

must be returned to him, accompanied by a note giving reason of their return.

**966. Fishing License Fees.**—(a.) The particulars of licenses issued—namely, the date of issue, name of person to whom issued, number and description of license, and the amount received—must be entered on the butt of the form of license, which should be retained by the Postmaster, and also in the Statement of Fishing License Fees received on form Acct. 190. Two copies of each statement must be prepared, the one to accompany the office accounts, and the other to be sent to the secretary of the local acclimatization society. The total number of licenses issued must be entered on each statement, and also by Chief Postmasters on summary form Acct. 189.

(b.) With reference to form Acct. 405, "Statement of Licenses dealt with," the following instructions should be observed:—

- (1.) All licenses brought to charge in the Post Office Account under one heading must be included on one statement, the various classes being entered in the separate columns provided.
- (2.) At the head of each column must be stated the class and selling-value of the licenses entered therein.
- (3.) Where an office is selling for more than one license-issuing body, a separate line must be used for each set of forms.
- (4.) The summary on the back must show the total amount for each period as it appears in the Post Office Account.
- (5.) If a postal district comprehends two or more licensing districts, the entries should be made in groups according to the licensing district, instruction No. 3 being observed by placing an office selling for more than one district in the district in which it is situated.
- (6.) Offices must be entered in alphabetical order, either for the whole district or for each licensing district, as the case may be.
- (7.) Licenses dealt with at sub-offices must not be included in the chief-office figures on the front of the form.
- (8.) When licenses are issued through a chief office to an office in the same licensing district which is in another postal district (to which it accounts), the column "Amount of Sales" must be left blank; and in the district accounting for the amount the particulars of licenses must be left blank, with an explanatory note in each case.
- (9.) The grand total of "Amount of Sales" must agree with the grand total of "Amount shown in Post Office Account."
- (10.) Form Acct. 405 must be sent in at the same time as the unsold licenses are returned.

**967. Game License Fees.**—The instructions with reference to fishing license fees apply in every respect to game license fees also, and are to be followed.

**968. Government Printing Office Receipts.**—(a.) Postmasters in charge of accounting offices are authorized to collect the charges payable on parcels sent by the Government Printer addressed to their care for delivery when accompanied by an advice of the fees to be paid. This advice must accompany the statement on which the amount is brought to charge when collected, the number thereof being entered thereon.

(b.) The notice sent to the addressee of each parcel should be produced when application is made for delivery. All parcels not claimed within one month must be returned to the Government Printer.