

5. Whenever a vacancy is to be filled by the Governor the Board shall forthwith report the fact that such vacancy has occurred to the Minister, and, whenever the vacancy is to be filled by the Education Board, to the Secretary of that Board, or to the Thames Borough Council in the case of a member to be appointed by that Council.

6. (1.) From time to time as may be necessary the Board shall appoint a Secretary, and shall appoint him or some other person with authority to receive and to pay moneys on its account. The Board shall in each case forthwith inform the Minister of such appointment.

(2.) (a.) At such times as may be necessary, the Board shall elect a Chairman.

(b.) During the election of Chairman the Secretary to the Board shall preside, but shall not vote; and in the event of an equality of voting the election shall be decided by lot.

(c.) The Chairman's ordinary term of office shall be one year, and he shall be eligible for re-election.

(d.) If the Chairman shall from any cause cease to be a member of the Board or resign the office of Chairman, the Board shall as soon thereafter as conveniently may be elect another member of the Board to be Chairman in his stead, who shall hold office only for the residue of the term of the vacating Chairman.

(3.) At all meetings of the Board the Chairman, or in his absence such member of the Board as the majority of the members assembled shall choose, shall preside, and such Chairman or presiding member shall have a deliberative vote, and in all cases of equality of votes shall also have a casting vote.

At all meetings of the Board a majority of all the members then in office shall constitute a quorum.

(4.) Subject to the provisions of this scheme, the Board shall make, and may from time to time revoke, vary, and make fresh regulations for the conduct of business at its meetings, for determining how many meetings shall be convened, and for such other like matters as may be requisite for the conduct of the business of the Board.

(5.) Minutes of the proceedings of the Board shall be regularly entered in a proper book to be kept for that purpose, and at every meeting of the Board the minutes of the previous meeting shall be read over and signed by the Chairman of the meeting at which the same are read, and the minutes when so signed shall be held to be a true statement and record of the proceedings of the Board for all purposes whatever.

7. (1.) The Board shall keep full and true accounts, in which shall be entered every sum received into and paid out of the Board Fund in the order of date of each such receipt and payment, including all moneys received from rents or profits derived from lands or other property vested in the Board or under its control or management.

(2.) The Board shall cause its accounts for the preceding calendar year to be balanced, and a true statement and account to be prepared, in the prescribed form, of the receipts and expenditure of the Board and of its assets and liabilities.

(3.) All such accounts shall be audited by the Audit Office, which, for that purpose, shall have and may exercise all such powers as it has under the Public Revenues Act, 1910, in respect of public moneys.

8. (1.) The school shall provide a course of general secondary education and one or more vocational courses.

(2.) The program of each pupil shall be determined by the headmaster of the school after consultation with the parents or guardian of the pupil; but no pupil shall be compelled to take Latin, or to take more than one language besides English.

(3.) The fees to be charged to those who are not holders of scholarships or free places shall be £12 per annum, subject to a rebate of £1 on each proportional one-third part of such fees on payment within one month from the date of the commencement of each term.

(4.) The school year shall consist of three terms of about thirteen weeks each.

(5.) The headmaster shall cause the school to be examined at the end of each term; provided that it shall not be necessary for him to examine the school in any term in which it is examined by some other person appointed by the Minister or the Board; and provided further that it shall not be necessary to include in such examinations pupils sitting for public examinations during the term.

9. Subject to the general direction and control of the Board, the headmaster shall have the following powers:—

(1.) He shall have control of the school buildings and premises, and of the apparatus and furniture thereof.

(2.) He shall have the power to recommend the appointment or dismissal of assistant teachers or of other officers of the school, and to allot their several duties; and no assistant teacher or other officer of the school shall be appointed until the headmaster has been consulted.

(3.) He shall have the power in cases of grave neglect of duty or of gross misbehaviour to suspend any assistant teacher or other officer, but shall forthwith report his action to the Chairman of the Board, who shall thereupon confirm or overrule his action until the next meeting of the Board, when the matter may be determined; but the action of the headmaster shall hold good until the Chairman or the Board has determined the matter.

(4.) He shall be supreme over the discipline, and may suspend any pupil, reporting his action to the Board at its next meeting, and the action of the headmaster shall hold good until the Board has come to some determination in regard to the matter. He shall not expel any pupil without the sanction of the Board.

(5.) He shall regulate all text-books, methods, and organization, and, subject to clause 8 hereof and to the regulations under the Education Act, he shall determine the course of study for each pupil.

10. The Board may license hostels or boardinghouses for the accommodation of pupils, and may place such hostels or boardinghouses under the charge of teachers of the school or other suitable persons, and shall provide for the inspection of such hostels or boardinghouses.

11. The school shall be open to inspection as provided by section 96 of the Education Act.

Dated at Wellington this 10th day of July, 1915.

F. H. D. BELL,  
For Minister of Education.

#### *Scheme for the Control of the Timaru High Schools.*

Education Department,  
Wellington, 10th July, 1915.

IN accordance with the provisions of the Education Act, 1914 (hereinafter called "the Education Act"), and with the powers thereunder, I, Francis Henry Dillon Bell, acting for the Minister of Education, do hereby, on the advice of the General Council of Education, approve of the following scheme for the Timaru High Schools (hereinafter included in the term "the school"), which are established under the provisions of the Timaru High School Act, 1878.

1. The school shall be controlled by the Board of Governors (hereinafter referred to as "the Board") constituted by the Timaru High School Act, 1878, and its amendments, as amended by the Education Act, 1914.

2. With regard to the member of the Board to be appointed by the Education Board in accordance with the provisions of section 89 of the Education Act, the following provisions shall apply: Such member shall be appointed by a resolution of the said Education Board, and the first appointment shall be made before the 31st day of August in the year 1915, and subsequent appointments in the month of July in every second year thereafter.

3. With regard to the election of members of the Board by the parents of the pupils, the following provisions shall apply:—

(1.) The first election shall be held on a date to be appointed by the Minister before the 31st day of August in the year 1915, and every subsequent election shall be held on a date to be fixed by the Board in the month of July in every second year thereafter.

(2.) The Secretary of the Board shall be the Returning Officer.

(3.) For the purposes of each election the Returning Officer shall prepare a roll, and shall enter therein the name, occupation, and address of every person qualified to be enrolled as a parent of a pupil of the school. The roll shall be closed at 5 o'clock on the fourteenth day next before the day on which any election is to be held, and shall continue to be closed until the election is completed.

"Parent" means the father, if he is living, or, if not, the mother, or, if neither the father nor the mother is living, the guardian, of a pupil of the school.

A "pupil of the school" means a pupil whose name is on the school roll at the close of the term preceding the closing of the roll, but does not include a pupil in any lower department.

(4.) The Returning Officer shall, by advertisement in a newspaper circulating in the district, publicly notify, not less than fourteen days before each election,—

(a.) The day and hour for the closing of nominations;

(b.) The total number of candidates to be elected;

(c.) The day and the hour for the closing of the election.

(5.) Every candidate shall be nominated in writing by one or more parents entitled to vote for his election. Each such parent may nominate any number of candidates not exceeding the number to be elected.

(6.) Every nomination paper shall be in the form or to the effect following:—