

residence. A fee not exceeding £1 1s. shall be made to the medical practitioner, other than the medical officer of the prison, for his attendance and report; and if such report is, in the opinion of the Permanent Head, not favourable to the officer concerned, the amount of the fee so paid shall be deducted from any money which is or becomes payable to the said officer by the Government. The same practice may be followed where an officer is suspected of absenting himself from duty without sufficient cause.

INEFFICIENCY THROUGH ILLNESS.

16. If in the opinion of the Permanent Head any member of the staff is inefficient through repeated illness, such inefficiency shall be reported to the Commissioner, who may take steps to have such person examined under the provisions of the Public Service Superannuation Act, with a view to his retirement from the Public Service as being medically unfit for further duty.

SPECIAL LEAVE ON RETIREMENT.

17. Special leave of absence will be granted to officers retiring from the Prison service, on the following conditions: Provided that the sick or other leave in the twelve months preceding retirement has not exceeded three months, and that the interval between the ordinary and special leave is at least three months:—

- (a.) Officers retiring on superannuation, or compensation in lieu of superannuation, three months.
- (b.) Officers of under ten years' service retiring for their own purposes, other than medical unfitness, no leave.
- (c.) Officers of ten years' service and under twenty years' service retiring for their own purposes, other than medical unfitness, one month.
- (d.) Officers of at least twenty years' service retiring for their own purposes, other than medical unfitness, six weeks.
- (e.) Officers retiring on medical certificate, three months.
- (f.) Officers dispensed with through no fault of their own before reaching the retiring-age: If under five years' continuous service, one month; if five years' and under ten years', two months; if ten years' or over, three months.
- (g.) "Officers" shall include Matrons, Assistant Matrons, and female warders or attendants.
- (h.) Women retiring to be married: Over five years' service, one month; over ten years' service, two months; over fifteen years' service, three months.

HOLIDAYS.

18. Where possible officers shall receive, in addition to annual leave, the following holidays:—

Christmas Day.
New Year's Day.
Good Friday.
Labour Day.
Birthday of the reigning Sovereign.

Where it is not possible to grant an officer leave on any or all of these days he shall be allowed equivalent leave at such time as may be convenient.

TRAVELLING-ALLOWANCES.

TRAVELLING-ALLOWANCES AND TRAVELLING-EXPENSES.

19. All salaried officers shall receive travelling-allowance for personal expenses at the following rates:—

	Per Diem.	
	s.	d.
(a.) Officers drawing salaries not exceeding £100 per annum: Actual expenses.		
(b.) Officers drawing salaries exceeding £100 and not exceeding £400 per annum	10	0
(c.) Officers drawing salaries exceeding £400 and not exceeding £500 per annum	12	6
(d.) Officers drawing salaries exceeding £500 per annum and not exceeding £600 per annum	15	0
(e.) Officers drawing salaries exceeding £600 per annum	17	6
Provided that while at sea, if the time occupied is more than twenty-four hours, the allowance shall be—		
For the first day of absence from headquarters	5	0
For subsequent days	2	6