

*Special Regulations affecting H.M. Prisons and the Officers employed therein, together with Exemptions from the Regulations made by the Public Service Commissioner.*

WHEREAS by section thirty-four of the Public Service Act, 1912 (hereinafter called "the said Act"), the Public Service Commissioner, with the approval of the Governor in Council, is authorized to make special regulations for the carrying-out of the provisions of the said Act, and such regulations may be made either generally or with respect to any particular case or class of cases:

Now, therefore, the Commissioner, in pursuance and exercise of the said authority, and with the approval of the Governor in Council, doth hereby make the special regulations set forth in the Schedule hereto to apply to every officer employed in His Majesty's prisons.

Nothing in these regulations shall affect the regulations made on the 14th day of January, 1913, under the Prisons Act, 1908, and the Prisons Amendment Act, 1912, and published in the *New Zealand Gazette* of the 23rd January, 1913, at page 149.

#### SCHEDULE.

##### EXEMPTIONS.

1. THE prisons and the officers employed therein are hereby exempted from the operation of the undermentioned general regulations made on the 31st day of March, 1913:—

*Part II: General Duties of Officers.*—Regulations Nos. 8 to 16.

*Part VIII: Admission to and Promotion in the Public Service.*

##### APPOINTMENT AND PROMOTION.

2. All recommendations of appointments of probationary warders shall be made by the Permanent Head from the Commissioner's list of applicants filed in the Department of Justice. The names and such particulars as may be required of all probationers so recommended shall forthwith be submitted to the Commissioner. No person shall be recommended who does not conform to the requirements of Nos. 137 and 138 of the Regulations under the Prisons Act, 1908.

If at any time it shall appear that any probationer is for any reason unfitted for the Prison service, the Permanent Head shall so report, stating the reasons therefor, and the services of such probationer may be dispensed with by the Commissioner.

On or before the expiration of the period of probation the Permanent Head shall forward to the Commissioner his recommendation as to the suitability or otherwise of a probationer for permanent appointment.

The subsequent promotion of warders and prison officers shall be governed by the conditions contained in the Prisons Regulations Nos. 140 to 146.

##### LEAVE OF ABSENCE.

##### LEAVE OF ABSENCE FOR RECREATION.

3. All prison officers of more than one year's service in either a permanent or temporary capacity, other than probationary officers, may be granted leave of absence not exceeding four weeks in each year.

Probationary officers, after they have served their twelve months' probation and been permanently appointed, may be granted three weeks' leave of absence.

The granting of any such leave of absence shall be subject to the express conditions—

(a.) That the behaviour of the officer has been in every way satisfactory;

(b.) That the total sick or special leave during the previous twelve months has not exceeded fourteen days; and

(c.) That his official duties have been satisfactorily performed.

All the days of absence in excess of the number of days allowed for sick or special leave shall be deducted from the annual leave of absence granted for recreation; but in special cases the Commissioner, on the recommendation of the Permanent Head, may grant further leave.