Secretary as to the details and amount of such moneys.

19. Every contributor whose salary is temporarily stopped owing to ill health, or for any other reason, or who is on leave of absence without salary, shall,—

(a.) For the first three months during which his salary is stopped contribute at the ordinary rate payable by him, and for the balance of any such period shall contribute one-third of the rate otherwise payable by him, and thereafter at the ordinary rate of contribution; or

(b.) Cease to contribute to the Fund while his salary is so stopped, and thereafter shall contribute by way of deduction from his salary an additional amount, being not less than his ordinary contribution, until the additional contributions so paid are equal in amount to the payments which would have been made had he elected to contribute under the last preceding paragraph.

In any case where the salary of a contributor has been temporarily stopped owing to ill health the Board may by resolution, on application being made to it, modify this regulation with regard to payment of contributions in such manner as it thinks fit:

Provided that in the event of the retirement or death of any contributor who has elected to come under clause (b) hereof the arrears (if any) of payments shall be deducted from any allowances payable out of the Fund on account of the retirement or death of such contributor.

20. (1.) The Permanent Head of a Department shall report to the Secretary to the Board the date when the salary of a contributor employed in his Department is temporarily stopped on account of ill health, or for any other reason, and again when payment thereof is resumed. He shall also similarly report as to a contributor on leave of absence without salary.