

**1181.** The special authority required to pay an instalment after the expiration of the calendar month allowed for payment, or an amount due in respect of a deceased pensioner, will be stamped upon the face of the advice in every case, the period allowed for payment being not more than two months from the date of the issue of the said authority. If payment is not claimed within that period the advice must be returned to the Commissioner.

**1182.** When paying specially authorized amounts the paying officer may require the payee in each case to produce the Commissioner's notice on form 13c, in addition to the pension-certificate as provided by Rule 1152.

**1183.** Towards the close of each pension year Postmasters will receive the pension-certificates for the next pension year, to be issued to pensioners or their duly authorized agents in exchange for the old certificates on expiry. The signatures of pensioners able to write must be obtained in the margin of the certificates before issue. Signatures of agents and marks of pensioners unable to write are not required.

**1184.** In the event of the new certificate not having arrived when the final payment is made on the old certificate, the latter must be retained and a receipt therefor given to the payee on form 9B, which must be exchanged for the new certificate when it comes to hand.

**1185.** All expired pension-certificates are to be forwarded with the paid advices (see also Rule 1168), and any certificate surrendered during its currency is to be forwarded direct to the Commissioner with a report regarding the surrender.

**1186.** When reliably informed of the death of a pensioner, the Postmaster shall forthwith notify the Commissioner, returning any unpaid advices relating to such pensioner, together with the pension-certificate, if procurable. On no account is payment of an instalment to be made to any person after the death of the pensioner without special authority (see Rules 1181 and 1182). When an amount has been paid under special authority on account of a deceased pensioner, the pension-certificate must be retained and forwarded with the paid advice.

**1187.** Receipts for pension-instalments are not liable to stamp duty.

**1188.** Upon receipt of instructions to stop payment of an instalment, the advice is to be held until the expiry of the period allowed for payment, and then returned as unclaimed on form 13B, unless instructions have in the meantime been given to release and pay.

**1189.** Every instalment which falls due while a pensioner is in gaol or out of New Zealand is absolutely forfeited by law, and the advices for any such instalments must be returned to the Commissioner, with a memorandum stating the position.

**1190.** Instructions received direct from a local Registrar of Pensions relating to the payment of any instalment are not to be complied with unless covered by an authority from the Commissioner.

**1191.** All Postmasters are empowered to receive applications as follows:—

- (1.) Application for change of paying office on form 12.
- (2.) Application for duplicate pension-certificate on form 9A.
- (3.) Application for forfeited instalments on form 14.
- (4.) Application for amounts accrued to date of death on form 15.
- (5.) Application for warrants under section 42 on form 17.
- (6.) Application for transfer to another district on form 10.