

This record shall show how many years he has served, what examinations he has passed, and any other information that may be of value afterwards in assessing his character and qualifications.

A register shall be annually compiled showing the attendance of each member, and whether he has been returned as efficient for the year.

These records and registers shall be compiled by the Sergeant Instructor.

The personal files of members will be kept by the Officer Commanding the group, to whom all information concerning cadets will be supplied by the Officer Commanding the Officers Training Corps. The latter will also submit a monthly return of strength to this officer. All applications for transfer, &c., will be submitted to the Officer Commanding the group.

#### CORRESPONDENCE.

19. All correspondence on all matters relating to the Officers Training Corps will be through the Officer Commanding the district.

20. Officers and non-commissioned officers and men of the Officers Training Corps, whether previously exempt from military service or not, shall be subject to all the regulations in regard to pay, discipline, &c., that apply to members of the Territorial Force, and shall be liable to similar penalties for offences such as absence from parade or other misdemeanours.

#### CONDITIONS OF EFFICIENCY.

21. The conditions of efficiency will be as follows: A member who is borne on the strength of a unit of the Senior Division of the Officers Training Corps, Medical Unit, will be entitled to be deemed efficient if he is physically fit, and if during the training year he has fulfilled the following requirements:—

- (1.) Attended not less than twenty instructional parades of his unit of at least one hour's duration each (as a recruit, not less than thirty parades). A student who has been returned as efficient in the Senior Cadets will not be reckoned as a recruit on joining a unit of the Officers Training Corps (Medical Unit);
- (2.) Attended camps with his unit;
- (3.) Attended six whole-day parades or twelve half-day parades of his unit.

#### EXAMINATIONS FOR CERTIFICATES.

##### Certificate A.

22. The examination will be partly written and partly oral.

##### Standard.

The standard required is that of a Commander of a section in a Field Ambulance.

Such units cannot be considered apart from larger ones.

The larger units are made up of a combination of smaller ones, and intelligent co-operation depends on whether the leaders of the smaller understand the working of the larger.

*E.g.*, the Commander of a section of a Field Ambulance must have a clear idea of what is required of a section from the point of view of the Commander of a Field Ambulance, and understand the interior working of a section.

In addition, he must know what is required of the soldier as an individual, and as one of a combination.

Further, he should have a general knowledge of the working of a Field Ambulance, some idea of what the other arms are, what they do, and how they do it.

##### Part I.—Written Examination.

In the written examination there will be one paper common to all arms, and one for each arm.

The questions set are based on incidents which have occurred, or are likely to occur, in war. The system followed is to take a large force, to consider its action as a whole, and then to work down step by step until the sphere of action supposed to be that of the candidate is reached. A wide choice of possible situations is thus presented, and from these one is chosen. This is considered from various points of view, the factors which would affect the candidate are gone into, and the question framed accordingly.

In a report on the examination each question will be discussed, and the influences which have a bearing on the solution be dealt with in broad outline, those more directly affecting the candidate being examined in detail.

#### MEDICAL.

First Paper. (200 Marks; Two Hours; First Day.)

The object of this paper is to test whether candidates have such a knowledge of the action of the other arms as would be necessary for the efficient performance of their work in the field.

Candidates are recommended to study Field Service Regulations, Part I, Operations; and Field Service Regulations, Part II, Chapter X—in addition, Chapters I–VII and IX.

Chapter I.—Very generally.

A cadet belonging to a unit of one branch of the service should know so much about the other branches as will be of direct use to him in his own.

For instance, a Medical Cadet should know how a cavalry soldier is armed, and what the small bodies (troops, &c.) which may possibly be met with by an infantry patrol do.

He should be aware of how artillery fire is directed, so that his formations may be modified accordingly. Similarly, a Cavalry Cadet should know something of infantry formations and action, and so on.

Chapter II.—Preparation and despatch of such messages as a Unit Commander might send or receive.

Operation, standing and routine orders as they affect a Field Ambulance, &c.

Chapter III.—Omitting sections 22, 23, 34–44.

Chapter IV.—As it affects a Section Commander—for example, Section 51, Allotment of Billets.

A Section Commander may be certain that he will not have to select billets himself; that will be done by higher authority, his Field Ambulance being allotted a specified quarter in which it will be disposed by the Commandant.

He may expect to find his unit in the houses on both sides of a street, or perhaps all in a big barn, and the men of his section distributed among five or six households, and so on.

Chapter V.

Chapter VI.—Section 90, Disposal of Inhabitants and the information they give.

Chapter VII.

Chapter IX.—Sections 129, 132, 133, 138.

Second Paper. (200 Marks; Two Hours; First Day.)

R.A.M.C. Training, 1911, Parts I–III.

Manual of Sanitation in its application to military life. Chapters IV, V, and VI.

Gunshot wounds, field dressings, improvisation of material for dressings, surgical appliances, extemporized means of sterilization of dressings, &c.

Field cookery, tent-pitching.

Prevention of disease.

##### Part II.—Oral Examination.

This examination is the complement of the written one, and is concerned with the practical details of the work of a Section Commander, &c.

In each subhead the minimum required to pass will be 0.5; but in (b) and (c) candidates will be passed on the aggregate of marks obtained in these two subheads combined.

#### MEDICAL.

(a.) 100 marks.—Squad and company drill (as for Infantry). (b) and (c).

(b.) 150 marks.—Bandages and bandaging, application of improvised splints and tourniquets; R.A.M.C. Training, 1911, Part I.

(c.) 50 marks.—Stretcher and ambulance drill; R.A.M.C. Training, 1911, Part III.

##### Certificate B.

The standard at which a candidate is expected to aim is that which would be required of a 2nd Lieutenant joining a unit of his own branch of the service on the outbreak of war, and liable to pass from it to a regular unit in the field.

The examination, partly written and partly oral, will be divided into two parts. Instructions as to conduct of examination will be issued later.

##### Part I.—Written Examination.

The papers will be:—

#### MEDICAL.

First Paper. (200 Marks; Two Hours; First Day.)

Such a knowledge of the tactics and procedure of all arms as is necessary to the Medical Officer attached to a unit in the field.

This will include the position of a Medical Officer on the march, the material and personnel at his disposal, his relations with the Officer Commanding the battalion, with the A.D.M.S. of a division, and with the Medical Officers of Field Ambulances, or with those attached to other units with which his own may be acting.

Field Service Regulations, Parts I and II, as far as they apply to the above.

Second Paper. (100 Marks; Two Hours; First Day.)

As for other arms. The candidate will be required to have some knowledge of the organization of a general and stationary hospital, of a casualty clearing-station, of a Field Ambulance, and of his duties as a junior officer in any one of them during the war.

Field Service Regulations, Part II, especially Chapter X.