

at the first opportunity furnish to the Sergeant in charge of the section a verbal report of the circumstances that detained him.

129. On day duty a Constable is to walk on the portion of the footway nearest the kerbstone: at night, nearest the buildings: and shall examine all doors, windows, and gates, to see if they are properly secured.

130. If a Constable finds a place open at night he shall remain outside until assistance reaches him. He must then search the place, and if no persons reside therein he must remain until the Sergeant in charge of the section arrives, who shall make all arrangements necessary for the care of the premises and communicate with the owner.

131. If a Constable has reason to believe that a person is on the premises who should not be there, the Constable must do the best he can under the circumstances to secure him without waiting for assistance; but in cases of shops, &c., left unlocked it is not desirable that a Constable should examine the premises without a witness.

132. If everything in any such premises is found in order the Constable should obtain a memorandum to that effect from the owner, and such memorandum shall be attached to the Constable's report of the occurrence.

133. Constables must be active and watchful on the beat, and make themselves acquainted with all lanes, alleys, rights-of-way, and buildings; also, as far as possible, with the names and personal appearance of all persons residing or carrying on business therein. They should also ascertain the private addresses of business people, so that when wanted at night they can be found.

134. Constables must endeavour so far as possible to prevent obstructions to traffic and to diminish the risk of accident to the public; they should also see that all gratings, &c., are secure, and, if not, take immediate steps to secure them.

135. Nuisances should be reported, with the names of persons responsible for them, so that the proper authority can be communicated with.

136. If any suspicious character is found loitering about he should be carefully watched, and the fact reported to the Sergeant and to the Constables on adjoining beats.

137. Constables should call the attention of owners or occupiers of premises to unprotected windows or insecure fastenings which will permit of access to those premises, so that the same may be remedied.

138. Constables on beat duty shall be visited at uncertain times and places by the Sergeant in charge of the relief, and any occurrences, however trivial in appearance, that have happened up to that time should be reported verbally to the Sergeant, so that he may take any further steps that his experience suggests as necessary.

139. Loitering by the public at street-corners in busy thoroughfares should receive special attention from Constables, and loiterers should be firmly but civilly moved on. They should not be shoved or pushed about.

140. If at any time a Constable requires immediate assistance, and cannot in any other way obtain it, he must sound his whistle; but this is to be done as seldom as possible, and shall always be reported afterwards.

#### Bicycles.

141. At stations where bicycles can be used to advantage an allowance, to be determined by the Commissioner, will be made to those members of

the Force who provide their own bicycles for use on duty, provided that the approval of the Commissioner is first obtained.

142. Approval shall only be given in cases where the Superintendent or Inspector in charge of the district satisfies the Commissioner that the use of a bicycle is necessary and will promote the better performance of Police duty.

#### Candidates.

143. Candidates for the Police Force must be not less than twenty-one and not more than thirty years of age.

144. They must have passed the Fifth Standard Examination prescribed under the Education Act, 1908, or some other examination of at least equal grade.

145. They must be smart, active, intelligent, good-tempered, and free from any bodily complaint or infirmity.

146. They must be at least 5 ft. 9 in. in height, and be able to expand their chests to 38 in.

147. They must be of unexceptionable moral character, and be able to give a clear statement of their employment from the time of leaving school until the date of their application.

148. If an applicant is married he must submit a certificate of his marriage before he can be supplied with a form of application.

149. Every application must be made personally to the Superintendent or Inspector in charge of a district, who shall satisfy himself that the applicant's height and chest-measurement are up to the required standard, and that he is a suitable candidate for the Force. The Superintendent or Inspector shall then cause the candidate to attend for a preliminary medical examination, and if the result is satisfactory the candidate shall be given a form of application to fill up and return to the Superintendent or Inspector with whatever testimonials he may have. If he fails to pass the preliminary medical examination he shall not be given a form of application.

150. The Superintendent or Inspector shall then cause all possible inquiries to be made in his district respecting the applicant's character, temperament, habits, and associates, and shall forward the result, with the candidate's form of application and testimonials, to the Commissioner so that inquiries may be continued in other places where the candidate has been.

151. If an applicant is a single man inquiries should be made at the various places he boarded at, and if a married man they should be made in the immediate neighbourhood where he resided.

152. On applying for enrolment a candidate must submit a full statement of his previous employment, and furnish testimonials from employers and other persons who have had an opportunity of knowing him intimately.

153. Should the Superintendent or Inspector consider that from the applicant's appearance, apparent lack of intelligence, or any other cause he is not suitable for the Force, he shall at once forward his application to the Commissioner with a report to that effect.

154. After due inquiry, if found suitable, applicants' names will be placed on the Candidates' Register, and selections will then be made as vacancies occur.

155. Candidates shall when selected be notified to attend for medical examination, and, if they pass the doctor, shall be sent to the depot for training.