

OFFICERS NOT TO BE MEMBERS OF LOCAL BODIES.

27. No officer shall accept or continue to hold the office of Mayor, President, Chairman, or member of the Council or Board of any local authority or Board of Education.

ADDRESSES AND TESTIMONIALS.

28. No address or testimonial shall be accepted by any officer in respect of his official duties without the sanction, in writing, of the Permanent Head.

SUBSCRIPTION LISTS.

29. The circulation of any subscription list among officers or employees, or the solicitation by any officer or employee of monetary assistance on behalf of any individual or of any charitable or other institution, or for any purpose whatsoever, from any other officer or employee is forbidden except under the circumstances embodied in the following clause:—

Subscriptions may be collected for the purpose of making a presentation to an officer or employee on the occasion of his marriage or of his retirement from the Service, or on his transfer after lengthened service. Subscriptions may also be collected, in any case of hardship, on behalf of the widow and family of a deceased officer or employee, or on behalf of an officer or employee who has been incapacitated for duty for a prolonged period owing to ill health or to injuries of a severe character. In every such case, however, the sanction of the Permanent Head shall be obtained before any collection is made; and unless specially sanctioned by the Commissioner the collection shall be limited to the particular Department or branch in which such officer or employee worked, and any officer or employee who expresses a disinclination to contribute shall not be constrained to do so.

INFORMATION NOT TO BE GIVEN.

30. No information out of the strict course of official duty shall be given, directly or indirectly, or otherwise used by any officer without the express direction or permission of a Responsible Minister.

COMMUNICATIONS TO THE PUBLIC PRESS.

31. Communications to the Press on matters affecting any Department of the Public Service shall be made only by the officer authorized to do so.

OFFICERS IN THE PUBLIC SERVICE NOT TO TAKE ACTIVE PART IN POLITICS.

32. In order that officers may be enabled to render loyal and efficient service to Government, they must not take any active part in political affairs otherwise than by recording their votes at elections.

USE OF PUBLIC BUILDINGS FOR PURPOSES OF RESIDENCE.

33. When any officer occupies for the purpose of residence the whole or part of a building belonging to the Dominion the Permanent Head shall report the fact, with a statement of the amount of rent, if any, paid therefor, to the Commissioner. Officers who are supplied with quarters are required to reside in them, and pay such rental therefor as may be deemed equitable, provided that in special cases the payment of rent may be waived by the Commissioner.

Officers who rent Government buildings are prohibited from subletting any portion of them without the consent, in writing, of the Permanent Head of their Department.

PUBLIC PROPERTY IN CARE OF OFFICERS.

34. All officers will be held responsible for the careful use and preservation of all Government property in their possession, custody, or care. Officers in charge of public buildings shall, in the event of repairs being required, direct attention thereto.

BORROWING OR LENDING MONEY.

35. Any monetary transaction between officers, either as principals or agents, whereby any interest or other return in money or kind is charged or payable, or the borrowing of money by senior officers from their subordinates, is forbidden.