

(form Acct. 563), which, together with the corresponding slips, will be forwarded with the period's accounts to the Chief Post-office.

**972. Public Service Superannuation Fund Receipts.**—Lodgments for credit of the Public Service Superannuation Fund may be accepted at any money-order office. The particulars of each lodgment must be furnished in duplicate by the person making it on Public Service Superannuation Form 15B. The lodgment must be accompanied by a schedule giving full particulars of the amount lodged, and may not be accepted without such a schedule. These forms must not be filled in by the Postmaster or the receiving officer. Each lodgment slip must be signed and date-stamped by the officer who receives the money. One of the forms is to be returned to the person making the lodgment, and the other retained for the purpose of accompanying the statement (Public Service Superannuation Form 15c), on which it must be entered immediately after receipt. At offices supplied with copying-presses the statement must be written in copying-ink, and the press copies retained for journals; at other offices a duplicate of the statement must be written out and filed. The amount of the Public Service Superannuation Fund lodgments received daily must be entered in the Post-office Cash-book, and treated as part of the balance due on Post Office Account, to be remitted by Sub-Postmasters to Chief Postmasters, and by Chief Postmasters to the credit of Post Office Account. The total amount of the statements of lodgments during each period must be included in Post Office Account, and the statements forwarded in support of the entry. A summary must be furnished by each Chief Postmaster with his Post Office Account current, showing the amount of the receipts at his own office and at every office in his postal district for the period of the account, and the total of this summary is to be brought to charge in the account.

**973. Mining Licenses.**—(a.) Requisition for these forms must be made to the Controller, General Post Office, through the Chief Postmaster by those offices which are authorized to issue them. Upon receipt at the chief office the forms must be brought to debit in the Daily Cash Account under the heading "Mining License Forms received," and charged as a remittance against the Postmaster, who will bring them to debit accordingly, when they will become a part of his balance on Post Office Account. The value of each right is 5s., and it is current for twelve months only from the date of issue.

(b.) Quarterly statements of the unissued forms held must be rendered by Sub-Postmasters at the close of business on the last day of March, June, September, and December, showing the number and value of the several forms on hand. Chief Postmasters will on receipt thereof prepare a summary of the statements and forward it to the Controller, General Post Office. At the end of each period a statement on form Acct. 190, giving the name and address of each purchaser of any of the forms, together with the number and description thereof and the name of the local body entitled to the fees, must be prepared in duplicate, one copy to be enclosed with the period's accounts, and the other sent to the nearest Receiver of Gold Revenue. Chief Postmasters must see that the reduction in the balance of miners' licenses on hand at each sub-office agrees with the amount of sales shown on the statement. It should also be seen that the number of a license is not twice included, especially in adjacent periods.

(c.) It must be understood that, the value of the forms having already been brought to charge as a remittance, the entries on the