

22. He shall inquire into all complaints made by or against members of the Force in his district, and deal promptly with same in the prescribed manner.

23. He must by frequent personal intercourse make himself acquainted with the character, temper, and conduct of every member of the Force under his charge.

24. He must in clear and explicit terms direct members of the Force under him in the performance of their duties, and immediately inform them of any fresh instructions that are issued.

25. He shall see that all books are regularly kept, correspondence and accounts promptly attended to, and returns punctually forwarded.

26. He shall frequently inspect men and stations, see that members of the Force are correct in appearance, behaviour, and dress, that the station property and kits are in good order and complete, that troop-horses are properly cared for, lock-ups clean and secure, stables attended to, and generally satisfy himself that the requirements of the regulations are complied with.

27. He will be held responsible for a careful scrutiny of all estimates, accounts, and vouchers connected with the Force under him, which are to be supported and authenticated by his certificates of approval; and he shall take care that all accounts, returns, reports, and other official documents are drawn up and completed with the greatest accuracy, precision, and neatness, and transmitted punctually at the proper periods.

28. It will be his duty to disburse, in the payment of salaries, contingent expenses, and other claims against the Department, such amounts as may from time to time be remitted to him for that purpose.

29. He will be held strictly responsible for the punctual payment of all accounts incurred on behalf of the Government, under proper authority; but in cases where the exigencies of the public service have necessitated any expenditure before authority could be obtained, it will be his duty to report the matter as soon as possible and obtain the necessary authority.

30. He shall also examine all accounts and documents which come to his hands, to see that they are prepared in accordance with the regulations, that the charges therein are such as are authorized, that they are correct in calculation and amount, and fully vouched for before he inserts them into his accounts against the public, as he will be required to reply promptly to any inquiry from the Treasury or Audit Office, and to discharge without delay any sum there disallowed. He must strictly conform to the general regulations respecting public accounts.

31. On the receipt of the necessary remittances he shall lose no time in paying the men at each station in his district, and will be held responsible for deducting the amount of fines inflicted for misconduct, or of arrears due by men for stores supplied and to be paid for, and generally all amounts which he may be required by the regulations, or which he may be specially ordered, to deduct. He will be required to make good any such amount which he may neglect to deduct.

Inspectors.

32. An Inspector placed in charge of a separate district shall have the same powers and duties as a Superintendent has in his district, and he must be governed by the foregoing instructions to that officer, as he will be held immediately responsible

for the efficiency, general conduct, discipline, and appearance of his men, the state of his barracks, horses, arms, accoutrements, and ammunition, and for the clothing and other articles of Government property delivered to the Force of his district, as well as the discharge of all his other duties. On taking charge of his district he shall act as the Superintendent is directed to act when taking charge of a district.

33. Inspectors not in charge of districts shall receive and carry out the instructions of the Superintendent in charge of the district, and shall forward their official communications to him instead of to the Commissioner. This regulation applies to any Sub-Inspector placed in charge of a sub-district.

34. A Sub-Inspector shall be directly responsible to his Superintendent or Inspector, as the case may be, for the supervision and control of the members of the Force placed immediately in his charge, and shall act in all matters of duty and discipline in aid of his Superintendent or Inspector, and he shall be the channel for all communications to and from the Senior and other Sergeants and Constables under his charge.

Senior Sergeants at Headquarters' Stations.

35. The Senior Sergeant shall pay implicit and respectful obedience to the orders of the officer under whom he is serving, and shall show the Sergeants and Constables serving under him a uniform example of orderly and moral conduct, and of zeal, promptitude, and fidelity in the execution of every duty. It shall be his peculiar province to watch over the conduct of the Sergeants and men, and to report, without delay, to his immediate superior every irregularity of which they may be guilty. He shall be responsible for the discipline and work of his station, and shall not delegate the control to a Sergeant. He shall superintend the work of beat duty, and pay a fair amount of attention to the men on beat duty by day and night. He must not be employed on duties which do not require the presence of a man of his rank, such as escort of prisoners, the service of summons, &c.

36. He shall conduct all cases in Court, brought at the instance of members of the uniform branch of the service, whenever it is not convenient for the Inspector or Sub-Inspector to do so.

37. He shall never absent himself from his station except on duty or by the permission or direction of the officer in charge of him, and he shall at all times be ready to meet the reasonable demands that may be made on his services.

Senior and other Sergeants in Charge of other than Headquarters' Stations.

38. On the zeal, activity, and intelligence of the Senior or other Sergeant in charge of an out-station much will depend. He must always bear in mind that on him rests not only the credit of the Police service, but also responsibility for the legality of all Police action within his control. He must treat all persons having business at the station with becoming respect and civility. He must be impartial and discreet, of strictly correct, orderly, and moral habits, and must never spare himself or his men when the public service requires their exertions.

39. He must exact a ready obedience to his orders in the first instance; and in the event of any man complaining of harsh treatment he must not fail to report the same, with his own explanation, to his Superintendent or Inspector. He will best consult