

The Education Act, 1908.—Attendance Registers and Returns.

LIVERPOOL, Governor.
ORDER IN COUNCIL.

At the Government House, at Wellington, this twenty-seventh day of January, 1913.

Present :

HIS EXCELLENCY THE GOVERNOR IN COUNCIL.

IN exercise and pursuance of the powers and authorities vested in him by the Education Act, 1908, His Excellency the Governor of the Dominion of New Zealand, with the advice and consent of the Executive Council of the said Dominion, doth hereby revoke regulations six and eight, relating to attendance registers and returns, and made under the authority of the said Act by an Order in Council dated the first day of November, one thousand nine hundred and eleven, and in lieu thereof doth make the regulations hereto annexed; and, with the like advice and consent, doth prescribe that this order shall come into force on the date of the first publication thereof in the *New Zealand Gazette*.

REGULATIONS.

6. THE form of quarterly return of attendance from each school shall be as follows:—

Return of Attendance for Quarter ending , 191 .
(N.B.—This return should be sent in to the Board within five days after the end of the quarter.)

School.	Boys.	Girls.	Total.
I. Number of scholars belonging to the school at the end of last quarter. [<i>Line IV of last return</i>]			
II. Number of these who left, not having attended at all this quarter			
III. Number really belonging to the school at beginning of quarter [<i>Subtract II from I</i>]			
IV. Number belonging at the end of the quarter			
V. Average weekly number on the roll during the quarter			
VI. Average attendance for the quarter			

Statement of Holidays.

(To be used or not at the option of the Board.)

Number of half-days in the quarter (excluding Saturdays and Sundays):
Quarters end on 31st March, 30th June, 30th September, and 31st December.

Date.	Occasion of Closing.	Half-days.
	Half-days on which school was closed for prescribed school holidays	
	Half-days on which school was closed for public holidays and other occasions as specified below:—	
	Total number of half-days on which school was closed	
	Total number of half-days on which school was open	
	Total number of half-days in the quarter (to agree with number given under heading)	

Number according to Age and Classification.
(To be filled in for the December quarter only.)

Ages.	Class P.		S1.		S2.		S3.		S4.		S5.		S6.		S7.		Total.		
	Boys.	Girls.	Boys.	Girls.	Boys.	Girls.	Boys.	Girls.	Boys.	Girls.	Boys.	Girls.	Boys.	Girls.	Boys.	Girls.	Boys.	Girls.	
5 years and under																			
6																			
7																			
8																			
9																			
10																			
11																			
12																			
13																			
14																			
15																			
15 years and above																			
Total, as in line IV																			

(Signed) _____, Principal Teacher. (Date) _____, 191 .

8. The form of the summary statement of quarterly attendance to be furnished by the Board shall be as follows:—

Summary of Attendance Returns for the Quarter ending 191 .

(N.B.—This summary should be forwarded to the Department of Education not later than one month from the expiry of the quarter to which it relates.)

SCHOOLS. [Enter alphabetically in order of the places which the averages for the quarter ended the 31st December entitle them to be placed. New schools to be entered at the end of the grade in which their attendance places them. Half-time schools to be bracketed and entered in grade in which combined average places them.]	NUMBERS ON ROLL.						AVERAGE ATTENDANCE. (Line VI of Attendance Return.)			REMARKS. [Enter date of opening or of reopening of school, date of closing of school, &c.]
	At End of Quarter. (Line IV of Attendance Return.) December Quarter only.			Average Weekly Number. (Line V of Attendance Return.)						
	(2)	(3)	(4)							
	M.	F.	Total.	M.	F.	Total.	M.	F.	Total.	
(1)										
Total										

_____, Secretary to the Board.

Approved: _____, Chairman of Board [or Member of Board authorized to act for Chairman].

J. F. ANDREWS,
Clerk of the Executive Council.