

## SENIOR EXAMINATION.

200. An examination, hereinafter called the Senior Examination, shall be held at such times and places as the Commissioner shall appoint. It shall be open to all officers in Class F of the Professional Division, or Classes VI, VII, or VIII of the Clerical Division, and also to candidates who have sat for the Entrance Examination.

## MAXIMUM SALARY FOR CERTAIN OFFICERS.

201. No officer hereafter appointed, nor any officer now in the Public Service whose salary was £200 or less on the 31st day of March, 1913, shall be entitled to receive a salary of more than £260 per annum unless he has passed the Senior Examination or an examination which, in the opinion of the Commissioner, is equivalent thereto.

202. An officer shall be deemed to have passed the Senior Examination if he has at any time—

- (a.) Passed the Civil Service Senior Examination;
- (b.) Obtained a Junior or a Senior Scholarship in the New Zealand University;
- (c.) Obtained a degree in any public university in the British Empire;
- (d.) Passed an examination in précis-writing and correspondence, arithmetic and algebra, as prescribed for the Senior Examination, and in book-keeping and accounts (elementary), in mercantile law, and in auditing (elementary), as set forth in the syllabus of the Professional Examination of the New Zealand Society of Accountants;
- (e.) Passed any other examination which, in the opinion of the Commissioner, is equivalent to any of the foregoing.

## SPECIAL INCREMENTS.

203. Any officer in the Clerical Division below Class VI or any officer in the General Division who hereafter passes the Senior Examination shall be granted a double increment: Provided that such increment shall not take effect to increase the salary beyond the maximum of Class VII; and provided, also, that the conduct of the officer has been satisfactory and that he is otherwise favourably reported on.

204. Officers in Classes VII or VIII passing a satisfactory examination in shorthand-writing at the rate of 100 words per minute and typewriting at the rate of 40 words per minute, and officers in Class F who pass any two of the compulsory subjects of the Senior Examination required by their Department, shall be granted six months seniority.

205. Any officer passing—

- (a.) The Solicitor's Examination; or
- (b.) The Accountant's Examination; or
- (c.) The examination for any university degree; or
- (d.) Any examination which in the opinion of the Commissioner is of equal importance with any of the foregoing.

shall be granted a double increment.

## SPECIAL PROMOTION.

206. If the Permanent Head of any Department reports that an officer under his control who is in the 4th subdivision of Class VIII, and whose conduct has been uniformly good, is of conspicuous ability and deserving of special consideration, the Commissioner may promote him to the 1st subdivision of Class VII without requiring him to pass through subdivision 5 of Class VIII. In such report the Permanent Head shall state in detail the grounds for his recommendation. In all such cases the Commissioner shall take such steps as he deems necessary to test the officer's ability before allowing promotion under this regulation.

207. When an officer has reached the 9th subdivision of Class VII, and has been receiving the salary for that subdivision (£220) for one year, the Commissioner may, if the officer's conduct has been uniformly good and he has passed all examinations required before being promoted beyond Class VI, and his work is favourably reported on, pay him the salary provided for the 3rd subdivision of Class VI (£230), and if he remains at that salary for a further term of two years, and his conduct continues good, and his work is still favourably reported on, may pay him the salary provided for the 4th subdivision of Class VI (£245).