

They shall escort female prisoners and female mental defectives as required, and shall always escort the former to the Court and remain with them while there.

They shall take charge of any stray children brought to the station until claimed or otherwise dealt with.

#### Medals.

333. A medal for long service and good conduct shall be awarded to every member of the Force who completes fourteen years continuous service, provided that for the last three years no entry has been made on his defaulter sheet.

334. The Long-service and Good-conduct Medal, the King's Police Medal, and military medals shall be worn immediately below the top loop of the cord on the left breast of officers' tunics, and by Sergeants and Constables between the first and second buttons from the bottom of the collar on left breast of tunic.

335. Medals shall not be worn on patrol jackets or frocks, but a riband half an inch in depth should be stitched on the left breast of the jacket or frock in the same position as that indicated for wearing medals on the tunic; a riband must not be stitched on the latter garment.

336. Miniature medals are worn with mess dress.

#### Money.

337. The greatest punctuality should be observed in acknowledging the receipt of money transmitted by post or otherwise.

338. If it is discovered that any officer has retained in his possession longer than was absolutely necessary any pay or other allowances due to the men under his charge, or any barrack rent, or the amount of any fines or other public moneys intrusted to him, he will be liable to dismissal.

339. If any member of the Force shall, directly or indirectly, whether for his own use or for the use of another, accept or borrow money or property from any other member of junior grade, whether the latter is under his charge or not, or obtain his signature upon a bill, or otherwise make him the channel of borrowing or procuring money from any bank, corporate body, or individual, or induce him to become security for a loan or debt, the superior in rank will be liable to dismissal.

340. Members of the Force are strictly prohibited from lending money to a superior for his own use or for the use of another, or joining him in bill transactions, or becoming security for him in any way.

Any member of the Force is liable to dismissal who borrows money from, or places himself under a pecuniary or other obligation to, any person interested in the liquor trade.

341. The practice of obtaining receipts for expenses incurred from cab-owners before the money is actually paid is an improper proceeding, and is hereby strictly forbidden.

342. It is also forbidden to accept the signature of any person to a receipt form in which at least the name of the person who pays the money, the amount in words, and the date of payment have not previously been inserted.

#### Mounted Constables.

343. Mounted Constables shall be selected from the foot Police as vacancies occur.

344. No Constable shall be permanently mounted or dismounted without the approval of the Commissioner, but officers in charge of stations may mount any Constable in cases of emergency.

345. As mounted men are at times called upon to act as escorts to His Excellency the Governor, only smart well-drilled men of good appearance should be selected.

It is also necessary that they should have experience, and be able to frame an intelligent report, as they will often be called upon to investigate cases in the country without assistance.

They will be held responsible for the cleanliness of the stable and saddlery, as well as for the care of the horses intrusted to them, and any neglect of either will render them liable to be punished and dismounted.

They shall attend stables at such times as they are directed by the officer in charge of the station.

#### Native Constables.

346. Native Constables are appointed, as a rule, to assist the general Police in districts where Natives are numerous.

They shall act under the instructions of the Constable or officer in charge at the station to which they belong.

347. The regulations relating to district Constables apply equally to Native Constables.

#### Naval Deserters and Offenders.

348. Members of the Force must exert themselves to the utmost in tracing and arresting naval deserters.

349. Where upwards of a year has elapsed from the time of desertion before the deserter is located, he should not be arrested until the senior naval officer in the Dominion has been communicated with, as a deserter may not be wanted unless arrested within a given time.

350. When a deserter is arrested the officer in charge of the district shall communicate, by wire if necessary, with the nearest warship in New Zealand waters, and request instructions as to his disposal. Should there be no warship in New Zealand he must report to the Commissioner, who shall cable to the proper naval authority.

351. The cost of placing a deserter on board a man-of-war shall be borne by the Police Department, and not collected from the ship.

352. A report from the arresting Constable, giving date, time, and place of arrest, the circumstances under which the deserter was living, and any other information that would assist the naval authorities in dealing with the offender, must be forwarded with the prisoner to his ship, or wherever it is decided to send him.

353. When any seaman belonging to the navy is arrested on any charge not connected with his ship, the Police shall at once notify the commander of his ship of the time and place when and where the charge will be heard, so that the Commander can attend the Court if he considers it necessary. This need only be done when the ship is at the place where the case is to be heard.

#### Numbers.

354. Every member of the uniform Force below the rank of Senior Sergeant shall in each district be distinguished by a number to be worn on each side of the collar of his frock and overcoat.

355. Each district shall have its own numbers, and they shall be issued, as nearly as possible without constant changing, according to the seniority of the member receiving them.

356. Each member of the Force shall have a register number allotted on appointment, which must be used after his name and rank in all official reports.